

SELF STUDY REPORT

CYCLE 1, 2015



BALDWIN WOMEN'S METHODIST COLLEGE

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Submitted to



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

National Assessment and Accreditation Council

ಬಾಲ್ಡ್ವಿನ್ ಮಹಿಳೆಯರ ಮೆಥೋಡಿಸ್ಟ್ ಕಾಲೇಜು
BALDWIN WOMEN'S METHODIST COLLEGE

(A UNIT OF BALDWIN METHODIST EDUCATION SOCIETY)
(Affiliated to Bangalore University & Recognized by Government of Karnataka)



5th September 2015

To,

The Director,
National Assessment and Accreditation Council (NAAC)
Jnanabharathi Road,
P.O. Box 1075,
Nagarbhavi,
Bangalore – 560 072.

Dear Sir,

Sub: Uploading SSR of Baldwin Women's Methodist College,
Bangalore for 1st Cycle of Accreditation

Ref: NAAC/CAPU/SR/KACOGN22890/IEQA/Cycle-1/2015

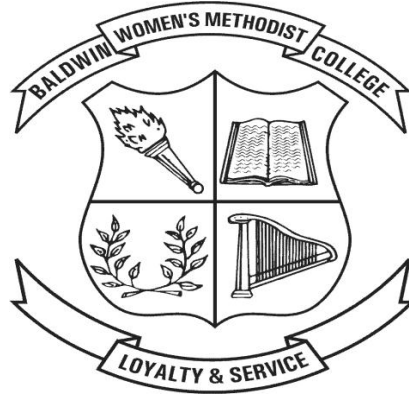
With reference to the above, I wish to inform that the soft copy
of the self-study report (SSR) for 1st cycle of assessment and
accreditation has been uploaded on our college website -
www.baldwinwomensmethodistcollege.co.in on 05/09/2015.

We further state that as per the intimation, the hard copies of the SSR
would be submitted to the NAAC on or before the due date 05/10/2015.

Thanking you,

Yours sincerely,

Mrs. Lydia P Samuel
Principal



BALDWIN WOMEN'S METHODIST COLLEGE



Year of Establishment

1991

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SELF STUDY REPORT

SECTION – A



BALDWIN WOMEN'S METHODIST COLLEGE

Our Motto:

"Loyalty and Service".

Our Vision:

"The Centre for Academic Excellence and Holistic Development".

Our Mission:

"To empower young women with excellent education and integrated character formation to impact the family, community and the nation".

Objectives of the institution:

1. To provide quality and value based education to young women.
2. To develop the potential of the student to face the future with confidence.
3. To focus on skill development and prepare students for employability.
4. To create a sense of social awareness towards the society.

PRINCIPAL'S MESSAGE



PRINCIPAL - MRS. LYDIA P. SAMUEL

Education plays an important role in enhancing the status of women in society. Our former President, Late. Dr. A P J Abdul Kalam has rightly stated "Empowering women is a pre-requisite for creating a good nation; when women are empowered by education, society with stability is assured".

I take pride in expressing that Baldwin Women's Methodist College has ensured over the years in creating a good nation and stable society by fulfilling its mission statement. Our College has been instrumental in assisting the girl child to mentally minimize difficulties, maximize her strengths and stamp the goal indelibly. It has encouraged her to be determined, dedicated and devoted in this rapid pace of life engendered by advanced technology.

Through academic learning, value based learning, spiritual enrichment, literary and cultural platform, she unfolds opportunities galore to every child to equip and establish an 'Identity' – a self-realization, a dignity and respect to her and the world around her. BWMC ensures that every girl child leaves its portals as confident women ready to face the challenges of life.

It is my pleasure to witness the steady growth of this College and be a part of it. I appreciate the efforts of our teaching and non-teaching staff for their cooperation and involvement in preparing this self-study report.

I extend my deep gratitude to our Bishop Dr. Taranath Sagar, Chairman of Baldwin Institutions & Mrs. Grace Padma Sagar for their inspiration, guidance and unwavering support in all our activities. I appreciate their concern for the empowerment of Women through quality education. I take this opportunity to express my sincere thanks to Mrs. Indira Williams, Our Manager for her constant encouragement. I convey my appreciation to the members of the Governing Council and Board of Management for their assistance and encouragement. Above all, I thank our Almighty God, for His immeasurable Blessings that has enabled us to grow thus far. We seek God's abiding grace and blessings in all our future endeavours.

Mrs. Lydia P. Samuel



Coordinator's Message

Education plays a vital role in today's world and we at BWMC felt the need of NAAC accreditation to improvise our standards and methodology in the Educational scenario.

The work began on a serious note with committed faculty collecting, procuring and documenting details as per the requirements of the NAAC. Required details and data saw its implementation as survey reports, departmental reports and criteria based details. The teaching faculty and administration staff executed their utmost co-operation and sincere support towards this work, with the encouragement of our Principal.

The data collected was documented criteria-wise, checked at periodic intervals, updated with further details until the final report was done.

We extend our sincere thanks to the Management for this platform.

Above all we praise and thank God for His mercy and kindness all through the process and in our entire endeavour.

Mrs. Hephziba Rajan
Coordinator – NAAC
BWMC



MANAGEMENT COMMITTEE

Sl.No.	Name	Title
1.	Bishop Dr. Taranath Sagar	Chairman
2.	Rev. David Nathaniel	Vice Chairman
3.	Mrs. Indira Williams	Manager
4.	Mrs. Lydia Samuel	Principal/ Secretary
5.	Rev. Jayawanth	Local Pastor
6.	Ms. Sajinie Gnanatheeban	Chairman of the Board of Education and Christian Nurture, SIRC.
7.	Mr. Prem Sagar	Member
8.	Mr. Joshua Samuel	Member

GOVERNING BODY

Sl.No.	Name	Title
1.	Bishop Dr. Taranath Sagar	Chairman
2.	Rev. David Nathaniel	Vice Chairman
3.	Mrs. Indira Williams	Manager
4.	Mrs. Lydia Samuel	Principal/ Secretary
5.	Rev. Jayawanth	Local Pastor
6.	Ms. Sajinie Gnanatheeban	Chairman of the Board of Education and Christian Nurture, SIRC.
7.	Mr. Subhash	Member
8.	Mr. Prasanna P	Member
9.	Mrs. Janet Prem	Member
10.	Mrs. Shobhana Saradhi	Member



STEERING COMMITTEE

Sl.No.	Name	Title
1.	Mrs. Lydia P Samuel	Principal & Chairperson
2.	Mrs. Hephziba Rajan	Coordinator
3.	Ms. Lakshmi Sudha.N	Member
4.	Mrs. Vedha Surendra	Member
5.	Mrs. Ciby Sam	Member
6.	Mr. Paul K R	Member
7.	Mrs. Shamala.D.	Member



SELF STUDY REPORT

SECTION – B

EXECUTIVE SUMMARY

“What sculpture is to a block of marble, Education is to the soul” -Joseph Addison

Genesis of the Institution:

Mr. John Baldwin was a Philanthropist, founder of Colleges and towns. He was a great and noble character, and renowned American. He wrote no books, he held no public office, but made a fortune by his keen intellect and spent it on humanity. Fittingly, the institution is named after him. He founded the Baldwin Institute in New York in 1845 and the Baldwin High School in 1882. The Baldwin School for girls was established in 1903 in Bangalore. By the year 1990, the need was felt for good post-schooling education for women and the PUC section was started. This was expanded with the addition of the degree section in 1995.

Management:

The Baldwin Women's Methodist College is managed by the Methodist Church in India with the Rt. Rev. Dr. Taranath Sagar, Bishop of the South India Regional Conference as the Chairman of its Board.

Our Motto

“Loyalty and Service”.

Our Vision

“The Centre for Academic Excellence and Holistic Development”.

Our Mission

“To empower young women with excellent education and integrated character formation to impact the family, community and the nation”.



Education functions as an instrument that facilitates the amalgamation of the younger generation into the logic of the present system and brings about compliance, and thereby it becomes the practice of freedom, the means by which individuals deal critically and creatively with reality and discover how to participate in the transformation of their world.

Baldwin Women's Methodist College draws inspiration from the mission and vision of her founder, Mr. John Baldwin who blazed a trail in the field of education to light up the lives of the students. The college steers ahead with an ardour to emphasize and actuate the young, budding students to vie with the competitive world with an altruistic attitude, not only to uphold the culture and education through the institution but also to glorify their self-being by treading along the path of the ideals laid by the founder. The college strives towards empowerment of young women to brave the multifarious challenges in the society and to find fulfillment in education, employment, productive citizenship and lifelong learning by providing a positive and nurturing environment grounded in sensitivity to individual dignity and professional integrity.

To facilitate the students in complete amity, is the industrious faculty who play a pivotal role in enhancing their self-efficacy by assuming diverse roles as teacher, moderator, coordinator, mentor and so forth, with an expanse of novelty aiding the students to carve a niche for themselves.

**CRITERION I: CURRICULAR ASPECTS**

The vision, mission and objectives of the institution are communicated to the students, teachers, staff and other stakeholders through prospectus, college calendar, magazine, display board and website. The institution develops and deploys action plans for effective implementation of the curriculum where teachers are required to prepare focused lesson plans based on the syllabus framed by the Bangalore University. Our teachers effectively translate the curriculum through appropriate and modern teaching practices. The institution ensures effective curriculum delivery and transaction by organizing unit tests, industrial visits, seminars, presentations and workshops. The institution interacts with University for revision of syllabus especially the teachers from Department of BSc (FAD) and English Department. Staff members contribute to the development of the curriculum of the University by being representatives in the Board of Studies (BOS). The Institution has mechanisms to analyze and ensure that the stated objectives of curriculum are achieved in the course of implementation where the students are motivated for experiential learning through interclass fests, and industrial visits. The curriculum offers a number of elective options, Certificate courses on Personality Development and follows a Semester system. The institution takes initiative and supplements the Bangalore University's curriculum. It provides a platform for empowering women by organizing various programs on Women's day. The institution enriches and organizes the curriculum to enhance the experiences of students to cope with the needs of the employment market by internship in the BSc(FAD), BCA, BA & BBM. The institution monitors and evaluates the quality of the enrichment programmes being offered through mentoring system, giving equal importance to co-curricular and extra-curricular activities, NSS, NCC, sports and other social activities through various clubs.

CRITERION II: TEACHING-LEARNING AND EVALUATION

The college ensures wide publicity and has a transparent admission process wherein direct admissions are done. The process is as per the merit in the previous examinations. The minimum percentage of marks is 35% and maximum above 90% for admission at the entry level. The eligibility is as prescribed by the University. Annually, the Admission Committee reviews and maintains the profile of the students, category-wise in all the programs. The college admits students without any discrimination ensuring all reservations as per the Government norms. The college is open to admitting differently-abled students.

An introductory programme is conducted to assess the capacity of the students to receive the knowledge. The planning and organizing of the teaching, learning and evaluation schedules for all the courses in each discipline is done by a committee consisting of the Principal, and Heads of Departments. Besides, there are separate committees for time table, calendar of events and examination, each with a convener who meets other members periodically and plans for the various schedules complying with the academic calendar of the affiliating University. The college adopts Formative and Summative evaluation approaches to measure student achievement in a



programme. The data of academic performance of the student is collected in the form of marks list from various subject teachers after each unit test. It is analyzed and remedial measures are taken. The college ensures full transparency in the process of evaluation. The college uses assessment not only as an indicator tool for evaluating the student performance but also curricular as well as faculty performance

All departmental club activities, workshops and seminars are strategies adopted by the institution to bridge the knowledge gap of the enrolled students. To sensitize the staff and students about their status, identity and role, Anti Sexual Harassment Cell, Counseling Cell, Grievance Redressal Cell, NSS, Rotaract Club, Red Cross, and such others organize awareness programs. Students are free to communicate with their faculty at any time and discuss their problems (if any). The college mentorship assigns students to each teacher for their counseling and Parents/Teacher Meetings are organized for the benefit of the students. The Counseling Cell has been established for academic and personal counseling on diverse issues ranging from personal, psychological to social and academic. The Placement Cell of the college helps the students take charge of their career development from exploring their options to securing the ideal job. There is a regular, well-established and fair procedure for redressing grievances regarding academic matters, health services, library, and other central services.

Teaching -learning process is monitored for continuous improvement. Learning is made more student-centric by laying stress on specific learning outcomes for all courses and making it more participatory and interactive through various types of participatory activities. In addition to this, the college takes special efforts to instill and nurture critical thinking and scientific temper among the learners by providing various opportunities. The college has introduced innovative practices in pedagogy in addition to the lecture method to assure and enhance our academic quality. Feedbacks on teachers are also obtained from students to assure quality in teaching-learning. The Head of the Institution analyzes the feedback and corrective measures are taken.

All faculty positions are filled as per the norms by the Bangalore University and UGC. The College Management strives to promote professional development of faculty by encouraging the faculty to attend Seminars and Workshops. The Graduate Attributes of BWMC as specified by the college are Academic Excellence, Social Responsibility with leadership qualities and Nationalistic Spirit.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

At present the institution does not have recognized research centres of the affiliating university or other agencies. The institution has a research committee consisting of a Chairperson, who is the Principal and Heads of Departments are members. The committee has made a recommendation for the college to provide funds for workshops, seminars, paper presentations etc. To facilitate the smooth progress and implementation of research in college, the seed money of Rs. 5 lakhs is provided for the academic year 2015-2016, Faculty members are also provided funds to attend seminars, workshops related to research and interdisciplinary



research. Students are encouraged to undertake short-term research projects as an effort made by the institution in developing scientific temper and research culture among students. Faculty members have been involved in active research including guiding student research as well as individual research activities. There are no prioritized research areas and expertise available with the institution currently. The institution is planning to attract researchers of eminence to visit the campus and to interact with students and teachers in the near future. Faculty members are not provided sabbatical leave for research activities but those who present papers in conferences and seminars are given OD. BSc(FAD) did one of the initiatives taken up by the institution in creating awareness/transfer of relative findings etc. with relation to 'dyeing' programme. The annual total budget earmarked for research is Rs. 5 Lakhs and college has set aside 80% for staff and 20% for students research work. The staff members are yet to undertake interdisciplinary research and the institution ensures optimal use of various equipment and research facilities like internet connection, infrastructure facilities etc. The institution has not yet received special grants from industries, agencies etc., for the development of research facilities. The research committee plans to do the needful to process funds from agencies for research projects. There are research facilities provided outside the campus for BCA, BSc[✓] (FAD) and BBM students. The institution is yet to publish or partner in publication of research journal. 3 publications, 11 papers, 1 international database and 1 chapter in a book have been published by faculty, 2 books edited and 3 books with ISBN numbers are available. The Placement Cell of the college initiates interface talks with industries as well as training institutes to improve skills and employability of students. The Principal/Institution encourages and supports faculty to use their expertise. There has been no major consultancy services provided by the institution but only honorary consultancy is in progress without income being generated through consultancy. The institution promotes neighborhood, community network through NSS, Youth Red Cross, Rotaract Club etc., with the collaborative efforts of faculty and students. The institution solicits the stakeholder's perception on the overall performance and quality through PTA meetings. The institution plans and organizes extension and outreach programs like cultural, literary competition, blood donation etc. Social service, research or extension work will be undertaken by the college to ensure social justice, empowerment of underprivileged students in the future.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

The policy followed for enhancement of infrastructure is on need basis and by augmentation of existing furniture with the involvement of the Management, Principal and HODs of all departments. The description of the facilities in the building with detailed measurement of the infrastructure facilities is provided. The institution ensures that the infrastructure facilities like wheel chair and ramp facility is available in the ground floor and also ramp facility is provided to meet the requirements of students with physical disabilities. Extra-curricular activities like NSS, NCC, Rotaract, sports, cultural activities, etc. are provided. The provisions made available to students and staffs in terms of health care on the campus and off the campus are First Aid and Medical Care, Group Insurance for staff members etc. The Library Advisory committee and its



composition with the significant initiatives have been implemented by the Committee to render the library to be student friendly.

The location and area of the library details are also provided. Details of the technologies used in the library and its usage, the number of students who use the library as well as the books available etc. are provided. The library staff assists the physically challenged students in availing the facilities. For the improvement of the facilities, regular feedback is obtained from the users. Computer facilities with Internet facilities are made available to staff and students and details of the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution are provided. The technology is deployed in the institution placing the student at the centre of teaching-learning process and renders the role of a facilitator for the teacher by using LCD projectors. The college ensures optimal utilization of the budget allocated for the maintenance of the college infrastructure by holding regular meetings of various bodies /committees constituted to plan and monitor the projects to be taken up in a session. The college has a full-fledged maintenance department with full-time staff that attends to the services related to infrastructure. College has a Contract with computer maintenance service group. Steps are taken for location, maintenance of sensitive equipment like voltage fluctuations, constant supply of water etc.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

The institution provides ample opportunity to students for making the payment of their course annual fees in equal EMIs. Students are given the choice to pay the Admission and Course fees fixed by the institution according to their convenience within the academic year. This renders a great help to the parents of students who belong to the financially backward class, due to which such students are able to cope with and take admissions without having any concern about the financial burden. It also provides free seats/ concession to the students. Along with this, provision is made to provide all possible assistance for obtaining the scholarships from the different government departments and private charitable organizations.

There has been a constant endeavor by the staff of BWMC to reach out to the students. In fact this is our unique selling point (USP). It is also the stated quality policy of the college. The management extends all support to the staff in this regard. Several initiatives are undertaken and systemic changes made in the processes of delivery of services to the students, which has gone a long way in improving the quality of college life of the student / experiences at the college. The financial support provided to the needy students including those belonging to the disadvantaged sections of the society, through State/Central and Institutional Scholarships, is praiseworthy.

Other welfare measures provided by the institution includes counseling of students during admission, book bank facility, free Internet, remedial classes for the under- achievers, and personal counseling by professionally trained teachers. Encouragement, incentives, financial support for co-curricular, extra- curricular and sports activities are hallmarks of the institution.



The institution is sensitive to the needs of the students' convenience and has offered a staggered timetable. To promote a culture of research among students several initiatives have been taken up in the past five years. Several students have attended conferences and seminars and presented papers.

There are several opportunities given to students to hone their creative writing skills. The College brings out an annual magazine **Tapestry**; the Journalism department brings out an annual newsletter **Youth**. Management Clubs organize activities such as lectures, visits to corporate houses and industries, which help the students, develop organizational skills and leadership qualities. The student association as well as the departments organizes such events.

The campus recruitment of students has shown a marked improvement over the last five years. Student grievance cell and statutory cells such as Anti-ragging cell, cell for prevention of sexual harassment are in place and functional.

The Rotaract, NSS and Red Cross units organize and conduct various activities to help students learn and benefit.

The Student Council has various posts guided and monitored by the BWCO Officers. All college programs are organized and conducted successfully by the Student Council under the guidance and support of the cultural team.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANGEMENT

Being a women's college, the institution has transcended the mere need for women empowerment and gone beyond this issue to commit itself to building a skilled, career-oriented community of women, by training them in employability skills and entrepreneurial skills. The Management that comprises the Chairman and other members of Board of Management seek a regular, comprehensive, strategic plan from the Principal about the overall development of the college. This plan, which is presented before the Board of Management, involves the perspective vision, planning and implementation of initiatives for the future. The policy statements and action, plans for the fulfillment of the stated mission. The Management seeks these policy statements and action plans from the institution. The Principal serves as a link between Management & the stakeholders.

CRITERION VII: INNOVATION AND BEST PRACTICES

Committed to uphold the cherished values of education, the college has introduced various innovative practices with an aim to motivate students in particular and to channelize their energies in achieving academic pursuits in the college campus. The five core principles of NAAC – national development, fostering global competencies among aspiring students, inculcating a healthy value system, promoting the use of technology and quest for excellence – are now the cornerstone for students building future career as humble citizens of the country. The college has



Loyalty & Service

adopted various innovative and best practices to set the benchmark for the students' future career and it has of late introduced roof water harvesting system in the college campus. The idea behind roof water harvesting is to use rainwater for the purpose of gardening in the college. The college building is designed by an architect so as to make maximum use of natural light. For example all the classrooms, seminar hall, office space and the surrounding area are well lit with natural light, which needs minimal artificial lighting during the day. The college has also taken up certain preventive measures green plantation in the campus to check the emission of carbon. Saplings are planted and dry leaves along with the other wastes are not burnt, instead they are segregated as dry and wet waste and sent for recycling every morning.

The college has also to its credit the inculcation of values and social awareness among the students through Chapel service every week. Effective community service through education to promote community linkage, social responsibility, interaction with people and problem solving skills are achieved through field work, organizing blood donation camps, helping special children in reading, performing cultural activities, frequent visits to Old Age Homes, involvement in social activities in Baldwin Kannada Methodist School, Baldwin Opportunity School are done periodically. Our college beacons merit for making such an innovative practice in the college.



INSTITUTIONAL SWOC ANALYSIS

STRENGTHS

1. Long-standing societal perception as a quality institution.
2. Locational advantage for easy commutation and reach of the girl students.
3. Experienced, Efficient and qualified faculty.
4. Appropriate Remedial classes for slow learners and minimal drop outs.
5. Periodic counseling and mentoring through the counseling cell.
6. University rank holders in BSC (FAD), BCA and BA. Consistent distinction in B.Com
7. Curriculum supplemented with industrial visits, seminars, workshops and fests.
8. Personality Development certified courses
9. Value-based education, spiritual enrichment on a weekly basis for all students.
10. Catering to the societal needs with extension activities through NSS, Rotaract and Red Cross.
11. Appreciable ambience with landscape and Roof water harvesting.
12. Recognised Bangalore University Exams Centre without any incidences of Malpractices.

WEAKNESSES

1. Transportation facility is shared with the school Children
2. Need for augmenting infrastructure facilities.
3. Inadequate audio-visual and ICT-enabled teaching-learning facilities.

OPPORTUNITIES

1. Starting of Job oriented diploma and PG courses.
2. Tie-up and collaboration with other institutions, NGOs and industries.
3. Augmentation of ICT-enabled teaching-learning facilities and Language Lab.
4. Database of alumni to be established for productive interactions and alumni support.
5. Environmental conservation practices and augmentation of Canteen facilities.
6. Collaboration with KSOU and IGNOU through seeking their centres to be established on campus.
7. Starting an Evening College to provide opportunities for employed girls.

CHALLENGES

1. Overcoming the severe competition because of closely surrounding other colleges, some of which are with autonomous status.
2. Making the campus/college disable-friendly.
3. Overcoming the low demand for BCA and BA courses.



Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name:	BALDWIN WOMEN'S METHODIST COLLEGE	
Address:	# 90 RICHMOND ROAD	
City: BANGALORE	Pin: 560 025	State: KARNATAKA
Website:	www.baldwinwomensmethodistcollege.co.in	

2. For Communication:

Designation	Name	Telephone With STD code	Mobile	Fax	Email
Principal	Mrs. Lydia P. Samuel	O: 080-22219732 R: 080-22443754	9448017419	080-22240097	lydiasamuel@ yahoo.co.in
Vice Principal	-	O: - R: -	-	-	-
Steering Committee Coordinator	Mrs. Hephziba Rajan	O: 080-22219732 R: 080- 25463881	9845720528	-	hephzi_rajan@ hotmail.com

3. Status of the Institution:

Affiliated College
Constituent College
Any other (specify)

✓

4. Type of Institution:

a. By Gender

- i. For Men
- ii. For Women
- iii. Co-education

✓

b. By Shift

- i. Regular
- ii. Day
- iii. Evening

✓



5. It is a recognized minority institution?

Yes

☒

No

☐

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

Religious

6. Sources of funding:

Government

☐

Grant-in-aid

☐

Self-financing

☒

Any other

☐

7. a. Date of establishment of the college: 19/07/1993 (dd/mm/yyyy)

b. University to which the college is affiliated/or which governs the college (If it is a constituent college)

Bangalore University, Bangalore

c. Details of UGC recognition: NIL

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i.2(f)	-	-
ii.12(B)	-	-

(Enclose the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act) : (Neither 2F nor 12(B))

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI,DCI, PCI,RCI etc.) **Not Applicable**

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	-	-	-	-
ii.	-	-	-	-
iii.	-	-	-	-
iv.	-	-	-	-

(Enclose the recognition/approval letter)

8.Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?



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Yes

☒

No

☐

If yes, has the College applied for availing the autonomous status?

Yes

☐

No

☒

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence(CPE)?

Yes

☐

No

☒

If yes, date of recognition :.....(dd/mm/yyyy)

b. for its performance by any other governmental agency?

☐

Yes

No

☒

If yes, Name of the agency.....NIL.....and

Date of recognition:.....NIL.....(dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location*	Urban
Campus area in sq. mts.	1.8532
Built up area in sq. mts.	7,500

(*Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities ✓

- Sports facilities ✓

- * playground ✓

- * swimming pool ✓

- * gymnasium

- Hostel

- * Boys' hostel – Not Applicable

- i. Number of hostels

- ii. Number of inmates

- iii. Facilities (mention available facilities)



* Girls' hostel - Yes

- i. Number of hostels : One
- ii. Number of inmates : 30 girls
- iii. Facilities (mention available facilities): Attached bathroom, 24 hours water, electricity, geyser, solar facility, TV and Internet

* Working women's hostel: NIL

- i. Number of inmates
- ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching: NIL staff (give numbers available—cadre wise) : NIL
- Cafeteria: NIL
- Health center: NIL

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....Health

center staff—

Qualified doctor Fulltime ☐ Part-time ☒

Qualified Nurse Fulltime ☒ Part-time ☐

- Facilities like banking: YES, post office, book shops: NIL
- Transport facilities to cater to the needs of students and staff - NIL
- Animal house: Not Applicable
- Biological waste disposal: Not Applicable
- Generator facility for the BCA classroom held in the school building & UPS for all labs staffroom and classrooms in the college building
- Solid waste management facility : NIL
- Waste water management: NIL
- Water harvesting ✓

12. Details of programmes offered by the college (Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	Under-Graduate	B.A	3 YEARS	II PUC /12 th STANDARD	ENGLISH	80	15
		B.B.M				80	30
		B.COM				180	180
		B.C.A				40	11
		B.SC FAD				20	19
	Post-Graduate						



	Integrated Programmes PG						
	Ph.D.						
	M.Phil.						
	Ph.D.						
	Certificate courses	Tally PD Web designing					
	UG Diploma						
	PG Diploma						
	Any Other (specify and provide details)						

13. Does the college offer self-financed Programmes?

Yes ☐

No ☐

If yes, how many?

5 UG (B.Com, BBM, BCA, BA & B.Sc. (FAD))

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	01
-----	-------------------------------------	----	--------------------------	--------	----

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	B.Sc. (FAD) & BCA	✓		
Arts	BA	✓		
Commerce	B.COM	✓		
Any Other (Specify)	BBM	✓		



Loyalty & Service

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. annual system
- b. semester system
- c. trimester

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multi-disciplinary Approach
- c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No ☒

If yes,

a. Year of Introduction of the programme (s).....(dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:.....

Date:(dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No ☒

If yes,

a. Year of Introduction of the programme(s).....(dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details(if applicable)

Notification No.:.....

Date:(dd/mm/yyyy)

Validity:.....

a. Is the institution opting for assessment and accreditation of Physical Education separately?

Yes No



20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/University/ State Government <i>Recruited</i>										
<i>Yet to recruit</i>										
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>	02						00	06	01	01
<i>Yet to recruit</i>										

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.		04					
M.Phil.		10					
PG	02	11					
Temporary teachers							
Ph.D.							
M.Phil.							
PG		05					
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty/Guest Faculty engaged with the College. 2 to 5



23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year1 (2011)		Year2 (2012)		Year3 (2013)		Year4 (2014)	
	Male	Female	Male	Female	Male	Female	Male	Female
SC		45		54		52		52
ST		04		05		09		03
OBC		13		08		02		06
General		203		159		173		165
Others		35		44		32		29
Total		300		270		268		255

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same State where the college is located	230				
Students from other states of India	25				
NRI students	-				
Foreign students	-				
Total	255				

25. Dropout rate in UG and PG (average of the last two batches)

UG PG

26. Unit Cost of Education

(Unit Cost = total annual recurring expenditure (actual)divided by total number of students enrolled)

(a) Including the salary component

Rs. 25,203.65

(b) Excluding the salary component

Rs. 2,387.95

27. Does the college offer any programme/s in distance education mode (DEP) ?

YES

☐

NO

☒

If yes



Loyalty & Service

- a) Is it a registered centre for offering distance education programmes of another University

YES

NO

- b) Name of the University which has granted such registration.

- c) Number of programmes offered

- d) Programmes carry the recognition of the Distance Education Council.

YES

NO

28. Provide Teacher-student ratio for each of the programme/course offered

Academic Year	No. of Teachers	No. of Students	Teacher-student ratio
2010 – 11	32	860	1 : 27
2011 – 12	34	880	1 : 26
2012 – 13	34	825	1 : 24
2013 – 14	33	828	1 : 25
2014 – 15	34	755	1 : 22

29. Is the college applying for

Accreditation: Cycle 1

☒

Cycle 2

☐

Cycle 3

☐

Cycle 4

☐

Re-Assessment:

☐

(Cycle 1 refers to first accreditation and Cycle 2, cycle 3 and Cycle 4 refers to re-accreditation)

CRITERION I

CURRICULAR ASPECTS



CRITERION I: CURRICULAR ASPECTS

1.1 Curricular planning and implementation (for affiliated colleges)

1.1.1 State the vision, mission and objectives of the institution and how these are communicated, to the students, teachers, other staff and other stake holders.

The college has the following Vision, Mission and Objectives

Vision statement of the institution

“To be the Centre for Academic Excellence and Holistic Development”.

Our mission statement:

“To empower young women with excellent education and integrated character formation to impact the family, community and the nation”.

Objectives of the institution:

- To provide quality and value based education to young women
- To develop the potential of the student to face the future with confidence
- To focus on skill development and prepare students for employability
- To create a sense of social awareness towards the society

The vision, mission and objectives are communicated as follows:

- To the students –through the prospectus, college calendar, college magazine, display boards, orientation programme and website of the institution
- To teachers and other staff – staff training and orientation programme, prospectus, college calendar, college magazine, display board at prominent places in the college campus and college website
- To the other stakeholders at entry level these are communicated through orientation, PTA meeting and display boards at the campus

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum?

The institution has put in the following mechanism to develop and deploy action plans for effective implementation of curriculum

- Teachers are required to prepare lesson plans on the basis of the syllabus for which they maintain a record called “work diary”



- Heads of the Departments plan activities such as seminars, workshops, industrial visits, fests, exhibitions, participation in inter- collegiate competitions for effective implementation of the curriculum.

1.1.3 What type of support teachers receive (procedural and practical) for effectively translating the curriculum and improving teaching practices?

Teachers receive support in following ways to effectively translate the curriculum and improve teaching practices:

- Effective classroom ambience, internet facilities for the students in the library
- Subscription to subject related books, journals and magazines and periodicals
- Workshops are organized by the departments on specific subjects; the department of Hindi had organized a seminar on the syllabus that is designed for the students as per University norms
- Staff meetings are conducted to discuss and plan academic and other activities of the college

1.1.4 Specify the initiatives taken up or contribution made by institution to ensure effective curriculum delivery and transaction.

In order to deliver the content of the curriculum, the college organises unit tests for students and other activities like industrial visits, seminar presentations, one day workshops, participation in inter-collegiate workshops.

1.1.5 How does the institution network interact with beneficiaries such as industry, research bodies and the University for effective operationalisation of the curriculum?

The institution interacts with the University for change of syllabus; teachers from the

Department of B.Sc. (FAD) and English Department have provided guidance in revision of syllabus.

1.1.6 What are the contributions of the institution and Staff members to the development of the curriculum by the university? (Number of staff/ departments represented on the board of studies, records of feedback obtained from stakeholders and suggestions made to the university)

Staff representing BOS:

Mrs.T.Devapriya – Department of BSc (FAD), 2013-2014

Mrs. K.N. Sumana – Department of BSc Home Science, 2013-14

Mrs. Angelina Kishore – Department of English, 2013-14

Ms. Lakshmi Sudha.N – Department of Computer Science, 2013-14, 2014-2015



1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If yes, give details on the process ('needs assessment' design' development and planning) and for the courses for which the curriculum has been developed.

Yes, the institution has developed the curriculum for the following Add-on courses.

COURSE	NO OF STUDENTS	SEM 1 ADD ON COURSE (AUGUST TO OCTOBER)	SEM 2 ADD ON COURSE (JANUARY TO MARCH)
I SEM B.Com 'A'	40	Basics of computers	Jewellery Designing
I SEM B.Com 'B'	40	Jewellery Designing	Basics of computers
I SEM B.Com 'B'	40	Legal Awareness	Competitive Exam
I SEM B.Com 'B'	40		Legal Awareness
III SEM B.Com 'A'	45	HTML	Product development / Language
III SEM B.Com 'A'	45	Product development / Language	HTML
III SEM B.Com 'B'	45		HTML
III SEM B.Com 'B'	45	HTML	Public speaking
I SEM BBM	34	Public speaking	Legal awareness
III SEM BBM	29	Craft	Public speaking
V SEM BBM/BA	65	Personality development	Tally
I SEM BCA	11	Marketing Management	Public speaking
III SEM BCA/BSc	30	Advertisement/Media Management	EDP
III B.A	22	Advertisement/Media Management	Public speaking
V SEM BCA/BSc	25	Public speaking	Personality Development

1.1.8 How does the Institution analyse / ensure that the stated objectives of curriculum are achieved in the course of implementation?

Apart from teaching the subjects in the classrooms, students are motivated for practical oriented teaching:



- Students are exposed to field and industrial visit by the departments of B.Com and BBM on regular basis and also conduct interclass fest for improving their skills and potential. Inter class Fest, “**Chankaya**” is organized by department of Commerce and department of Management.
- BA department organizes “**Liazo**” a fest on media and communication for the benefit of the students.
- BSc (FAD) department organises fashion show “**Rang-De**” and exhibition “**V-CREATE**” to expose the potential of students
- BCA department organises and conducts seminar on Android, GPS

1.2 ACADEMIC FLEXIBILITY

1.2.1 Specifying the goals and objectives give details of the certificate / diploma / skill development courses etc. offered by the institution.

The goals and objectives of offering Certificate courses are to enable students to improve their skills and potential for employability.

Certificate courses are offered by Schindlers Management for under graduate students of all the streams with the curriculum of the course being human resource training at Corporate Sector, since 2008-14.

Certificate course on Tally is offered by System Domain, for final year B.Com students in the year 2015.

Following are the list of add-on courses offered by the institution.

COURSE	NO OF STUDENTS	SEM 1 ADD ON COURSE (AUGUST TO OCTOBER)	SEM 2 ADD ON COURSE (JANUARY TO MARCH)
I Sem B.Com ‘A’	40	Basics of computers	Jewellery Designing
I Sem B.Com B	40	Jewellery Designing	Basics of computers
I Sem B.Com ‘B’	40	Legal Awareness	Competitive Exam
I Sem B.Com ‘B’	40		Legal Awareness
III Sem B.Com ‘A’	45	HTML	Product Development / Language
III Sem B.Com ‘A’	45	Product Development/ Language	HTML
III Sem B.Com ‘B’	45		HTML
III SEM B.Com B	45	HTML	Public speaking
I SEM BBM	34	Public speaking	Legal awareness
III SEM BBM	29	Craft	Public speaking



COURSE	NO OF STUDENTS	SEM 1 ADD ON COURSE (AUGUST TO OCTOBER)	SEM 2 ADD ON COURSE (JANUARY TO MARCH)
V SEM BBM/BA	65	Personality development	Tally
I SEM BCA	11	Marketing Management	Public speaking
III SEM BCA/BSc	30	Advertisement/Media Management	EDP
III BA	22	Advertisement/Media Management	Public speaking
V SEM BCA/BSc	25	Public speaking	Personality Development

1.2.2 Does the institution offer programmes that facilitate twinning / dual degree? If yes give details.

The institution does not offer any twinning programme.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful in terms of skills development, academic mobility and progression to higher studies and improved potential for employability.

Since the syllabus of each course is framed by University, there is limited scope for academic flexibility.

However, each of the courses has specialisation and electives in particular area.

Following are the courses offered by the institution:

- B.A course offers Journalism –started in the year 1993-1994
- B.Com course offers specialisation in Finance and Marketing as elective option for the students
- BCA course – as per university norms
- BBM course offers specialisation in HRM and Marketing as elective options
- BSc (Fashion and Apparel Design) course is as per University norms.

1.2.4 Does the institution offer self-financed programmes? If yes, indicate how they differ from other programmes with reference to admission, curriculum, fee structure, teachers 'qualification, salary, etc.



Yes, the institution offers self-financed programmes .While the curriculum prescribed by the University is followed; admission, fee structure and teacher's qualification are based strictly on the guidelines of the Directorate of Collegiate Education and University.

NUMBER OF STUDENTS DURING THE LAST FOUR ACADEMIC YEARS	
2014	TOTAL
B.A.	15
B.B.M.	30
B.C.A.	11
B.Com.	180
B.Sc.,(FAD)	19
TOTAL	255
2013	TOTAL
B.A.	24
B.B.M.	51
B.C.A.	14
B.Com.	167
B.Sc.,(FAD)	12
TOTAL	268
2012	TOTAL
B.A.	18
B.B.M.	51
B.C.A.	16
B.Com.	177
B.Sc.,(FAD)	08
TOTAL	270
2011	TOTAL
B.A.	22
B.B.M.	70
B.C.A.	23
B.Com.	180
B.Sc.,(FAD)	06
TOTAL	301



F E E S D E T A I L S

2009-10	B.A.	B.B.M	B.COM.	BCA	BSC(FAD)
I YEAR	20,175	33,775	20,775	42,395	40,275
II YEAR	13,825	21,075	14,425	-	36,925
III YEAR	13,375	22,625	14,975	-	37,475
2010-11	B.A.	B.B.M	B.COM.	BCA	BSC(FAD)
I YEAR	26,260	45,540	28,460	58,440	54,140
II YEAR	23,760	43,040	25,960	55,940	51,640
III YEAR	25,810	45,090	28,010	-	53,690
2011-12	B.A.	B.B.M	B.COM.	BCA	BSC(FAD)
I YEAR	24,030	41,400	26,140	51,850	49,050
II YEAR	21,990	39,360	24,100	49,620	46,930
III YEAR	24,010	41,700	26,320	51,950	49,150
2012-13	B.A.	B.B.M	B.COM.	BCA	BSC(FAD)
I YEAR	26,905	46,915	29,255	58,360	49,250
II YEAR	24,555	44,565	26,905	52,100	46,700
III YEAR	26,230	46,660	28,780	54,095	48,620
2013-14	B.A.	B.B.M	B.COM.	BCA	BSC(FAD)
I YEAR	29,270	49,775	31,765	61,530	52,170
II YEAR	27,010	47,515	29,505	54,995	49,910
III YEAR	29,685	50,290	32,180	57,870	52,510
2014-15	B.A.	B.B.M	B.COM.	BCA	BSC(FAD)
I YEAR	32,445	48,565	35,055	62,240	53,810
II YEAR	29,930	46,050	32,540	55,030	51,095
III YEAR	30,305	46,655	32,915	55,740	51,855



Teachers Qualification

Sl.No.	Course	Qualification
1	B.Com	B.Ed., M.Com, M.Phil., NET
2	BBA	MBA, M.Com, NET, Ph.D.
3	BSc	M.Sc., M.Phil.
4	BCA	MCA, MSc, BE, M.Phil.
5	BA	B.Ed., MA, M. Phil, NET, Ph.D.

Salary Structure

LECTURER	Pay Scale - 22800-600-24600-700-28800-800-33600-900-39000-1050-43200
ADMIN, ACCOUNTS DEPARTMENT & LIBRARIAN	Pay Scale - 17650-450-19000-500-21000-600-24600-700-28800-800-32000
LAB ASST. & DRIVER	Pay Scale - 10400-200-12000-250-13000-300-14200-350-15600-400-16400
PEON & AYAH	Pay Scale - 9600-200-12000-250-13000-300-14200-350-14550
SUPERVISOR FOR MTC. STAFF	Pay Scale-11600-200-12000-250-13000-300-14200-350-15600-400-17200-450-19000-500-21000

1.2.5 Does the college provide additional skill oriented programmes relevant to regional and global employment markets?

In order to promote additional skills the institution offers Certificate course in Personality Development in collaboration with "Schindlers Management" which was incorporated in the timetable 2008-2014.

A certificate course on Tally ERP.9 is being offered in collaboration with "System Domain" study centre, Indiranagar, Bangalore, for V semester B.Com students from July 2015. Besides this, Add-on courses are offered by the college to equip students with an objective to enhance their employability.



1.2.6 Does the university provide for the flexibility of combining the conventional face to face and distance mode of education for students to choose the courses / combination of their choice? If yes, how does the institution take advantage of such provision for the benefit of students?

No, the University does not provide flexibility of combining the face-to-face and distance mode courses

1.3 CURRICULUM ENRICHMENT

1.3.1 Describe the efforts made by the institution to supplement the University curriculum to ensure that the academic programmes and institution's goals and objectives are integrated.

Yes, the institution has made efforts to supplement the University's curriculum by introducing Certificate courses to develop the skills of students. The college also organizes seminars, workshops, and competitions of different types, industrial tours and field visits to enrich the curriculum of the University. The proceedings of seminars are published in the college magazine. All these help the students and teachers to relate theoretical knowledge to the realities of life. The activities conducted through various committees, sports, NCC, Rotract Club and NSS give ample opportunities to the students to relate these experiences to beyond the curriculum issue.

1.3.2 What are the efforts made by the institution to modify, enrich and organise the curriculum to explicitly reflect the experience of the students and cater to the needs of the dynamic employment market?

The efforts made by the institution to modify, enrich and organise the curriculum to enhance the experience of the students so as to cope with the needs of the employment market are as follows:

- Mock interviews are conducted for the students to face interviews
- Students of BSc (FAD), BBM, BCA and BA Departments attend internship programme

1.3.3 Enumerate the efforts made by the Institution to integrate the cross cutting issues such as gender, climate change, environmental education, human rights, ICI etc., into the curriculum

Gender issues:

The institution integrates programs on cross cutting issues on gender; it provides a platform for empowering women by organizing panel discussions on Women's Day, in which a street play addressing Women issue is enacted by students of B.A department.

**Environment education:**

A compulsory paper on "Environment Education" is being offered to all the students as per the regulations of the University. Besides this, students are also exposed to practical experience on environment through Rotaract Club, students have planted saplings at Bidadi, Blood Donation camp is organised in the college campus every year and students of the club also go for Pulse Polio program organised by the parent club Rotary Bangalore Brigades. Besides this, Clean India campaign is held at the college premises on a regular basis.

1.3.4 .What are the various value-added courses / enrichment programmes offered to ensure holistic development of students?

Personality Development courses such as soft skills and value education programme are conducted regularly and are mandatory for all students.

1.3.5 Citing a few examples, enumerate on the extent of use of the feedback from stake holders in enriching the curriculum?

Feedback is taken from the graduating class and Alumni to help us to enrich the curriculum for subsequent academic years.

1.3.6 How does the Institution monitor and evaluate the quality of enrichment programmes being offered?

The college monitors the quality of enrichment programme offered through periodic class tests and also through one-to-one discussion. Besides, the performance of students in the campus interviews is also taken as a measure of the quality of enrichment programme.

1.4 FEEDBACK SYSTEM**1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

Faculty members from the departments of B.Sc. (FAD) and English participate in revision of syllabus and also attend BOS meeting on regular basis.



1.4.2 Is there a formal mechanism to obtain feedback from stake holders and students on curriculum? If 'yes', how is it communicated to the University and made use for curriculum enrichment and introducing changes /new programmes.

Hitherto, feedback on curriculum implementation by the faculty members was obtained through one-to-one discussion. Now the college has initiated obtaining feedback on curriculum from students, alumni and employers in a structured manner. Outcome of this will be communicated to the University regularly.

1.4.3 How many new programmes /courses were introduced by the institution during the last four years? What was the rationale for introducing new courses?

BCA course was started in the year 2008 as a new programme to meet the needs of students and the society.

CRITERION II

TEACHING-LEARNING AND EVALUATION



CRITERION II: TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The College ensures wide publicity for student's admission in the following ways:

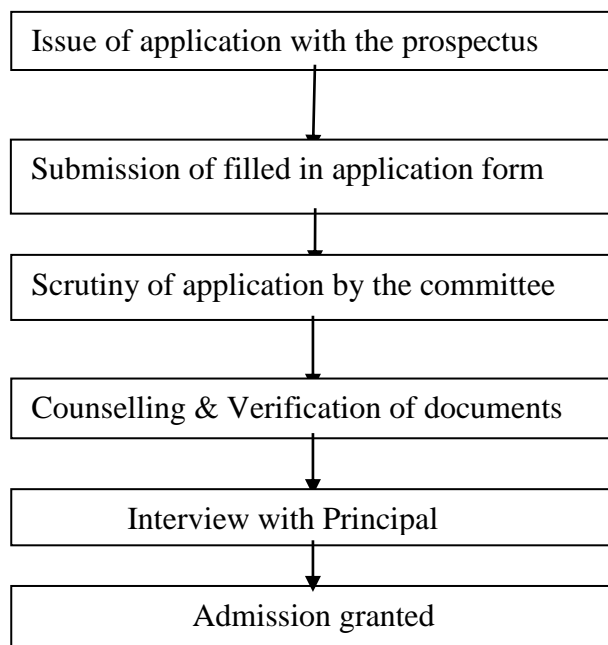
- College Annual Prospectus
- Institutional Website
- Advertisement in Regional/National Newspapers
- Handbills
- Promotional CD specifically prepared to give a glimpse of life at BWMC.
- Banners are put up at strategic places in the college
- Announcing the salient features of the college on Cable TV
- Visits to schools to distribute pamphlets.
- Courses offered in the college are popularised through media advertisements, distribution of pamphlets
- Special programmes are conducted for school children by individual Departments to generate awareness regarding the college curriculum and instil a thirst for higher levels of learning.
- The college has a transparent admission process wherein direct admissions are done as follows:
 - The dates of admission for various courses as per university guidelines are notified through our website, newspaper, pamphlets and Cable TV
 - The prospectus and application form is uploaded in the college website
 - Application forms can be downloaded or procured by paying application fees at the college

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit(ii) common admission test conducted by state agencies and national agencies (iii) Combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

- The process is as per the merit in the previous qualified examinations
- The marks obtained in Higher Secondary Examinations forms the basis for admissions
- Students with good academic credentials as well as first generation learners from disadvantaged sections of the society seek admission in the college
- The college has constituted an Admission Committee with Principal as the Convenor, HODs and faculty members who are involved in the admission process for selection of eligible students as per the criteria prescribed for admission by the Bangalore University and the college upholds transparency in the process



Transparency in the Admission Process



In the process of admission the following documents are collected from the students along with duly filled application and considered as per regulations of the authorities.

- Marks card of qualifying examination
- Transfer certificate, conduct certificate and study certificate
- Five passport size photographs
- Address proof document
- Caste certificate (SC/ST/BT and others)
- Migration certificate(for non-Karnataka students)
- Student and Parents declaration

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provides a comparison with other colleges of the affiliating university within the city/district.

COURSE	YEAR	PERCENTAGE	
		Minimum	Maximum
BA	2015-16	35%	90%
B.Com	2015-16	35%	90%
BSc	2015-16	35%	90%
BBA	2015-16	35%	90%
BCA	2015-16	35%	90%

The Minimum percentage of marks is 35% and Maximum above 90% for admission at the entry level is as prescribed by the Bangalore university eligibility.



2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If “yes” what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes.

Annually, the Admission Committee reviews and maintains the profile of the students, category-wise in all the programs.

- Regulatory guidelines and statutory reservation policies are rigidly followed
- The outcome of the review of the admission process and the subsequent analysis of the student profile helps in providing equal representation from all sections of the society
- This has improved the process as the Department of Commerce has started additional sections in B.Com keeping in view the increasing demand and scope of this programme

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.

The college admits students without any discrimination adhering to all reservations as per the Government norms. The College is a minority institution, yet it is open to improving access for the following categories of students.

SC/ST and OBC

Reservation policies of the government are rigidly followed to ensure that the strategies adopted by the government in the creation of equity and provision of access to the SC/ST and OBC applicants are implemented.

Economically Weaker Sections

The college provides Management and Endowed scholarships for students from economically weaker backgrounds. There is also a provision of free seats to needy, deserving candidates to promote inclusiveness and to encourage the entry of students from deprived backgrounds.

Ex: Scheduled caste/Tribe Scholarship/ Backward Class Scholarship.

Differently abled

The college has admitted differently- abled students and help was provided in the form of special classes.

YEAR	TOTAL	SC	%	ST	%	OBC	%	GM	%
2011-2012	880	112	12.73	26	2.95	131	14.86	611	69.42
2012-2013	825	124	15.03	21	2.54	144	17.45	536	64.97
2013-2014	828	144	17.39	20	2.41	132	15.94	532	64.25
2014-2015	755	139	18.41	18	2.38	120	15.89	478	63.31

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.



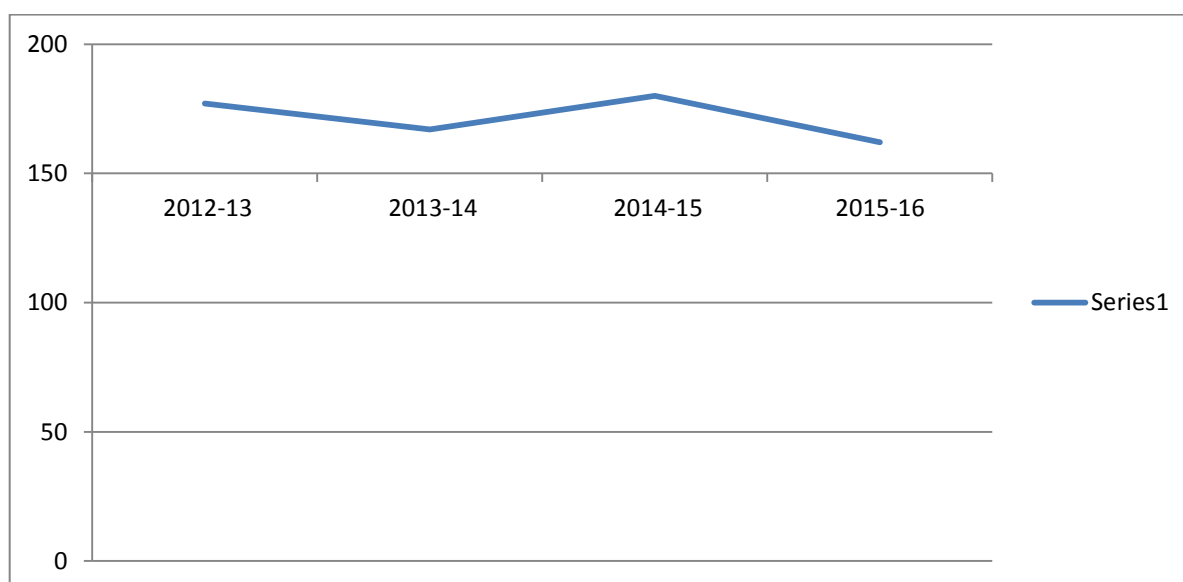
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Demand-ratio analysis for B Com stream

Year	No of students admitted	Applications received	No of applications: No of students admitted	No of seats sanctioned: No of applications received
2012-13	177	186	186:177	180:186
2013-14	167	180	180:167	180:180
2014-15	180	195	195:180	180:195
2015-16	162	185	185:162	180:185

X-axis= Year**Y-axis=** Number of Students

Y-axis

**X-axis**

2

Demand-ratio analysis for BA stream

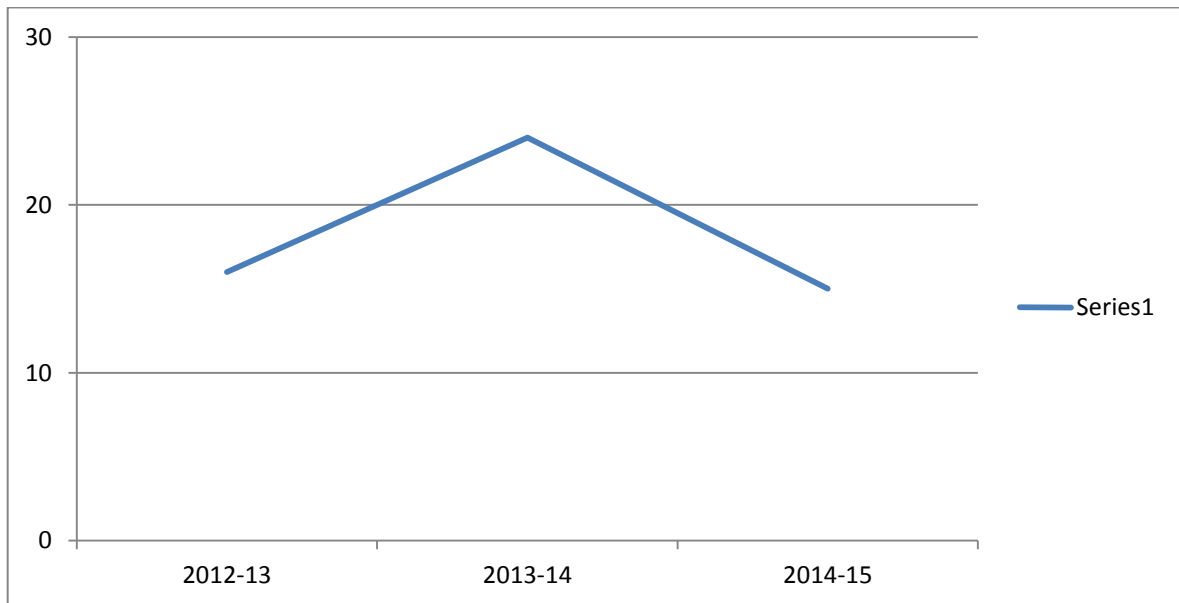


Loyalty & Service

Year	No of students admitted	Demand Ratio
2012-13	16	Direct admissions
2013-14	24	Direct admissions
2014-15	15	Direct admissions

X-axis= Year

Y-axis= Number of Students



3

X-axis

Demand-ratio analysis for BBM stream

Year	No of students admitted	Demand Ratio
2012-13	51	Direct admissions
2013-14	51	Direct admissions
2014-15	30	Direct admissions
2015-16	35	Direct admissions

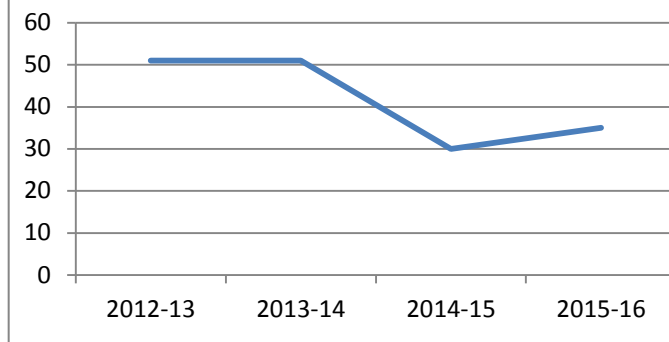
X-axis= Year

Y-axis= Number of Students



Loyalty & Service

Y-axis



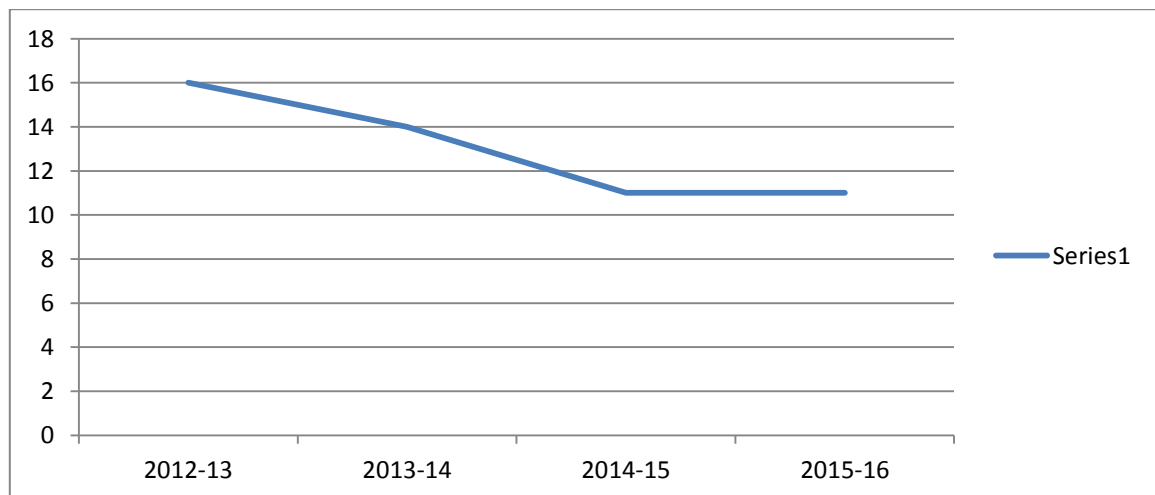
X-axis

Demand-ratio analysis for BCA stream

Year	No of students admitted	Demand Ratio
2012-13	16	Direct admissions
2013-14	14	Direct admissions
2014-15	11	Direct admissions
2015-16	11	Direct admissions

X-axis= Year

Y-axis= Number of Students



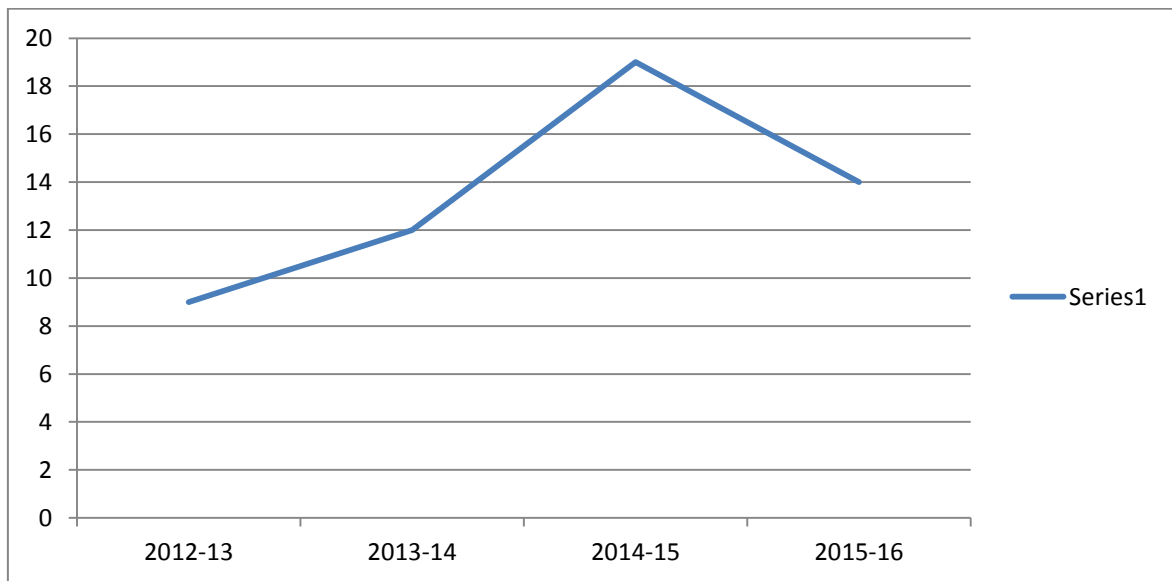
X-axis

5

Demand-ratio analysis for B.Sc. stream



Year	No of students admitted	Demand Ratio
2012-13	9	Direct admissions
2013-14	12	Direct admissions
2014-15	19	Direct admissions
2015-16	14	Direct admissions

X-axis= Year**Y-axis=** Number of Students**Y-axis****X-axis**

There is a consistent demand only for B.Com. The demand has been fluctuating over the years for the BA, BBA, BSc, BCA (Direct Admissions) courses.

**2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?**

The college is open to admitting differently-abled students. The college caters to these students through:

- Ramp facility
- Separate seating arrangement during examinations, as per their needs
- Classes are held on ground floor
- Time table is rescheduled if necessary
- Special classes are held to reach out to their special needs

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes

- An introductory programme is conducted to assess the capacity of the students to receive the knowledge
- Accordingly the remedial teaching is arranged

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/ Enrichment Courses, etc.)

- The initial assessment of the needs of the students is made through personal interview after the admission process
- To further assess the knowledge base and skill needs of the students pertaining to the specific programme, special orientation lectures, questions hours, counselling sessions and group discussions based on the basics/fundamentals of the programme/ subject concerned are organized
- Teachers give extra time to the students to help them cope with the programme to which they are enrolled
- Add on Courses comprising different modules has been developed by various Departments .
- All departmental club activities, workshops and seminars are strategies adopted by the institution to bridge the knowledge gap of the enrolled students
- Faculty conducts remedial classes to enable the slow learners to cope with the programme

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

To sensitize the staff and students about their status, identity and role, Anti Sexual Harassment Cell, Counselling Cell, Grievance Redressal Cell, NSS, Rotaract Club, Red Cross, and such others organise awareness programs.



Programmes held to sensitize staff and students on issues related to **environment**.

Date	Programme
28-2-2013	"Human Planet" B.B.C documentary for Environment students.
4-8-2013	Tree Plantation organised by Rotaract Club of Magadi Road.
5-8-2013	Students participated in News9 live discussion on varied topics like Pot Holes
27-12-2013	Students participated in News9 live discussion on topic of McDonalds I'm not loving.
02-10-2014	Swach Bharat Abhyas, Campus cleaning drive.
18-02-2015	NSS Special Camp at Jnana Bharathi Campus.
4-09-2015	Street play- Campaign on Suicide Prevention.

Programmes held to sensitize staff and students on issues related to **gender**

Date	Programme
7-3-2013	Final year students of attended a lecture on dowry law which was activity based by Sonali Kusum
8-3-2013	Awareness Programs on Women's Day. Some of the events were Formation of a Human Chain by students & staff, Caption Writing competition & 'WOMENCENTRIC' a survey on women's issues & street play.
24-9-13	Students participated in News9 live discussion on varied topics Rape Shame Continues
29-12-13	Students participated in News9 live discussion on Trophy wife.
17-2-2014	Two faculty members attended a ONE DAY State level Seminar on "EMPOWERMENT OF WOMEN" (SHAKTI - STRONG WOMEN- STRONG INDIA) at Mount Carmel college, Vasanthnagar.
10-9-2014	Two faculty members & 50 students of the college attended a work shop
6-3- 2015	A panel discussion including students and faculty members on 'Empowerment of Men to Usher Change' was organized.
7-3- 2015	III BA students performed a street play in the campus to spread awareness on the importance of education for women empowerment as part of Women's Day Celebrations
11-3- 2015	III BA students performed the street play on the importance of education for women empowerment in Baldwin Methodist College & Baldwin Polytechnic College.
11-4-2015	Dr. Leena Vijaykumar conducted an interactive group counselling session on the topic 'The Female Body' for final year students.



Programmes held to sensitize staff and students on issues related to inclusion

11-3-2011	Blood donation camps organised by Rotaract club and Red Cross conducted at St. Aloysius College on 'Prevention of Suicide' among the present young generation accompanied by two faculty members on World Suicide Prevention Day
1-2-2013	Guest lecture organised by Political Science department on Universal Declaration of Human Rights and its Conventions' . The speaker for the event was Ms. Sonali Kusum – research scholar for National Law School.
1-10-2013	Students participated in News9 live discussion on topic of Pay and Park, McDonalds I'm not loving (27-12-13) and Trophy wife (29-12-13).
8-10-2013	Students participated in News9 live discussion on the topics of Obesity
3-2-2014	B. A Journalism students and a faculty member attended a Seminar on Media and Police at Vikasa Soudha. It was jointly organized by Karnataka Media Academy, Bangalore City Police and Information Department. 2013-14
3-2-2014	B. A Journalism students and a faculty member attended a Seminar on Corruption: Society, Media and Law was held in Freedom Park was organized by Karnataka Law and Prevention and H K E S Sri. Veerendra Patel Degree College.
28-2-2014	Two faculty members attended a Symposium on " Rationality, Superstition and Democracy - Negotiating the Anti-Superstitious Practices Bill of Karnataka " at St. Joseph's College
5-3-2014	Seminar on career options organised for final year degree students.
10-3-2014	Three faculty members and BA students visited the High Court of Karnataka . They witnessed the court proceedings in the 36 court halls and also met Mr Vatal Nagaraj, a social activist.
30-1-2015	Counselling Cell coordinator participated in a panel discussion ' THINK TANK MEET ' - Youth Development & Wellbeing in Institutes of Higher Education: Challenges, Opportunities & Strategies organized by Department of Clinical Psychology, NIMHANS

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

- Advanced learners are identified through interactive classroom teaching and classroom discussions
- The college also has provision of class tests and quiz through which faculty can identify advanced learners
- Various extension lectures are organized to respond to learning needs of advanced learners
- The students also get opportunity to participate in several events like symposia, paper presentations, workshops etc.
- They are constantly encouraged and guided for the preparation of various competitions
- Advanced learners are given additional project work and necessary guidance by their teachers in addition to extra-reading material.



- Students are free to communicate with their faculty at any time and discuss their problems (if any)

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

The data of academic performance of the students is collected in the form of mark lists from various subject teachers after each unit test. It is analyzed and the following remedial measures are taken:

- Remedial Classes are organized for the disadvantaged sections of society and slow learners
- Mentoring is done by teachers
- Students are counselled by the Counselling Cell coordinators

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

- The planning and organizing of the teaching, learning and evaluation schedules for all courses in each discipline is done by a committee consisting of the Principal, and Heads of Departments
- Besides, there are separate committees for time table, calendar of events and examination, each with a convener who meets periodically and plan for the various schedules complying to the academic calendar of the affiliating university
- The college prepares the academic calendar well in advance before the commencement of the session. It is done by the Calendar Committee. The calendar outlines the session/semester schedule, examination schedule and schedule of holidays
- Based on the course preference list, the Head of the institution finalizes the course allocation for the faculty members
- Faculty members prepare the teaching plan for their respective courses and record it in their work diaries
- The timetable committee in each department drafts the time table. In all programs we follow the guidelines of respective statutory bodies for the number of credit hours for each subject
- The evaluation policy for each course is fixed well in advance and communicated to the students at the beginning of the year. Internal assessment is also carried out as per University norms



- Two tests are conducted and the average is taken as IA marks. In addition, assignments are also given
- Evaluation of answer sheets is completed within 10 days and the results are announced within 2 weeks after the examination

2.3.2. How does IQAC contribute to improve the teaching-learning process?

Teaching learning process is monitored for continuous improvement. The to be -IQAC Committee improves the teaching-learning process by:

- Motivating faculty members periodically to attend programs on new and emerging technologies
- Various feedbacks from the students and alumni on curriculum, teacher performance, and library are analysed to assure the quality of teaching- learning

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

- Learning is made more student-centric by laying stress on specific learning outcomes for all courses and making it more participatory and interactive through various types of participatory activities
- The college has well-equipped Computer laboratories with internet facility, OHPs, business laboratory, seminar hall and library resources available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students
- The Language departments organize Quiz, Magazine-designing, Debates, Word Power, Creative Writing, Skit and Poetry competitions
- The clubs of the departments organize activities to facilitate the creative academic pursuits of the students individually and collectively
- The Intercollegiate and interdepartmental programmes besides enhancing creativity bring a competitive edge to the academic endeavour of the students

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- The college promotes creativity amongst students by encouraging them to publish articles, stories, poems, sketches etc. in the college magazine –“**Tapestry**” the annual college magazine comprising different languages and an “**In-house Newsletter**” Besides providing an opportunity to publish their creation, the magazine also involves them as Student Editors in all the areas of its publication right from editing, designing etc.
- Various clubs function in the college and keep the college brimming with numerous activities that extend beyond syllabus and text books.



- Almost all the departments actively engage themselves in arranging various types of academic and cultural events like quiz, poster-making, group discussions, debates, skits, choreographies etc. that help the students in refining and redefining their personality.
- In addition to this, the College takes special efforts to instil and nurture
- Critical thinking and scientific temper among the learners by providing opportunities for the following:
 - Academic projects
 - Field work / Internship
 - Seminars & Power Point Presentation Competitions
 - Creative Assignments viz. Story writing competition, Slogan Writing, Essay Writing Competition etc.
 - Exhibitions
 - Assessment of Higher level Cognitive ability through Quiz
 - Organising Academic activities at Departmental and Intercollegiate Level
 - Brainstorming sessions, Panel Discussions, Group Discussions
 - Book Reviews

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning -resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

We have introduced innovative practices in pedagogy in addition to the Chalk and talk lecture method to assure and enhance our academic quality like

- Audio-visual aids to supplement lectures in classroom.
- Computer-Aided Learning (Internet, Power Point Presentations) is provided for further learning.
- Access to multi-media learning material.
- Screening Movies/ CDs based on prescribed texts.
- Students' participation in symposiums/seminars (conducted by the college & other institutions).
- Training & Internships.
- Group Discussions and Seminars.
- Educational trips to give first-hand knowledge to students.
- Exposing students to industrial environment through industrial visits and industrial training.
- Organizing Seminars /extension lecture by experts in their respective fields to share their knowledge with students.

**2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

- Organizing Extension lectures by experts in their respective fields to share their knowledge with students
- Interface with eminent professionals
- Group Discussions and Seminars
- Training & Internships for students
- Educational trips
- Exposing students to industrial environment through industrial visits and industrial training
- Interdisciplinary programmes organized to widen their horizon and shape their critical acumen
- Students/Faculty participation in symposium/seminar conducted by the college & other institutions

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counselling/mentoring/academic advice) provided to students?

Mentoring: The college mentorship is assigned to teachers. Counselling and Parents/Teacher Meetings are organised for the benefits of the students periodically.

- Mentoring of the students is our top priority. Each teacher takes keen interest to mentor students under their charge
- Mentoring of boarders is specially taken up.
- Students are always free to approach the teachers for any kind of guidance-personal, professional and any other.

Counselling Cell: The Cell has been established for academic and personal counselling on diverse issues ranging from personal, psychological to social and academic. The identity of the students is kept confidential. The Cell aims:

- To help students to chalk out academic roadmaps for themselves.
- To enable students to integrate themselves with the milieu.
- To address problems related to stress, anxiety, examination phobia, peer pressure and adjustment to changed environment.
- To help students to help themselves.

Placement Cell:

The Placement Cell of the college helps the students take charge of their career development from exploring their options to securing the ideal job.

- The Cell not only offers help with career choice and job hunting but also helps in developing skills that employers look for by conducting training workshops.
- ASPIRING MINDS conducted online tests for placement.
- Numerous employers participate in on-campus presentations, talks and workshops. Campus recruitment fairs and interviews are organized to help the outgoing students find placements



in companies of repute. Some of the corporate houses that have visited the campus recently for recruitment are Accenture, WIPRO, IBM, and INFOSYS.

Grievance Redressal Cell: There is a regular, well established and fair procedure for redressing grievances regarding academic matters, hostel accommodation, health services, library, transportation and other central services.

The Cell is functioning under the able guidance of the Principal in consultation with members of committee and legal expertise (if and when necessary):

- To encourage the students to express their grievances freely and frankly.
- To address the basic problems of boarders regarding mess and other amenities.
- To promote healthy student-student and student-teacher relationship.
- To promote & maintain a conducive and unprejudiced Educational Environment.
- To uphold the dignity of the college by ensuring strife free atmosphere in the college
- The following mechanism takes care of the grievance of the students:
 - A Complaint Box has been installed on the campus.
 - The grievance is taken up by the members of the committee, the case studied and discussed by the team, and the grievance redressed.
 - No grievance has been formally presented which required going beyond the level of the faculty members for grievances regarding attendance issues.

2.3.8. Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The college encourages the faculty to complement the academic system with practical skills through various teaching methodologies that extend beyond the classrooms.

Activities undertaken are as follows:

- PowerPoint Presentations and use of Internet to make teaching-learning more interactive and interesting
- Field trips and Educational tours
- Surveys
- Visits to industrial or corporate houses
- Internships with reputed firms/organizations
- Seminars
- Street play
- In-house Newsletter.
- Book Reviews
- Exhibitions
- Participation in Book Release sessions and National Theatre Festival
- Departmental fests with Mad Ads, Quiz, Group Discussions



- CDs of topics related to subjects are shown
- Help of models and experimental kits is taken to explain certain concepts
- Students are allotted topics to prepare power point presentations and seminars
- To encourage the visit to library, students are also given assignments which they complete using books from library
- Remedial classes are held for slow learners and projects are assigned for advanced learners
- Educational visits are organised from time to time
- Feedbacks on lectures are obtained from students

2.3.9 How are library resources used to augment the teaching-learning process?

- The library functions on all days except Sundays and Government holidays. The library is kept open from 8.40 am to 4.30 pm during working days and 7.30 am to 5.30 pm during examinations.
- The library caters to the needs of teachers and students by providing access to books, magazines and journals.
- There is a separate section for Reference Books.
- Books for Competitive Examinations are issued to the students.
- The Librarian helps the departments to purchase the latest edition of the books as per the requirement of the teachers and students.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Yes.

The institution has built-in mechanisms to ensure curriculum completion within the planned time frame. Some of these measures include:

- A well-prepared and complete College Calendar for the entire year
- Individualised comprehensive work plan prepared by each department at the beginning of each semester
- Constant monitoring by the concerned authority to ensure effective implementation of the work plans

However, at times, the institution faces a few challenges in completing the curriculum within the planned time frame and calendar in extra-ordinary circumstances.

- The most common challenge faced is unexpected closure due to reasons beyond the control of the Institution. The provision of additional working days in the College Calendar helps the Institution to manage this challenge effectively.
- Time constraint due to co-curricular and extracurricular activities organised in the college is compensated with extra classes.



- Sometimes teacher absence for long periods due to medical reasons also creates difficulties in completing the curriculum within the scheduled time. The management ensures proper interim arrangements for the completion of the curriculum through adhoc appointments
- To cater to the demand for intensive teaching for conceptual clarity for certain batches of students, especially I year students, extra classes are taken for the completion of the course content

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

- Feedback relating to the curriculum is obtained from the students, academic peers and alumni and the recommendations/suggestions received are discussed and incorporated in the curriculum to make it more relevant and effective
- Feedback on teachers are also obtained from students to assure quality in teaching learning. The feedback obtained is analyzed and the concerned teachers are counselled to improve academic standards
- Unit Tests are held to assess the performance of the wards and monitor the efficacy of the system
- The internal assessment system which has been implemented also helps to identify slow learners and take necessary steps like remedial classes and extra coaching for such students to improve their studies

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

All faculty positions are filled as per the norms laid down by the Bangalore University and UGC.

The modes of recruiting faculty are through:

- Open Advertisement in leading newspaper
- Individual Application

2014-2015

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	1	-	-	-	-	1
M.Phil.	-	-	-	-	-	10	10
PG	-	-	-	-	1	14	15
Temporary teachers							



Loyalty & Service

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	2	2
PG	-	-	-	-	1	8	9
Part-time teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil	-	-	-	-	-	1	1
PG	-	-	-	-	-	7	7

- Eligible candidates are shortlisted on the basis of UGC guidelines and invited for personal interview and are selected on the basis of their merit, research experience, lecture demonstration and their performance in personal interview by an interview panel comprising of competent representatives
- The college has the required number of qualified and competent staff to handle all the courses. However, temporary appointments are made as and when required
- Response to open advertisement in newspaper or individual application is also accepted and the candidates selected through a personal interview as per BU norms
- Yes, the college has the required number of qualified and competent teachers to handle all the courses. The college has permanent faculty strength of **25** against the full time vacancies and **3** part time faculties

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The college has the adequate number of qualified and competent teachers to handle all the courses of all departments. For certain courses, temporary teachers/ professional experts are employed.

- With regard to IT, junior faculty undergo training under the guidance of senior faculty
- Senior faculty from other educational institutions are invited to enhance the learning ability of our students and to enrich their knowledge

2.4.3. Providing details on staff development programmes during the last four years. Elaborate on the strategies adopted by the institution in enhancing the teacher quality.

**a) Nomination to staff development programmes**

Programmes	YEAR			
	2011-12	2012-13	2013-14	2014-15
Refresher courses	-	-	-	-
HRD programmes	9	9	17	7
Orientation programmes	-	-	-	-
Staff training conducted by the university	-	-	-	-
Staff training conducted by other institutions	-	2	1	3
Summer / Winter Schools, Workshops, etc.	-	6	2	2

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching learning

Faculty Training Programmes:

2011-12	1
2012-13	2
2013-14	1
2014-15	6
2015-16	1

Teaching learning methods/approaches

- Teaching learning methods and approaches are reviewed periodically and improved to suit the requirements of the students

Handling new curriculum

- New curriculum and other changes are conveyed by Principal to HODs who explain the changes to other teachers
- Orientation course regarding semester system was organized to plan the syllabi and calendar for tests according to the new system

Content/knowledge management

- Faculty members are periodically deputed to attend programs on new and emerging technologies.

Selection, development and use of enrichment materials

- Office automation and use of ERP system for use of e-mail for sending internal assessment of students and sending marks of house tests through this system to office

Cross cutting issues

- Activities under NSS camps, Rotaract Club, Red Cross
- Counselling Cell and Chapel committee also holds various events to create awareness and to sensitize society against social evils

**OER's**

- Open Educational Resources- Teachers make use of Internet and E-Resources of the Library Teaching-Learning material development, selection and use

c) Percentage of faculty

- 10% invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies
- 80% participated in external Workshops / Seminars / Conferences recognized by national / International professional bodies
- 48% presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

2.4.4 What policies/systems are in place to recharge teachers? (Eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The College Management strives to promote professional development of faculty by:

- Encouraging the faculty to attend Seminars and Workshops
- Granting Leave and providing registration charges for attending national Seminars organized by reputed institutions
- Encouraging faculty to apply for research grants

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

We shall strive towards encouraging our faculty to work towards receiving awards recognition at the state, national and international level excellence in the future.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes.

- The college has introduced evaluation of teachers by students.
- A proforma based on NAAC's model has been designed / modified to seek suggestions of our prime stakeholders
- This proforma is filled by our students who evaluate their respective teachers on the basis of their teaching style, methodology or pedagogic skills and their interaction level. (The secrecy of this exercise is fully maintained)



- The feedback is analyzed by the IQAC and Head of the Institution and corrective measures taken to enhance the quality of teaching-learning

2.5. Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- At the beginning of the academic year the details of all the college activities and general rules of evaluation are printed in the college prospectus
- The details of the evaluation system are explained to the students by the course instructors
- Weightage of each component of assessment i.e. (i) attendance and (ii) internal assessment marks (iii) aggregate marks 10 is further classified by faculty. A common orientation programme for freshers is also organized

2.5.2. What are the major evaluation reforms of the university that the Institution has adopted and what are the reforms initiated by the institution on its own?

- According to University Rules, the only condition to qualify for the exams is a minimum of 75% attendance
- In order to reduce the burden on the students we give them more than one chance to score well in internal assessment tests. So we conduct two Unit Tests
- But there are some students who could not appear in either or both the tests because of their involvement in various activities such as sports, youth festival or due to some family problems or due to medical reasons during the examination days. There are also some weak students who appeared but failed to pass. Keeping in view the welfare of the above category of students we conduct a third special test for them.
- In order to fulfil the University condition, number of lectures attended by the students in an academic year is counted month-wise for each semester.
- Then lecture shortage is calculated and students are informed time to time about the status regarding the number of lectures attended so that they can cover up their lecture shortage (if any) by attending classes regularly thereafter.
- In order to improve the performance of the students remedial classes for the weaker students, special coaching classes for the average students and special guidance for the advance learners are arranged in the improvement period.
- Bangalore University has introduced the internal assessment for all courses/subjects
- Some other reforms / measures taken by the University to improve the efficiency are:
 - To check the unfair means in the University examination, the supervisory squad is deputed from various colleges
 - The computerized working system already operative in the university has been extended to the affiliated colleges for the last few years.
 - OMR answer sheets have been introduced



- Keeping in view the changing scenario at the national and international level, the syllabi are designed accordingly from time to time to encourage analytical thinking among students and promote research

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

According to university rules a student has to fulfil the following conditions to qualify for the final examination of the annual system:

- UG Classes: 35% marks in aggregate in one house examination and 75% attendance.

The college has initiated the following major reforms:

- Internal Assessment on the basis of discipline, communication skills, ability to take initiatives, good behavioural patterns and performance in the unit tests to ensure effective learning outcomes
- Two unit tests are conducted for the students
- Third Special Test conducted for the welfare of students involved in various activities such as youth festival, sports activities during the session, weak students unable to clear the condition, students unable to take the exam due to medical reasons
- Remedial/coaching classes for weak students
- Projects for Advanced Learners
- Awards/ Medals for Students placed in University Merit List

Under the guidance of the head of the institution, examination committee and the administrative staff the college ensures the effective implementation of the evaluation reforms.

- Seating plan is generated under the supervision of the member of the examination committee on duty before the commencement of exams
- After the exams the teachers are asked to deposit the marks list within 8- 10 days from the commencement of the exam
- Students are informed about their attendance shortage at the end of each month and term wise shortage at the end of each term
- Their signatures are taken on the acknowledgement form counter signed by parents

As educators increasingly are held responsible for student achievement, teachers are finding different ways to effectively document student responsiveness and track progress toward important outcomes and focusing on high stake tests.

- Seminars on the various important topics of the subject are conducted and evaluated through grading.
- Assignments are given to the students to induce a self-learning habit in students and are checked by the teacher after a given time and graded.
- The record of these grades is maintained by the respective teacher in the register.



- A student is informed if she has not provided the assessment in time. It helps the teacher to evaluate the student and assess the students' strength and needs and plan to improve her skills.
- Class tests are conducted unit wise or weekly to check if the student has been grasping the subject well or she needs special attention.
- The teacher checks the tests and keeps the record of the marks gained by the student in register.

2.5.4 Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

The college adopts Formative and Summative evaluation approaches to measure student achievement in a programme. Formative evaluation designed to test the cognitive skills of the students is based on tests, assignments, quiz, field trip reports, seminars, term papers and practicals.

Impact on the System

- Motivated by this system, the students of BCA, BBM, BA, B.Sc. and B.Com have taken efforts to make innovative models and posters.
- Students of BA have taken up assignments on thematic study of different authors and book reviews.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.)

- To ensure transparency in the process of Internal Assessment, students are informed in advance about the weightages assigned for attendance, performance of students in the unit tests, behavioural aspects, efforts of the students.
- The college plans to publish the results and attendance shortage of the students on the website from the next session.

2.5.6. What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

Graduate Attributes of BWMC as specified by the college:

Academic Excellence

- World class citizens with knowledge and understanding as well as a range of basic skills.
- Attitudes of intellectual curiosity and motivation for independent thinking.
- Critical and creative thinkers, with an ability to examine, synthesize and evaluate knowledge across a broad range of disciplines.
- Ability to initiate and formulate feasible and relevant research questions skills.



- Critical analysis, problem solving, and creative thinking.
- Communicating effectively and appropriately in a range of contexts.
- Developing, planning and managing independent work.
- Working effectively in a team.
- Effectively using information and communication technologies.
- Practical application of knowledge acquired.

Social Responsibility with leadership qualities

- Awareness of ethical issues, social responsibility and cultural diversity.
- Awareness of environmental sustainability issues and the contribution of the field of study to address such issues.
- Initiate and implement constructive change in their communities.

Nationalistic Spirit

- Adept to address the larger issues of life and become effective in building a strong and modern India Active global citizens.
- Value different cultures.
- Have a broad global understanding, with a high regard for human rights, equity and ethics
- Understand and appreciate international perspectives in a global environment.

2.5.7. What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

The college ensures full transparency in the process of evaluation. However, grievance (if any) is redressed by the examination committee. The grievance is referred to the course instructor for redressal. At the college level there is provision for:

- Re-totalling
- Re-evaluation

Answer sheets are shown to the students so that they can learn from their mistakes and improve their performance in the future examinations.

2.6 Student performance and Learning Outcomes**2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?**

Yes.

- BWMC encourages students to develop attitudes of intellectual curiosity and motivation for independent thinking and a commitment to ethical and sustainable practices during orientation programs.



- The specific learning outcomes and a rationale for how this knowledge and skills will benefit the students are made known through presentations, workshops and seminars.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student's results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

- Along with the two unit tests for all the students, the teachers focus on assignments, and seminars.
- They evaluate the students on the basis of their performance in these events and review the result of each student.
- The students' strengths are assessed and remedial classes are designed for them according to the result outcomes. It enhances the confidence of students and prepares them to face the final examinations.

YEAR	BA		BSc		B.Com		BCA		BBM	
	NOV	MAY	NOV	MAY	NOV	MAY	NOV	MAY	NOV	MAY
2011-2012	93%	100%	93%	80%	74%	84%	66%	73%	67%	91%
2012-2013	100%	91%	83%	100%	90%	86%	90%	75%	63%	91%
2013-2014	92%	100%	100%	100%	91%	94%	88%	86%	60%	100%
2014-2015	100%	100%	83%	100%	90%	86.5%	90%	100%	63%	97%

Bangalore University Rank Holders:

2012 batch

BCA: II Rank: Jyotsna

BSc (FAD): VII Rank: Dedhiya Urvi

VIII Rank: Vijayalakshmi

2013 batch

BCA: VIII Rank: Sonali Singh

2014 batch

BCA: II Rank: Deepa. B.R

**2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

The college ensures that students obtain detailed knowledge in their respective subjects and gain a good and recognisable grade.

- An action plan is prepared in the form of month-wise syllabus coverage by faculty members to complete the syllabus within the stipulated time as per University norms.
- Along with the two unit tests per semester for all the students the teachers focus on assignments, and seminars. They evaluate the students on the basis of their performance in these events and review the result of each student. The students' strengths are assessed and special classes are designed for them according to the result outcomes. The support needed to the student is provided to improve their calibre in the respective subject. It enhances the confidence of students and prepares them to face the Semester examination.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

- The college ensures that the courses being offered are in sync with the present day needs of society by introducing the latest courses of study.
- Recognizing the need for higher level of skills and competencies required to support national development, especially in the era of globalization, the college provides wholesome programmes for holistic development of its students.
- Innovative programmes for Personality Development -have been designed to fulfil the needs of students in the contemporary competitive scenario. Schindlers Management conducted '**Soft Skills and Personality Development**' a Certificate course for the Degree section and also assisted in the placement of our students.
- Collaboration with many industries exposes the students to seek opportunities for quality learning and ensure better prospects for career options.

2.6.5 How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?



- The examination committee of the college, along with the help of the Faculty members, regulates and collects the data of the two unit tests. On the basis of the results the students are divided into three categories: weaker, average and advance learners
- In order to improve the performance of the students' remedial classes for the weaker students, special coaching classes for the average students and special guidance for the advance learners are arranged in the improvement period

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

- After each term the respective teacher has a complete report of all the activities of student, i.e. marks in unit test, attendance shortage, efforts made by the students in the class etc.
- The teacher categorizes the students accordingly and students are asked to attend the special classes designed for them depending upon their outcomes in the house examination
- During these classes, the students are provided assignments and seminars keeping in view their present level of their learning
- The teacher monitors the academic growth of the students and design further tests, assignments, seminars accordingly
- The parents of not so regular students are also informed from time to time
- Monitoring is through student feedback which includes a component on the achievements of learning outcomes. This is obtained for each course annually
- Student-centric Teaching-Learning methods are adopted to ensure the achievement of these learning outcomes

2.6.7 Do the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes.

The college uses assessment as an indicator tool for evaluating the student performance but also curricular as well as faculty performance. The following are the methods of assessment used as indicators of student performance:



SL. NO	ASSESSMENT CRITERIA	LEARNING OUTCOME	EXAMPLES
1	Attendance Assessment	Leads to regularity and Punctuality	Monthly Attendance, abstract shown /sent to Parents.
2	Written Assessment	Improved flow of thought and expression	Internal Marks
3	Practical Assessment	Skill Develop learning through hands-on, resulting in better understanding and fostering creativity.	Practical Assessment experiments, exhibition, book reviews, model making etc.
4	Group Assessment	Fosters team work and promotes leadership skills	Group discussions
5	Competitive Assessment	Achieving ranks and recognitions	
6	Project Assessment	Helps in gaining in depth knowledge	Brand image at 'SKODA'
7	Field Work Assessment	Gaining hands on experience events	Photo Journalism in Lalbagh.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include:

BWMC is a progressive institution willing to adopt changes to improve the Teaching- Learning evaluation process / procedures and has been undertaking instant improvements in consonance with the directions of the authorities.

CRITERION III

RESEARCH, CONSULTANCY AND EXTENSION



CRITERION III RESEARCH, CONSULTANCY AND EXTENSION

3.1.1. Does the institution have recognized research Centre/s of the affiliating University or any other agency/organization?

No. The college is making efforts to get the recognition of the affiliating University as a research centre.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

a. Yes. The institution has a Research Committee

b. Its composition:

Chairperson : Mrs. Lydia.P.Samuel - Principal

Members : Mrs. Poonam Bhatia – Head of the Commerce Department

: Mrs. Hephziba Rajan - Head of the BA Department

: Ms. Lakshmi Sudha – Head of the Computer Science Department

: Mrs. Sumana K N – Head of the BSc (FAD) Department

: Mrs. Priya Srinivasa – Head of the Management Department

c. The recommendations made by the committee are as follows:

- Organizing Workshops on research methodology, paper writing, obtaining financial support towards research
- Paper Presentation by faculty members in National and International seminars/conferences.
- Minor and major research Projects - Guidelines for writing projects
- Sensitising students towards research.
- Time frame for fund disbursement and documentation

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

To facilitate the smooth progress and implementation of research in the college:

- The seed money of Rs. 5 lakhs is provided for the academic year 2015-2016.
- Faculty members are provided with funds to attend seminars and workshops related to research.
- By providing adequate infrastructure for research and facilitating interdisciplinary research.
- By providing the video conferencing facility.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

Teachers guide the students to develop scientific temper and research culture to undertake short term research projects so that they can pursue career in research.



3.1.5 Give details of the faculty involvement in active research (Guiding Student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

10 faculty members have completed their M.Phil., 01 has completed Ph.D. and 03 have registered/enrolled for Ph.D.

Guiding Student research	Leading Research Projects	Engaged in individual research activity	Engaged in collaborative research activity
Mrs. Priya Srinivasa Ms. Sumathi.G Mrs. Ciby Sam Mrs. Jucunda Andrew Mrs. Aniqua Banu Ms. Lakshmi Sudha Mrs. Shwetha.H.L Ms. Vasugi Mudaliar Mrs. Shamala.D	Not yet	Mrs. Priya Srinivasa Mrs. J. Angelina Kishore	Not yet

- Mrs. Priya Srinivasa has guided MBA students of IGNOU, New Delhi and KSOU.
- Mrs. J. Angelina Kishore has guided students of Mother Theresa University, Kodaikanal, Madurai Kamaraj University, and Annamalai University for M.Phil. degree.

3.1.6 Give details of workshops/ training programmes/Sensitization programme conducted/organized by the institution with focus on capacity building in terms of research imbuing research culture among the staff and students.

Yet to be initiated

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

The prioritized research areas and the expertise available with the institution are in the following areas:

- English Department—Poems and Short Stories
- Hindi Department - Poems
- Commerce and Management Department - Dynamics of rural life

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

The Research committee has chalked out programmes for the current year to invite researchers of eminence to address the faculty and students.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

- Nil
- Teachers who are presenting papers and attending conferences and seminars are allowed to adjust or swap their classes to enable them to go ahead with their research work.

3.1.10 Provide details of the initiatives taken up by the institution in creating Awareness / advocating / transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

BSc (FAD) department has developed appropriate dyeing process.

3.2 Resource Mobilization for Research

As majority of teachers are yet to obtain Ph.D. degree, resource mobilization is yet to be initiated.

3.2.1 What percentage of the total budget is earmarked for research? Give the details of major heads of expenditure, financial allocation and actual utilization.

- The percentage of total budget earmarked for research is Rs. 5 Lakhs
- The college has set aside Rs. 5 Lakhs towards seed capital for research work. For research by staff 80% and by students 20% will be allocated.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

Yes. As this has been initiated this year, the disbursement of seed money is in the pipeline.

3.2.3 What are the financial provisions made available to support student research projects by students?

20% of the seed money has been set apart for the promotion or research by students.



3.2.4 How do the various departments / units / staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

Considering the subjects available in the degrees offered, limited scope is there for Interdisciplinary research. However, faculty is making efforts to interact with University Departments to collaborate for interdisciplinary research.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

BSc(FAD):

- Periodic updating and upgradation of the scientific equipment is ensured.
- Training is provided for laboratory attendants and students in the efficient handling of laboratory equipment in science departments.

BCA:

- Need based repairs and maintenance of equipment is carried out by technical staff appointed by college or by sending the equipment to the manufacturer or getting the concerned person to come to the college and do the needful.
- Digital electronic kit is used.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for development research facility? If 'yes' give details.

The Institution has not received any special grants or finances.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The recently established Research Committee has plans to do the needful regarding seeking of funds from agencies.

3.3. Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The following major facilities have been developed and are available in the college to facilitate research

- Internet connectivity on the campus
- Computers to all the departments
- Well-equipped central library with required journals



- Subscription to e-journal and easy access
- Well-equipped modular laboratory
- Videoconferencing facility
- Seminar / Conference Hall

3.3.2 What are the institutional strategies for planning, up grading and creating infrastructural facilities to meet the needs of researchers especially in the new emerging areas of research?

Recommendations are sought from the Departments on their requirements for infrastructure for research, by initiating research and specific user meetings through interaction with Heads of the Departments and faculty members. Periodic updating and upgradation of the inventory for scientific equipment is made. The departments are equipped with adequate infrastructure such as Computer facility, etc.

Strategies to meet the needs of researchers:

- Management provides adequate facilities for all the laboratories
- Upgradation of the internet speed to 100.0 Mbps to enhance the computational facility
- Provision of Upgraded desktop computers in all departments
- Application based software installed at dedicated network computational laboratory
- E-resources (e-journals, e-publications, e-books) can be accessed with desktops and laptops through internet
- Uninterrupted power supplied to all departments

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments / facilities created during the last four years.

The Institution has not received any special grants or finances.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

- BSc (FAD) students are taken to various markets, exhibitions to source out material for their end products.
- The students of BCA, BSc (FAD) and BBM go to various organizations to do their internship and complete their projects.

3.3.5 Provide details on the library / information resource centre or any other facilities available specifically for the researchers?

The college has a well-established information resource centre in the form of e-library. The library is well stocked with 7500 books and 01 e-journal.



3.3.6 What are the collaborative researches facilities developed / created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

Nil

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of:

- **Patents obtained and filed (process and product)**

Nil

- **Original research contributing to product improvement**

Nil

- **Research studies or surveys benefiting the community or improving the services**

Nil

- **Research inputs contributing to new initiatives and social development**

Nil

3.4.2 Does the institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No

3.4.3 Give details of publications by the faculty and students:

a. Publication per faculty: Mrs. Priya Srinivasa –

For Management Department - **Production and Operations management** for the IV Semester BBM

Publisher- R. Chand and company, New Delhi

Edition- 2013

- **Management process** for the I Semester BBM

Publisher- Thakur Publishers, Bangalore

Edition- 2013 (ISBN- 978-93-82249-49-8)



For Commerce Department – **Quantitative Analysis for Business Decisions-I** for II Sem. B.Com

Publisher- Thakur Publishers, Bangalore

Edition- 2015(ISBN-978-935163-358-7)

Methods and Techniques for business decisions- for I Sem. B.Com

Publisher- Thakur Publishers, Bangalore

Edition- 2015(ISBN- 978-93-5163-520-08)

b. No of papers published by Faculty:

- Mrs. Angelina Kishore – English – 02
- Mrs. Raji.R – English – 03
- Mrs. Priya Srinivasa – Management - 01 (International)
- Mrs. Vedha Surendra – English -01
- Mrs. Shwetha.H.L – Computer Science – 01
- Mrs. Shamala .D. – Management – 01
- Ms.Lakshmi Sudha.N-02

c. No. of publication listed in international data base-

- Mrs. Priya Srinivasa- ISBN 978-93-5202-254-0: [01]

d. Chapters in books: 01

e. Books edited: 02

f. Books with ISBN / ISSN NOS with details of publications (Mrs. Priya Srinivasa – 01 and Mrs. Shamala. D. – 01)

Mrs. Shamala D- ISBN 978-81-93-0411-0-9 [01]

3.4.4 Provide details (if any) of

- Research awards received by the faculty : Nil
- Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally : Nil
- Incentives given to faculty for receiving state , national and international recognitions for research contributions : Nil



3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The Placement Cell of the college initiates the interface talks with the industry as well as training institutes oriented towards the technical skill set and soft skill improvement of the students so as to enhance their employability skill. The cell also at times designs the modules according to the requirement of students.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The Principal/institution encourages and supports the faculty to utilize their expertise and facilities for consultancy services. Faculty members from departments like , Fashion Designing, Computer Application, Commerce, English have been extending honorary consultancy services in their field.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The institution is open to encouraging the staff to utilise their expertise. Faculty members of the departments of Fashion Designing, Computer Application, Commerce and English have been extending honorary consultancy services in their field. The college permits the teachers to provide consultancy and their absence on these days are treated as OD.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years. Major Consultancy Services and Revenue Generated

Only honorary consultancy service has been provided. Hence, revenue has not been generated.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Since only honorary consultancy has been offered, utilization of revenue generated by faculty consultancy has not been initiated.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?



BWMC is fully aware to its onerous responsibility of producing good citizens. We have made a significant contribution to environment and society by making a worthwhile participation. NSS, Youth Red Cross, Rotaract Club and a team of committed faculty members engage students in the community development programs.

N.S.S Unit Report

- The NSS programme aims to inculcate social welfare in students and to provide service to society without bias.
- Students visited the orphanage “Home of Faith” in Hennur and also visited old age home “Little Sisters of Poor”, spent the day interacting with the residents and providing mental support on 15th February 2015
- Students participate in “Shramadhana” every weekend for which the activities including cleaning the college campus, gardening, watering pots, cleaning library and classrooms etc.
- NSS camp was held at Baldwin Methodist Kannada School for a week from 17th February 2014 to 22nd February 2014
- NSS camp was held at Gnana Bharthi Campus (NSS Bhavan) from 18th February 2015 to 24th February 2015.

N.C.C Unit Report

- Our NCC unit is under the purview of the 7 KAR Battalion.
- We have 53 cadets and one associate NCC officer Capt. Dolly Paul.
- Our cadets attended several NCC Camps at Doddabalapur.
- All the NCC cadets visited Nirmal Sishu Bhavan run by sisters of Charity and donated gifts in kind and cash to the special children.
- Our Cadets attended several NCC Camps held at Kodagu & Doddabalapur.
- 30 of our cadets visited the Governor's house on Army Flag Day.
- Our Senior under Officer Smitha of II BBM attended 5th Tal Sainik camp in July, 2013
- She was also selected for the National Integration Camp (NIC) at Andaman and Nicobar Islands.
- Cadet Shalini G was selected for National Integration camp at Rajasthan.
- Cadets prepare themselves to appear for ‘B’ Certificate and ‘C’ Certificate examinations conducted by NCC office every year without fail.
- Two cadets are appearing for SSB interview to be selected for Indian Army.

Youth Red Cross Report

- Students visited Baldwin Opportunity School for mentally disabled children in July 2014, Home of Faith an orphanage for children and distributed items for their daily needs on 15th February 2014 and also visited “Sandhya Kiran” an old age home in the month of August 2014.



- Students involved in cleaning the College campus as a tribute to the Father of nation on 2nd October 2014.
- Students visited “Matruchaya” an organisation for visually impaired managed by Canara Bank Welfare Relief Foundation to extend service to blind people.

Rotract Club Report

- Installation of Rotract Club was initiated in our college.
- Dr. Adeshwar Mehta, Mr. Akshay and Mr. Satish attended the programme, held on 28th August 2014.
- The Annual Rotract Conference “Prathibhimb” was held at BIT College.
- On 11th Jan 2015 our college organized a blood donation camp in association with Rotract TTK blood bank, Indiranagar wherein 29 units of blood was collected from students and staff.
- On 24th August 2014, students attended District Leadership Training Workshop.
- From 26th to 28th Sep 2014 students also participated in Rota fest conducted at Koramangala Indoor Stadium.
- On 11th and 12th October 2014 students attended free medical camp at Bagalur Govt. School.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The college strives to instill civic responsibility in the minds of young students through extension programmes and value based courses so that they grow into sensitised, socially responsible women. The college offers extension programmes in addition to those supported by the university. Students are encouraged to complete any one of following extension activities:

University Programmes:

- i. National Service Scheme (NSS)
- ii. National Cadet Corps (NCC)
- iii. Youth Red Cross (YRC)

The college is incessantly organizing a number of outreach activities which relate to academic, social, cultural, community, training and international service, and adventure etc., all culminating in building a healthy society contributing to our nation building. The various committees make Annual Programme Planner and finalise various projects to be undertaken which directly benefit students, society and the nation. Various societal functions are planned round the year to involve the students in various social movements and activities which promote citizenship roles. They also celebrate days of national and international importance. These activities encourage interpersonal interactions that are good for building a strong civil society.



- On Feb 15th 2014, Students visited Home of Faith, an orphanage for children and distributed items for their daily needs
- Organising blood donation camps
- On 20th September 2013, a visit organised to Baldwin Opportunity School for mentally disabled children
- Visit organised to “Sandhya Kiran” an old age home in the month of August 2014
- On 26th September 2014, “Matruchaya” an organisation for visually impaired managed by Canara Bank Welfare Relief Foundation to extend service to blind people
- From 17th to 23rd Feb 2014, one week camp held at Baldwin Methodist Kannada School, in LR Nagar.
- A visit was organised to old age home “Little Sisters of Poor”
- For the academic year 2014-15, students participate in “Shramadhana” every weekend for which the activities including cleaning the college campus, gardening, watering pots, cleaning library and classrooms etc.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

- The institution always solicits the stakeholders' perception (like the students, parents, alumni and the eminent persons from the city) on the overall performance and the quality of the education being imparted by the institution.
- Parent Teacher Meeting (PTM) meetings are organised regularly to take feedback of the parents.
- There is provision where the parents, students and Professionals meet the Principal and members of Management to give valuable inputs regarding new courses, extra-curricular activities, innovative ideas and programmes which help the students in their professional efficiency and holistic development. The stakeholders are always keen to see that quality of higher education improves in the institution.
- Regular meetings with staff, Heads of Department and Advisory Board are conducted in order to keep every member updated about changes and developments in the college. The decisions taken are implemented after discussion.
- Inter and Intra departmental meetings are regular feature to monitor the progress and the performance of the student is communicated to parents during Parents Teachers Meetings.
- Parents/Guardians have frequent interaction with the H.O.D. Opinion of parents is considered with respect. Industrial visits & placements, are given utmost priority.
- Regular Schedules are fixed for Parents to meet the teachers, Coordinators and the Principal. Their complaints, suggestions and clarifications are addressed in the best possible manner.
- The College organizes Alumni meetings once in a year. Formal and Informal interactions take place wherein any alumnus is free to give her suggestions.



3.6.4 How does the institution plan and organize its extension and Outreach programmes? Providing the budgetary details for last four Years, list the extension and outreach programmes and their impact on the overall development of students.

The institution has planned and organized its extension and outreach programme.

Budget details for the last four academic years are as follows:

Sl. No.	Activities	2011-2012	2012-2013	2013-2014	2014-2015
1.	NSS	Rs. 20,000	Rs. 20,000	Rs. 20,000	Rs. 20,000
2.	NCC	Rs. 20,000	Rs. 20,000	Rs. 20,000	Rs. 20,000
3.	Rotaract Club	Rs. 20,000	Rs. 20,000	Rs. 20,000	Rs. 20,000
4.	Youth Red Cross	nil	Rs. 20,000	Rs. 20,000	Rs. 20,000

These clubs take care of all logistics like the orientation for students and Faculty members in charge of annual plan, schedules for every regular/special camp activities, guest lectures, budget and communication with other organizations and agencies. The centres collaborate with hospitals (for Health Check-up Camps, Blood Donation) The students participate in many cultural Programmes and competitions like Essay writing, Quiz, Story writing, poetry, singing, dancing, acting, painting, modelling, mobile Quiz, Debate, Elocution, slogan writing and poster-making. They also celebrate important days of national and international importance. The Rotaract club organizes events like Tree Plantation, Blood Donation. These activities encourage interpersonal interactions that are good for building a strong civil society.

They positively impact students' emotional, intellectual, social, and inter-personal development. By working together with other individuals, students learn to negotiate, communicate, manage conflict, and lead others. These programmes sensitize the student volunteers to the social issues and challenges of the lesser privileged sections of society. This training equips them for real life situations and makes them responsible citizens.

Taking part in these extension and outreach activities, students are able to understand the importance of critical thinking skills, time management, and academic and intellectual competence. Involvement in activities has helped the students to mature socially by providing a setting for student interaction, relationship formation, and discussion. Working outside the classroom with diverse groups of individuals has allowed students to gain more self-confidence, autonomy, and appreciation for others' differences and similarities. These activities are helping them to become good leaders.

**3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

Our institution is keen on extension activities to the neighboring villages. Therefore, the students are motivated to actively participate in NSS, NCC, YRC and other NGO related activities. We have different organized bodies and teachers in charge for extension activities. Youth Red Cross (YRC) coordinates the activities of the Youth Red Cross. Membership is open to undergraduates who serve as volunteers.

The college encourages students to take part in NCC, NSS and other extension activities through:

- Advertisement on the notice boards
- Announcements about the upcoming events in the College Assembly
- Honoring the Student Achievers of N.C.C., NSS and other extension activities in the College Assembly
- Awarding Certificates of Merit to Student Volunteers in recognition of the services rendered.

SWATCH BHARAT

- Students involved in cleaning the college campus as a tribute to the Father of our Nation on 2nd October 2014.

INTERNATIONAL YOGA DAY

- On 21st June 2015 our N.C.C Students attended the Yoga Day program at Central College.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

NIL

3.6.7. Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The extension activities/community experience followed by guided reflection enhances their social commitment together with personal, civic and academic learning.

- The first important aspect is that students learn to think beyond themselves.
- They have an urge to do something productive for others in the Society.
- Industrial visits enhances theoretical knowledge of students
- Teamwork, Leadership Skills, Time Management, Effective Communication Skills, Effective Decision Making are just a few things students learn while participating and organizing various projects and programmes.



- The students get a wonderful platform to mingle with each other and learn about culture, traditions and values of people.

By working together with other individuals, students learn to negotiate, communicate, manage conflict, and lead others. Taking part in these out-of-the classroom activities helps students to understand the importance of critical thinking skills, time management, and academic and intellectual competence.

Involvement in activities helps students mature socially by providing a setting for student interaction, relationship formation, and discussion. Working outside the classroom with diverse groups of individuals allows the students to gain more self-confidence, autonomy, and appreciation for others' differences and similarities.

3.6.8. How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

- A blood donation camp was held in association with Rotract TTK Blood Bank, Indiranagar.
- Students attended District Leadership Training Workshop hosted by RC-SBMJC in Jayanagar
- Students attended free medical camp at Bagalur Govt. School. This was organised by Rotary Bangalore Brigades. During the camp they were provided training for eye check-up and pulse polio programme
- Students visited “Matruchaya” an organisation for visually impaired managed by Canara Bank Welfare Relief Foundation to extend service to blind people
- Students participate in” Shramadhana” every weekend for which the activities including cleaning the college campus, gardening, watering pots, cleaning library and classrooms etc.

3.6.9. Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

Outreach and extension activities conducted at Baldwin Kannada Methodist School & Baldwin Opportunity School.

3.6.10. Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years
Nil

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives –



collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Nil

3.7.2. Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Nil

3.7.3. Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz.

LABORATORIES:

BCA

- Internet
- LAN connections
- Wi-Fi.

BSc (FAD)- PATTERN MAKING LAB

- Sewing machines
- Motor operated sewing machine
- Embroidery machine
- Button fixing equipment
- Over lock machine
- Dress foams
- Mannequin
- Pattern making tables

TEXTILE TESTING LAB

- Equipment to test Quality parameters of fiber, yarn, fabric.

CHEMICAL PROCESSING LAB

- Equipment to Dye the fabric.
- Chemicals & dyes.
- Printing tables.

NEW TECHNOLOGY

B.C.A



- All in one computer. (20)
- LCD projector.
- Printer- all in one.

BSc (FAD)

- Soft ware's used in pattern making.
- Marker planning in auto cad.
- Gerber
- Lectra
- Reach etc.

3.7.4. Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Not at present

3.7.5. How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

a) FACULTY EXCHANGE AND PROFESSIONAL DEVELOPMENT.

- Mrs. Anjali Shah – B.C.A – Financial Accounting & Management for II BCA.
- Mrs. Ciby Sam- B.C.A- Financial Accounts & Banking II BCA.
- Mrs. Raji.R – (II B.Com& I BSc) Language & (III B.A) English literature.
- Mrs. Bharathi .S- BCA – Banking & Insurance for III BCA.

b) EXTENSION.

- B.C.A Course

c) PUBLICATION.

a. Publication per faculty: Mrs. Priya Srinivasa –

For Management department - Production and Operations management for the IV Sem. BBM

Publisher- R. Chand and company, New Delhi
Edition- 2013

- Management process for the I Sem. BBM
Publisher- Thakur Publishers, Bangalore
Edition- 2013

For Commerce department – Quantitative Analysis for Business Decisions-I for II Sem. B.Com

Publisher- Thakur Publishers, Bangalore
Edition- 2015



d) STUDENT PLACEMENT.

Numbers of students selected in campus recruitments is 39

Companies that visited the college and carried out placement services:

- Ample Technologies Pvt. Ltd.
- Leap International Pvt. Ltd.
- Food world.
- First American (India) Pvt. Ltd.
- Allegis Group.
- Aditya Birla Minacs Worldwide Ltd.
- Cross Domain Solutions Pvt. Ltd.

e) INTRODUCTION OF NEW COURSES.**BCA**

- HTML Basics.
- Web page Designing.
- Basics of Computers.

BSc (FAD)

- Needle craft.
- Jewellery Making.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

The planning is underway.

CRITERION IV

INFRASTRUCTURE

AND

LEARNING RESOURCES



Criterion IV - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

Enhancement of infrastructure is taken up on the following grounds:

- **Need based Enhancement:** Whenever additional programmes are introduced, facilities towards teaching and learning are augmented. Enhancement of institutional infrastructure is taken up both in terms of civil infrastructure as well as technology based on the need.
- White boards, CCTVs and Projectors have been installed in the class room.
- **Augmentation of existing infrastructure:** Need for augmented infrastructure requisition is taken from staff. The Principal consolidates the requirement of all the courses, with detailed discussion across Management and then places the order.

Policy followed is:

Faculty members ➡ Head of the Department ➡ Principal ➡ Management then call for quotation is done by the Principal. With seed money provided by the college management, a basic multi-conferencing facility was established in 2011-12 as the first phase of a futuristic ICT-enabled teaching-learning project to bridge regional and international boundaries between the teacher and the learners. This has ensured that the faculty and students can have access to regional, national and international experts for academic discussion at no extra cost.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, animal house, specialized facilities and equipment for teaching, learning and research etc.

The campus comprises of two blocks each with three floors. The total built up area of 7500sq.mt is set on a sprawling 1.8532 acres land. The college has been equipped with the most modern facilities to carry out curricular and co-curricular activities. In the ground floor the Principal's office, Manager's office and administrative office is located. Each department is provided with spacious and airy class rooms fitted with the latest equipment, computer laboratory, accounting laboratory and Smart class room to enhance teaching-learning.

- In the Basement, 6 Rooms are available.
- In the Ground floor, 6 Rooms are available.
- In the First floor, Second floor and Third floor three rooms each are available. They have been built between 2003 – 2008.

All rooms are equipped with White boards, CCTV and facility for LCD projectors. The Institution has an auditorium fitted with LCD projector with a capacity of 1000 students along with air conditioner facility. The Seminar hall has air conditioner facility, projector and podium to conduct meetings and other functions.

The College has a good botanical garden with different species of plants put in innumerable pots. The Institution has one counselling Room and well equipped 7 Laboratories for different streams. Vocational Education Centre comprising laboratories fitted with latest equipment for Tailoring & Stitching, Textile Printing, Pattern Making and Draping, Computer-Aided Designing and a hall for Group Discussion.

Computer Laboratories: Inculcating constructive aptitude and innovative spirit in the students. Fully networked computer laboratories with 24 hour internet connectivity.

- Computer Laboratory: 3
- Textile Laboratory: 1
- Home Science Laboratory: 1
- Business Laboratory: 1
- Digital Electronic Laboratory: 1

DIGITAL LABORATORY, COMPUTER LABORATORY, FAD LABORATORY



College is fully equipped with required Furniture for Students and Staff. The following supporting equipment are brought time to time.

**Table 4.1.2(a): Academic Support Furniture and Equipment**

Equipment	Nos.
Furniture	900
Staff Rooms	3
Class Rooms	24
LCD Projectors	09
Computers	90
OHP	02
Photocopying Machines	03
Laptops	04
Printers	19
Speakers	4
White Boards	24
Mike	08
TV and CCTV Cameras	2 TV AND 45 CCTV

b) Extra-curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

The college has a Swimming Pool, spacious playground, and a common room with the provision of indoor games. The field adjoining the college is being used for sports events for outdoor activities like volley ball, throw ball, basketball, hand ball, and cricket etc. Indoor activities are conducted in the auditorium and seminar hall like chess, carom etc.

The College has facility for stage performances, Debate, Panel discussion, Presentation and seminars. Every week in Chapel session students are given an opportunity for spiritual enrichment. Add-on Courses are conducted for the students. Once a week, YOGA is taught to students and faculty.

Inter-collegiate literary, fine-arts & cultural fest called **“MANTHAN”** is conducted every year to showcase their talents. College is committed to ensuring open, thoughtful and supportive activities and events for students throughout the year. The chapel services at BWMC involve active participation of teachers as well as the students. As extracurricular activities work as a key tool to enhance personal skills, various activities are organized at BWMC to help students showcase their talents that can invariably strengthen them. **“CHRYSLIS”** is an interclass fest to showcase their talents in the Literary, Fine-Arts and Cultural fields. Students participate in the various solo & group events with immense enthusiasm. The BWCO (BALDWIN WOMENS COLLEGE ORGANIZATION) select the student leaders to conduct the college activities for each academic year. College has facilities for Key board and Choir.

The Institution has separate rooms and facilities for NCC and NSS. Our NCC Unit is under the preview of the seventh Karnataka battalion. The NSS programme aims to inculcate social welfare in students and to provide service to society. The college has 2 well equipped multipurpose halls which are used for the major cultural events of the college. The Auditorium is centrally air-conditioned and fitted with the latest audio-visual facilities ceremonious celebrations, shows and mega events. The Seminar Hall is also centrally air-conditioned with echo-proof seating capacity of five hundred seats.

Table 4.1.2 (b). Infrastructure Details- Extra Curricular Activities

Facility	Area (Sq. Mt.)/ Seating Capacity	Purpose
Auditorium	1000 students	To conduct workshops/ fests and functions
Seminar Hall	500	Assembly and college events
NCC and NSS Room	20 students	Social Welfare Programs





4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/campus and indicate the existing physical infrastructure and the future planned expansions if any).

To keep pace with growing demands of higher education, the college has significantly enhanced the infrastructure. The Seminar Hall was added to the institution in the year 2007-08. New BCA Block was constructed and added to college premises. CCTV cameras, white boards, Projectors and Computers were added in the last four years. . Apart from adding structure (rooms and laboratories) it has upgraded laboratories, additional instruments and equipment in existing laboratories, computers software. As some part of our original structure has been in existence, it was decided to spend resources on refurbishing the classrooms, labs and administrative area.

New ultra-modern laboratories have been provided for Department of Fashion Designing and Department of Computer Science. ITC resources are provided for all the Departments time to time.

- Automation of College.
- Uplifting of Library facilities.
- Up-gradation of Labs.
- Air-Conditioning of Seminar Hall.

Master Plan and details of the Amount Spent on Furniture, Projector and College Year Wise Budget is furnished.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The institute ensures that the infrastructure facilities meet the requirement of the students with physical disabilities by accommodating their classes on the ground floor, providing comfortable furniture and attendant facility. The library is located on the ground floor. The needs of the physically challenged are taken care of by the supporting staff. During the examinations extra attention is paid to them by providing them seats on the ground floor and any other assistance, if needed.

Wheel chair and Ramp Facility is available in the ground floor. Ramp Facility is also provided in the college auditorium for such students.

4.1.5 Give details on the residential facility and various provisions available within them

Hostel Facility – Since inception, the college provides hostel facility for students. The college hostel admission has been drastically reduced from year to year as PG accommodation is available in the neighbourhood. Since last two years no admissions have been made for degree students in the Hostel. This Hostel is now being used for PUC students.

- Recreational Facilities – Facilities are available for carom, chess and other games.
- Computer facility is available including access to internet in the hostel.
- A facility for medical emergencies – Nurse is available.
- Library facility in the hostels – Magazines and newspapers are available in the hostel.
- Internet and Wi-Fi facility.
- Common room with audio-visual equipment and television facility is available in the hostel.



- Constant supply of safe drinking water and 24 hours security.

Table 4.1.5(a) shows the details of the hostel facilities provided.

Number of Rooms	No. of girls	Facilities
5 spacious rooms	25- 30 girls	Attached Bathroom, 24 hours water and electricity with geyser and solar facility.

Other Facilities available:

- 24 hours warden.
- Nutritionist available.
- Emergency nurse
- 24 hours security guard.
- Two television sets, washing machine and laundry facility available.
- Food - vegetarian and non-vegetarian food is available.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

Students and staff health and hygiene is taken care of by the college 24x7. The college has a medical room situated in the college hostel where a nurse is always present to meet any unforeseen situation. Arrangements for first-aid and medical care are fully available for the staff as well as the students inside the campus. In case of serious medical emergency, help is provided by shifting the ward to a nearby hospital.

The college has made arrangement for Staff and Supporting Staff to go in for Group Insurance Scheme with regard to Health.

4.1.7 Give details of the Common Facilities available on the campus—spaces for special units like IQAC, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Counselling room facility is available with a full time trained Counsellor. Grievance Redressal Cell and Anti-Sexual Harassment Cell is also established. Three Water Purifiers are installed for providing safe drinking water. Proper Canteen Facility is available for the students with vegetarian and non- vegetarian food options, including snacks and drinks.

Recreational Facility- A big ground for sports activities with a full time, physical instructor.

IQAC has been allotted room for its functioning.

4.2 LIBRARY AS A LEARNING RESOURCE

4.2.1. Does the Library have an Advisory committee? Specify the composition of such a committee what significant initiatives have been implemented by the Committee to render the Library Student/ user friendly?

Yes the Library has an Advisory committee and the composition includes following members.



Sl. No	Member	Designation
1	Principal	Chairman
2	All the HODs	Members
3	One student from each class	Members
4	Librarian	Coordinator

The Library is user friendly. The facilities include

- Open access
- Internet
- Library Automation software
- To procure the latest edition of Book and Journals depending on recommendation from the Students and the Staff representatives.
- Extended Working Hours for library (after the classes 3:30pm to 4:30pm).
- Providing good ambience to the users.
- E- Journals – The College Library provides Access e-journals like:
<http://www.mdpi.com/>
<http://www.scirp.org/journal/Index.aspx>
www.elsevier.com/journals/title/a?start_rank=61
www.omicsonline.org/scientific-journals.php
- News Papers – Every day newspapers are distributed for the Staff and for students it is available in the library
- Magazines – The College library has twenty four different magazines like (Business India, Business today, Business World, Competition Success Review and so on.)

4.2.2 Provide details of the following

a. Total area of the Library (in sq.mts)

Total built up area of Library is **48.9*22.3**

b. Total seating capacity

The College has 75 seating capacity in the library, with separate seating for staff and students. The College has a browsing room in the library for internet access.

c. Library Working Hours (on working days, before examination days, during examination days, during vacation)

On All Working Days 8:30 AM To 4:30 PM.

Before Examination Days 8:30 AM To 5:00 PM.

During Examination Days 7:40 AM To 5:30 PM.

During Vacation 8:30 AM To 12:30 PM.

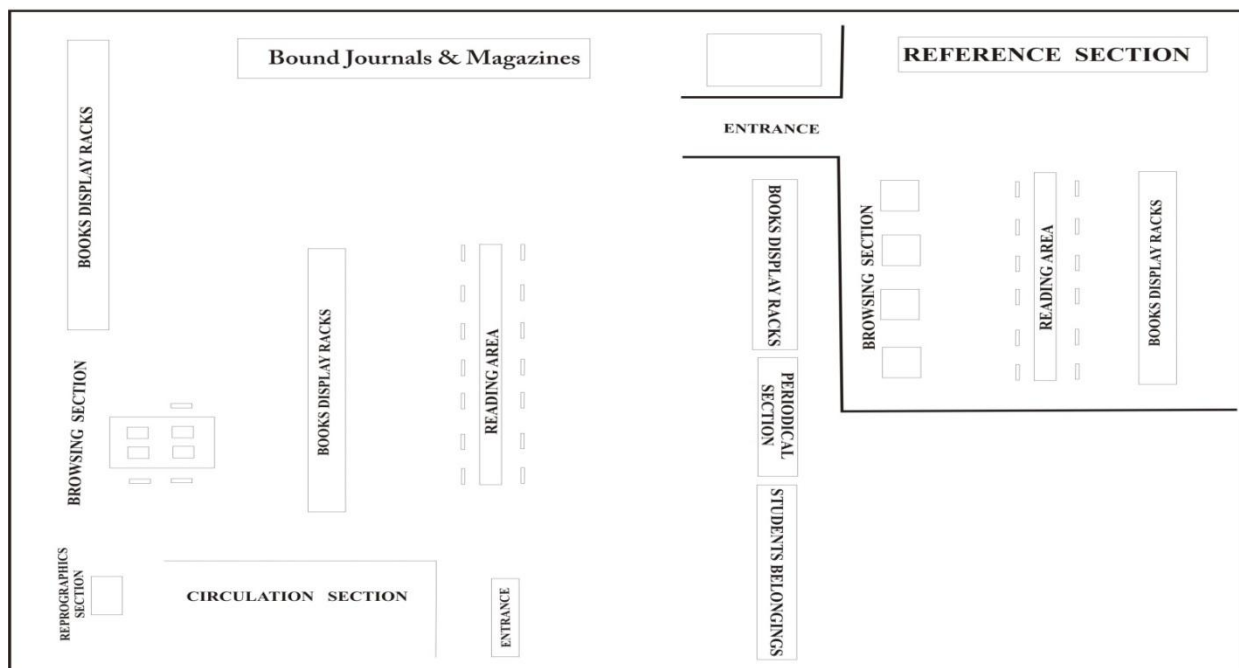
d. Lay out of the Library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing E-resources).

YES, Individual reading is encouraged and the arrangement is done using carrels to provide privacy.

There is a separate browsing area for Staff and Students with Computers, Printer and Xerox Facility is provided.



LAYOUT OF THE COLLEGE LIBRARY



4.2.3 How does the Library ensure purchase and use of current titles, print and e-Journals and Other reading Materials? Specify the amount spent on Procuring new Book, Journals and e-resources during the last four years.

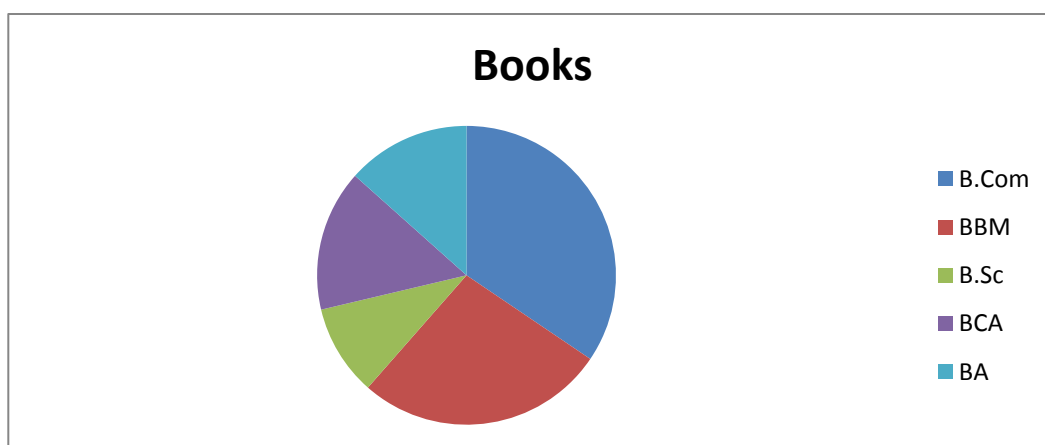
There is a systematic procedure for the procurement of books and periodicals. Every year the Principal sends a circular to the Departments seeking the requirement of new books and periodicals. Heads of each Department discusses the requirement of books in the concerned subjects with the faculty and prepares a consolidated list. This is then communicated to the Principal. After the approval of the Management, the books are procured and subscription is made to Journals, Periodical and E-Resources.

The following amount has been spent during the last four years for the procurement of books and periodicals.

Library Holdings	2011-12		2012-13		2013-14		2014-15	
	No.	Total cost (Rs)	No.	Total cost (Rs)	No.	Total cost (Rs)	No.	Total cost (Rs)
Text Books	348	Rs.53,291	235	Rs.95,419	394	Rs.71,710	328	Rs.52,594
Reference books	15	Rs.5,320	15	Rs.7,530	18	Rs.8,978	18	Rs.9,050
Journals/periodicals	J5M 20/N 8	Rs.16,590	J7/M2 0/N8	Rs.19,423	J7/M2 0/N8	Rs.21,243	J14/M23/N8	Rs.58,820
Any other (specify)								



<u>COURSE</u>	<u>No. Of Books</u>
B.Com	1913
BBM	1499
BSc	546
BCA	849
BA	744



4.2.4 Provide Details on the ICT and other tools deployed to provide maximum access to the library collection.

- **OPAC-online Public Accessing Catalogue-** Yes, KOHA Library Automation Software Package in that OPAC is also available.
- **Electronic Resource Management** package for e-journals available KOHA.
- **Federated searching tool to search articles in multiple data bases?**
 - Some URLs are provided to search the articles/ journals.
- **Library Website** is linked to college Website.
- **In- House/ remote access to e-publication:** Since WIFI is available it is used to obtain access to e-publications.
- **Library Automation:-** Yes (KOHA Software).
- **Total Number of Computer for Public Access:-** 5.
- **Total Number of Printers for Public Access:-** 1.
- **Internet band width/speed:-** 8mbps.
- **Institutional Repository:-** Project Work Archive Books.
- **Content Management system for E-learning-** KOHA
- **Participation in Resource Sharing Networks/Consortia (like Infflibnet)** – Resource Sharing is done with sister Institutions of Baldwin.

4.2.5 Provide Details on the Following Items

Average Number of walk-ins - 30 -40



Average Number of Book Issue/returned- 20-30

Ratio of Library Books to Student Enrolled- 1:10

Number of students: 750 Students.

Total Number of Book: 7798 Books.

- **Average Number of Books Added during last three years.**

YEAR	No. Of Books
2015-16	211
2014-15	338
2013-14	412
2012-13	250
2011-12	363

- **Average Number of Login to OPAC.** - 20%
- **Average Number of Login to E- Resources.** - 20%
- **Average Number of E- Resources downloaded/ printed.** - 25-30%
- Twice in a year Orientation Program is conducted for students by Library Advisory Committee.
- Books which are old and not used are disposed in a systematic manner time to time. Books are regularly sent for binding and up keeping.

4.2.6 Give Details of the specialized services provided by the Library.

- **Manuscripts** - Nil
- **Reference** - Separate set of books are meant for Reference.
- **Reprography** facility is available.
- **ILL (Inter Library Loan Service):** Yes, The college library has Inter Library Loan Service with Baldwin Methodist Boys College.
- **Information deployment and Notification:** YES.
- **Download:** YES.
- **Printing:** YES.
- **Reading list/ Bibliography compilation:** YES.
- **In-House/remote access to E- resources:** Through Wi-Fi.
- **User Orientation and awareness:** Orientation program for Freshers.
- **Assistance in searching Database:** The librarian is the Guide.
- **INFLIBNET/IUC Facilities:** Not Available.

4.2.7 Enumerate on support provided by the Library staff to the student and teachers of the college.

- **Online Access:** A catalogue containing electronic data of all books, Journals, thesis, dissertations and Major /Minor Projects is made available.
- **For Faculty Members:** Books are issued to faculty members as per their needs without any restriction.
- **For students,** books are issued on first come first served basis.
- The library staff is always available and ready to assist students and staff in finding books.
- The support staff is also available to help the staff as well as the students in the library.



- The college library supports Xerox and printing documents. Additional books are issued on request.

4.1.8 What are the special facilities offered by the Library to the visually physically challenged persons? Give details.

The college does not have visually challenged persons now. As regards the physically challenged persons, the staff and library staff assist the physically challenged persons in obtaining materials and documents. They are also given top priority while issuing books.

The college library is located in the ground floor and the Institution has Ramp Facility with Wheel chair for physically challenged persons.

4.2.9 Does the library get the feedback from its users? If yes how is it analysed and used for improving the Library services (what strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?

Yes, a feedback on library services is obtained from students, faculty and researchers. A Performa has been designed to seek suggestions of our prime stakeholders. This Performa is filled up by our scholars (randomly selected students who frequent the library) and faculty who evaluate the specialized services available in the library. Interactive session of library advisory committee with students is also organized to get feedback for improvement of library services. The valuable suggestions provided in the process is analysed by the Head of the Institution and corrective measures are taken to upgrade the library services and make it more user-friendly.

4.3 IT INFRASTRUCTURE

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

No.	Equipment	Number of Equipment	Configuration
1.	Computer Systems	(67 + 18)	Branded Dell Systems Intel Core 2 Duo Processor E7300 Genuine Windows Vista, 1GB 800 Megahertz DDR2 SDRAM 17" Branded Acer Systems Intel Pentium IV 2.8 GHz with 15" Acer monitor Intel 845 Motherboard 256 MB DDR RAM, 80 GB Seagate HDD 52XLG CD ROM Combo drive Acer K/B with optical mouse
2.	Laptop	4	Dell Inspiron Ultra-thin 14" laptop and HP Laptops.
3.	Scanner	6	HP Scanner 2440
4.	Printer	(3 +13) 4	HP Office Jet 5600 all-in-one series Dot Matrix Printer
5.	Camera	2	Microsoft Life Cam Vx1000



6.	Speaker	2 +4	Philips Speaker
7.	Projector	9	Sony Projector

- **Computer-Student Ratio:** 1: 8
- **Stand Alone Facility:** We follow Peer to Peer Networking for Stand Alone Facility.
- **LAN Facility:** All computers in the lab and the office have LAN facility.
- **WIFI Facility:** YES we have WIFI facility in the College with speed 8 MBPS.
- **Licensed Software:**
 1. Windows -98 Microsoft (With CD Media & License) - 1 No
 2. Microsoft Visual C++ 6.0 Professional - 1 No.
 3. Microsoft Basic6.0 Professional - 1 No.
 4. Microsoft Windows2000 Server (AE) +5 Client Users - 1 No
 5. Microsoft Windows 2000 Server (AE) - 1 No
 6. Microsoft Windows 98 2nd Edition (OEM Pack) - 1 No
 7. Microsoft Office XP Professional Media - 1 No
 8. Microsoft Office XP Professional OLP NL AE- 1 No
 9. Symantec Norton Antivirus for Single User - 16 No.
 10. Symantec Norton Antivirus for Multiple User Pack with License for 5 Users - 1 No.
 11. Windows XP Home Edition Version 2002- 9 No.
 12. Windows Vistas and Office 2007 Paper License Only + Antivirus - 10 No.
 13. Windows 7 Genuine- 15No.
 14. Quick-Heal For Internet- 40No.
- **Number of Nodes/Computers with Internet Facility:** 60 Nodes and 60 computers with Internet Facility.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Central computer facility with more than 80 computers is available with high speed internet connection in the campus which caters to most of the browsing requirement of the students and the staff.

- Computers are provided for Faculty with Internet Facility.
- In the college library browsing room is available for Internet Accessing.
- Wi-Fi availability in the campus.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

IT Infrastructure and associated facilities have been augmented periodically as when and there is a requirement and also to introduce new technology to the student/faculty. This is evident from the fact that our students get experienced in working with computers and updating the software (Like Operating System) and required hardware support components are provided by the Institution.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years).



The college allocates funds for procurement, upgradation, deployment and maintenance of the computers and their accessories. Expenses incurred in the last four years are as follows:

HEAD OF ACCOUNT	YEAR	DEGREE(Students Fee Amount)	MGT. Amount	TOTAL
COMPUTER	2010-2011	19056.00	0.00	19056.00
	2011-2012	0.00	1815345.00	1815345.00
	2012-2013	68576.00	248980.00	317556.00
	2013-2014	525162.00	0.00	525162.00
TOTAL		612794.00	2064325.00	2677119.00
PRINTER	2011-2012	5723.00	0.00	5723.00
	2013-2014	7578.00	0.00	7578.00
TOTAL		13301.00	0.00	13301.00
ELECTRICAL EQUIPMENT	2010-2011	26318.00	0.00	26318.00
TOTAL		26318.00	0.00	26318.00
SCIENCE LAB EQUIPMENT	2010-2011	22102.00	0.00	22102.00
TOTAL		22102.00	0.00	22102.00
UPS WITH BATTERIES	2010-2011	62734.00	0.00	62734.00
	2011-2012	0.00	1623269.00	1623269.00
	2012-2013	0.00	767904.00	767904.00
	2013-2014	346431.00	4580.00	351011.00
TOTAL		409165.00	2395753.00	2804918.00
CCTV INSTALLATION & TV	2012-2013	0.00	121030.00	121030.00
TOTAL		0.00	121030.00	121030.00
LCD TV	2012-2013	0.00	47487.00	47487.00
TOTAL		0.00	47487.00	47487.00
COPIER MACHINE	2013-2014	74378.00	0.00	74378.00
TOTAL		74378.00	0.00	74378.00
PROJECTOR	2013-2014	285664.00	72822.00	358486.00
TOTAL		285664.00	72822.00	358486.00

**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?**

The classrooms and seminar halls are provided with LCD projectors and multimedia facilities which enable the faculty to make the learning process more effective. Training sessions on the use of Internet as a learning resource are also organized. Well-equipped computer labs, Smart classrooms, Video conferencing facility, LCD and OHPs are available to facilitate computer aided teaching and enrich the teaching learning experience. The computer faculty is always available for any need based assistance in the use of ICT.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The college has made arrangements for the faculty to use Projectors for class room teaching. On-Line learning information can be taken from Internet for Real Time examples and case studies. BCA Department organised BCA Fest called "BRAIN MAPPERS" an intercollegiate fest. IT events like Movie Making, IT Quiz, and Power point presentations were conducted. The institution encourages the staff to adopt computer- aided teaching and training. Add on courses are introduced under Computer Science like Computer Fundamentals and HTML for B.Com students. The college also has been conducting week- long sessions, in tune with the orientation courses, for the college faculty on the use of computers. The Institution conducts different IT Events during Inter-Class Fest "CHRYSLIS" for different streams of students to make use of ICT Resources.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No, the institution does not avail itself of the National Knowledge Network connectivity directly or through the affiliating university.

4.4 MAINTENANCE OF CAMPUS FACILITIES**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?**

From time to time, the Institution takes up maintenance work like painting the building, adding new furniture and equipment and other required facilities. The college ensures optimal utilization of budget allocated for the maintenance and upkeep of the college infrastructure by holding regular meetings of various bodies /committees constituted to plan and monitor the projects to be taken up in a session.

The Heads of the Departments prepare the proposals as per the requirements of their respective departments. Based on the need, assessment equipment, furniture, labs, classroom, budget, provisions are optimally made.



Details of the budget allocated during the last four year

HEAD OF ACCOUNT	YEAR	DEGREE(Students Fee Amount)	MGT. Amount	TOTAL
WATER COOLER	2013-2014	174040.00	0.00	174040.00
TOTAL		174040.00	0.00	174040.00
INSTALL. OF AIR CONDITIONER	2012-2013	0.00	1397438.00	1397438.00
TOTAL		0.00	1397438.00	1397438.00
FURNITURE /FIXTURE	2010-2011	160275.00	548800.00	709075.00
	2011-2012	736320.00	0.00	736320.00
	2013-2014	22288.00	2490583.00	2512871.00
TOTAL		918883.00	3039383.00	3958266.00
LIBRARY BOOKS	2010-2011	40458.00	0.00	40458.00
	2011-2012	37326.00	0.00	37326.00
	2012-2013	21046.00	0.00	21046.00
	2013-2014	159842.00	0.00	159842.00
TOTAL		258672.00	0.00	258672.00
PROPERTY UPKEEP	2010-2011	0.00	109509.00	109509.00
	2012-2013	0.00	93000.00	93000.00
	2013-2014	0.00	226086.00	226086.00
TOTAL		0.00	428595.00	428595.00
CURTAINS FOR SEMINAR HALL	2012-2013	191000.00	0.00	191000.00
TOTAL		191000.00	0.00	191000.00
AUDIO SYSTEM	2012-2013	0.00	34300.00	34300.00
TOTAL		0.00	34300.00	34300.00

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The college has a full-fledged maintenance department with full-time staff who attend to the services related to infrastructure. Periodical meetings are conducted and work schedules are assigned for support staff for the smooth functioning of the institution.

For classrooms every day, supervisors allot helpers/support staff to clean the classrooms and all the floors before the college time and twice a day washrooms are cleaned to maintain hygiene. Wet waste and dry waste are disposed separately every day. Before the students and the



staff arrive, the college campus is cleaned and maintained neatly by helpers/ support staff. For garden maintenance, a good number of gardeners are appointed by the institution and every day it is taken care of by them.

The laboratories are serviced and maintained by different departments. Contract is given to different private companies based on the related equipment maintenance. Computer labs have annual maintenance contract. All the labs have lab assistance with the support of the Heads of the Department.

The college makes use of the sport facility of the school. For the college events it is maintained by the college maintenance staff before and after the events. The college hostel is maintained by the warden and maintenance staff from time to time.

Inspections of the Instruments and other equipment of the College are carried out on a regular basis for up keeping. The institutions technical equipment maintenance is done by VAPS(contractors of the College). Stock verification and maintenance of college equipment are done by different departments from time to time and reports are made annually. The record of stock verification and condition of instruments, are maintained by individual departments.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Annual maintenance and repair of the infrastructure is taken care by the college in a systematic manner. Day to day maintenance is carried out by the staff appointed for the maintenance of the building. The laboratory equipment is maintained. The computers and electronic devices are maintained and repaired through the funds available in the institution. We have a team of qualified technical staff for maintaining computers and networking facilities. Outside vendors are contacted for major repairs and for minor repairs. Software problems are taken care of by computer faculty and lab staff. Some of the members are stationed in the campus so that they are available at short notice. Inspections of the instruments/equipment are carried out on a regular basis.

The records of laboratory equipment are maintained by the Department Heads.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- All sensitive equipment like computers/ lab equipment are supplied power through online UPS and therefore these equipment are taken care of against voltage fluctuations etc.
- Adequate water supply is ensured through sumps and overhead tanks.
- The college blocks having spacious ventilated, furnished laboratories, classrooms, other supporting facilities and equipment.
- The Seminar Hall is equipped with LCD Projector and air condition facility.
- Good support facility and basic amenities
- All laboratories have computers with internet facility.
- All laboratories are well maintained and in ideal conditions for laboratory experiments.
- Technically well-equipped auditorium for all co-curricular and extra- curricular activities of the college.

CRITERION V

STUDENT SUPPORT AND PROGRESSION



CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1.1. Does the institution publish its updated prospectus/handbook annually? If yes, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, every year the college publishes prospectus and calendar and makes efforts to follow the calendar.

The prospectus provides information in the following:

The college focuses on our motto, our vision, & our mission, Degree Courses offered, Certificate courses offered, Application process, Co-Curricular activities, Test and Examinations and General Rules.

Calendar (handbook) contains information:

The College re-opening day, commencement of theory and practical exam dates, general holidays, Alumni day, Cultural week, Sports day and Annual day.

5.1.2 Specify the type, number and amount of institutional scholarships/freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The college on its own does not provide scholarship to the students. However the Management of the college provides fee concession to needy students every year.

Academic Year	Institutional Fee concession [in no.]	Total Amount
2009-2010	27	Rs. 235125/-
2010-2011	27	Rs. 386885/-
2011-2012	20	Rs. 242051/-
2012-2013	33	Rs. 502911/-
2013-2014	22	Rs. 410172/-
Total	129	Rs.1777144/-

During the last four years as many as 129 students have been benefited by them. The details are given in the above table.

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?



Academic Year	State Government [in no.]	Central Government [in no.]	National Agencies [in no.]	Other Trust [in no.]
2009-2010	32	-	-	01
2010-2011	27	-	-	02
2011-2012	08	05	-	03
2012-2013	14	04	-	06
2013-2014	02	04	-	09

5.1.4 What are the specific support services/facilities available for?

A] Students from SC/ST, OBC and economically weaker sections

The College has reservations for SC/ST, OBC as per university norms and certain concession in tuition fees is granted.

B] Students with physical disabilities

For students with physical disabilities, classes are conducted in the ground floor of the college.

C] Overseas students

Ivory Coast students were studying in college till 2012 and support services for these students were offered besides counselling those regarding personal issues. Add English and French courses were offered to these overseas students because language should not be a barrier to their growth.

D] Students to participate in various competitions/National and International

The College provides financial aid [registration fees] and attendance to students who participate in various competitions.

E] Medical assistance to students: health centre, health insurance etc.

The College provides medical assistance for students in need; students are taken to a hospital located within 100 meters in case of emergency.

F] Organizing coaching classes for competitive exams

Students are guided on a 1: 1 ratio basis whenever needed.

**G] Skill development (spoken English, computer literacy, etc.)**

Add on courses are conducted twice a week.

Topics pertaining to various skills are discussed in the class to equip the students with regard to spoken English and computer literacy.

H] Support for “slow learners”

For slow learners special coaching classes and remedial classes are arranged by each department after the working hours [3:30pm – 4:30pm].

I] Exposures of students to other institution of higher Learning/corporate/business house etc.

Every year, students are taken on an industrial visit within Bangalore and industrial trip out of Bangalore for educational purpose.

J] Publication of student magazines.

Students are encouraged to contribute to “Tapestry”, and in-house Newsletter of the college magazine.

5.1.5. Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The students are encouraged to put in team efforts, projects and presentations which aim at developing entrepreneurial self – confidence and managing the art of risk taking are assigned. Besides this, activities and events like rural camps, internships, projects in institutions / Organizations. The BBM and B.Com departments have organized best Manager and Product Launch for the students to enhance skills in creative industries, global market and project proposal writing.

5.1.6. Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.,**Additional academic support, flexibility in examinations**

Additional support facility includes seminars, internships, poster presentations pertaining to the curriculum improves the creative learning of respective subjects. With regard to practical aspects, field visits and project work facilitate the academic support. The college also conducts Mid-



Semester, End Semester examinations, Mock practical's, Class tests, Group Revision in order to prepare the students for the University Examinations.

In order to assess effective learning in class room, these tests and exams are conducted at periodic intervals for the academic growth of the students which provide an ideal platform for the students.

Special dietary requirements, sports uniform and materials – NIL

List of Sports Materials available for our Students is enlisted below:

SL NO.	PARTICULARS	Nos.
1	Basket ball	12
2	Throw ball	05
3	Brass band	02
4	Chess coins	02
5	Shot put	01
6	Metal wired inch tape	04
7	Relay batons	06
8	Discuss	02
9	Javeline	01
10	Air pump	01
11	Net	02

Any other

Best Students in academics, sports, leaderships and volunteering are awarded at the end of every academic year. Student Council members are independent to plan and organize events with their innovative and creative ideas. The Student Council Secretaries and volunteers of the departmental associations are honored with the badges to carry out the responsibilities.

5.1.7. Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE/ CAT/ GRE/ TOFEL /GMAT /Central / State services, Defence, Civil Services etc.,

Since this is an undergraduate college, UGC-CSIR-NET, UGC-NET, SLET do not come under the purview. However, with reference to other competitive services, relevant books are made available in the library and one to one guidance is also given to those who take up these examinations.



5.1.8. What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)?

In order to cater to the growing emotional demands of the student community the college has appointed a full time Counsellor. The counselling system provides an opportunity for individual and group counselling activities. The role of each counsellor is clearly defined by the college authorities. Each counsellor handles a particular section of students. The counsellor meets and counsels each student on a one to one basis. The counsellors provide an approachable platform for students to express their issues and also to gain confidence. The counsellors also assist the students to handle academic and social problems simultaneously. Some of the areas which are of prime concern to the counsellors are helping students to deal with : Identity crisis, conflict with parents, peer pressure, low self-worth, anger, examination anxiety, loss and grief, trauma, suicidal tendencies, complexities of interpersonal and personal relationships.

If the complexity of the case increases they refer them to organizations which also engage in counselling. The counsellors conduct group counselling activities based on the needs of the students. They conduct assessments for the students in order to understand the general health issues.

5.1.9. Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes' detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes, the institution has Career Guidance and Placement Cell.

The Career Guidance and Placement Cell provides quality skill enhancement to help students achieve not only a good career but also all round development of personality to face the challenges of this globally competitive environment.

The details of the past four years are as follows:

Year	Career Counseling or career guidance	Placements
2008-2009	Quantum leap conducted a presentation on choices in life and career for all the degree students.	
	'Career Launcher' a leader in MBA CAT coaching conducted a scholarship test for degree students.	



Year	Career Counseling or career guidance	Placements
	'Flying Cats'- Apna Sapna a complete Airhostess Training school organized a presentation on Aviation Industry for all the degree students.	
	IBM conducted a seminar on 'Technical Writing'	
	A seminar on 'Animation'' by Animaster was organized for final year students.	
	HSBC, IBM, DAKSH, ICICI First source, Mphasis and INFOSCRIPPT conducted campus recruitment for final year degree students.60 students have been placed.	
	A visit to Stock Exchange was organized for final year B.Com students to give an insight to stock markets.	
	BLB institute of Final markets Ltd, New Delhi, a centre for financial planning conducted a seminar on certified Financial Plan née.	
2009-2010	The career launcher conducted a work shop on "Career in life." Mr. Amit from career launcher briefed the students about the various ways to Goals in life.	
	IMS a reputed organization conducted a work shop on the 10 th October 2009 on the topic "what to choose in the life"? The students had a session on brain teaser questions and deserving students collected the	



Year	Career Counseling or career guidance	Placements
	prizes.	
	On 12 th October 2009, vertical organization service from U.S conducted a work shop on pursuing the MBA degree board. The students were also briefed about the scholarship and the placement that they can avail of.	
	On 26 th of February 2010, writers block a leading company conducted a campus drive programme in marketing for the final year students.	The deserving students from the BBM and the B.Com stream were selected in the campus recruitment and were given offer letters.
	The Bangalore school of business studies conducted a work shop in the month of February 2010 for the III year B.Com students in finance and Human resource related areas. Ms. Jyothi Vijay, chief corporate relations delivered the facts and conducted the session.	
	Infosys- Meta-I- Technologies Pvt. Ltd. conducted a campus drive on 22 nd March 2010 for the final year students of finance and Accounting.	15 students were selected and assured of a good pay and also got an opportunity to pursue their higher education in some of the premium institutions of the country.
	Brick work India conducted a work shop for the final degree students, which was followed by a written test on 29 th March 2010.	
2010-2011	August 2010- Energiza (learning resources) organization headed by Gautam S Rao and chief trainer addressed the III BBM, II B.A, III	



Year	Career Counseling or career guidance	Placements
	B.Com and I B.Com students on developing inner strength.	
	September 2010- IMS Learning Resources Pvt. Ltd. addressed the II year students on future career options.	
	February 2011- Shashank Bansal from www.study.com conducted a workshop about career mapping and psychometric analysis which has helped the students attain clarity and direction as well as empowering them to make an "educated choice" about their respective career paths.	
	February 2011- Mohammad Rafiq from Frankfinn conducted a workshop on aviation placements.	
	March 2011-META I Technologies conducted the campus recruitment drive for Infosys Ltd in BWMC for III year degree students.	39 students from B.Com and BBM stream were selected and were given offer letters for jobs.
	Reach Management Consultants premier partners for IT, ITES Finance and other function conducted a work shop followed by ICE Test and other related tests.	B.Com and BBM students were selected and given offer letters.
2011-2012	Schindlers Management conducted a certificate course on Human Resource Management for all the III degree students.	



Year	Career Counseling or career guidance	Placements
2012-2013	ONE DEGREE NORTH- Mr. Shankar Das conducted a workshop on the various jobs that the final year degree students can expect in companies like Mphasis, IBM, Infosys, Wipro, etc.	
	ASPIRING MINDS- Mr. Sudarshan and his team gave a complete insight to the students with reference to the AMCAT test which assesses the aptitude and the area of interest of the student and gives recommendations for options in relation to it.	
	Mr. Anandappa, Vice-principal CMR IT- addressed the students with the various options available in the IT sector, the pros and cons of it.	
	CAREER LAUNCHER- Mr. Ram Kumar and Mr. Rajesh Kumar spoke about the various job opportunities in banks, nationalized and private, and the CWE (common written examination) which is prerequisite for a banking job. The students had a few activity sessions testing their basic Math and English with Mr. Rajesh.	
	JOB FAIRS- the students went to PES College, Koramangala, for a job fair which held training sessions and interviews from major companies like IBM, WNS, TRIGENT etc.	



Year	Career Counseling or career guidance	Placements
2013-2014	13 th July 2013- A job fair at Garden City College was attended by the final year students where companies like Adigas, LIC, Toyota Kirloskar Motors, Sundaram Finance, Trident Automobiles, TTK Services, etc.	
	16 th July and 22 nd August, Mr. Arshad Ahmed and Team conducted a seminar for all the BCA students and third year commerce students respectively, on the various courses and career opportunities with NIIT.	
	A Math Quiz was conducted by VISTA MIND for the first B.Com and BBM students on 27 th September, where 10 students were selected in the first round and 2 students had been shortlisted for the National Level.	
	30 th September- A session by WE School, Welingkar education was held on "How to prepare for the interviews and Group Discussion?" was conducted for the final year students.	



Year	Career Counseling or career guidance	Placements
	28 th January 2014, Koshy's Group of Institution, Hennur, Bangalore, invited our final year students to participate in a Job fair, called "The Leap, 2014" for job opportunities with companies like Ample Technologies Pvt. Ltd, Food World, First American India Pvt. Ltd, Allegis Group, Aditya Birla Minacs Worldwide Ltd, Crossdomain Solutions Pvt. Ltd, etc.	
		On 31 st January 2014, Mrs. Chhaya, the recruiter for the Wipro initiated the online registration for the FINPRO contest and 6 students from the B.Com and BBM streams received the offer letters for the VOICE PRO, the BPO selection process.
		MLA college initiated a job drive for Brick Works India Ltd, on 11 th February for which 4 students participated from the stream and 2 students were selected.
		March 2014, Northern Operating Services Pvt. Ltd., conducted interview and one student was selected and offer letter was given.
		12 th March, 2 students from the BBM stream took part in the interview conducted by Accenture, Bannerghatta Road, Bangalore.

**5.1.10. Does the institution have a student grievance redressal cell? If yes, list the grievances reported and redressed during the last four years.**

Yes, the institution has a grievance redressal cell. The following cases were redressed.

The cell is functioning under the able guidance of Principal with Faculty as committee members.

A complaint box has also been installed in the campus. The grievance is taken up by the committee members, the case is discussed by the team, and the grievance is redressed.

The grievances redressed during the last four years are as follows:

- Grievances of students regarding the canteen facilities.
- Grievances of students regarding parking space for two wheeler vehicles.
- Grievances of students regarding library hours.
- Grievances of students regarding attendance and lecture shortage.
- Grievances of students regarding drinking water facility in the college campus.

5.1.11. What are the institutional provisions for resolving issues pertaining to sexual harassment?

Yes, the institution has a sexual harassment cell constituted for prevention or action against sexual harassment of women students. The cell is functioning with a set of committee members. Besides, the counselors also counsel the students abused sexually outside the campus.

Sexual harassment has not been reported in the past four years.

5.1.12. Is there an anti-ragging committee? How many instances have been reported during the last four years and what action has been taken on these?

Yes, the college has an anti-ragging committee for prevention against any type of harassment of the students especially who are fresher's to the Institution.

The college has also incorporated in the prospectus the anti-ragging directions of the central government. Principal and faculty members warn the seniors not to get involved in ragging the fresher's. Notices with regard to anti-ragging have been put on all notice boards in all the floors of the campus.

However, during the last four years no such cases are reported within the college campus.

One case with one group of seniors towards one group of juniors had happened outside the campus, but still it was addressed and necessary action was taken against those students.

**5.1.13. Enumerate the welfare schemes made available to students by the institution.**

- Health- First aid in case of any emergency for any student or staff is provided by the institution.
- Transport – college provides free transport for students in case of emergency
- Canteen- the cost of the food items is subsidized.
- In house Xerox at reasonable price is available.

5.1.14. Does the institution have a registered Alumni Association? If ‘yes’ what are its activities and major contributions for institutional, academic and infrastructure development?

No, the institution has no registered Alumni Association.

5.2 Student Progression**5.2.1 Provide the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

STUDENT PROGRESSION	Year	%				
		BA	BBM	B.Com	BCA	BSc
UG to PG	2013	55%	49%	44%	50%	63%
	2014	63%	34%	35%	19%	20%
PG to M.Phil.*		-	-	-	-	-
PG to Ph.D.*		-	-	-	-	-
Ph.D. to Post – Doctoral*		-	-	-	-	-
Employed						
• Campus Selection	2013	-	13%	4%	-	-
	2014	-	8%	3%	-	-
• Other than campus recruitment	2013	15%	37%	41%	43%	33%
	2014	25%	29%	30%	33%	14%

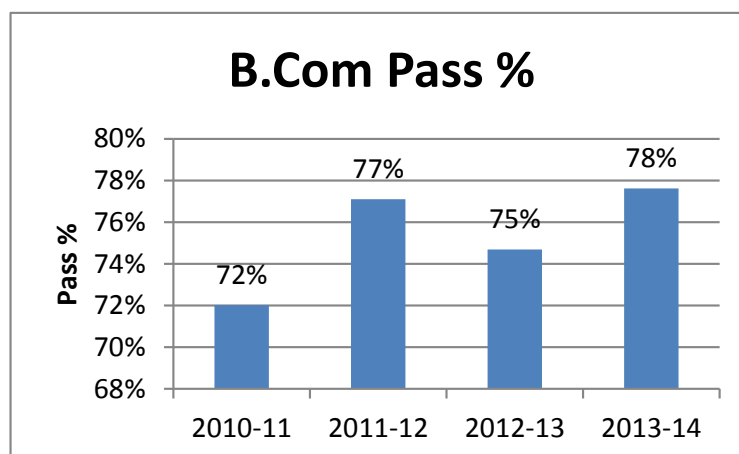
* Since the college does not offer M.Phil. or Ph.D. programmes, the details are not furnished in the above table.

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch-wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating University within the city/district.

The details of the programme wise pass percentage in comparison with that of the previous performance of the same Institution is as follows:

**RESULT ANALYSIS****B.Com**

Batch	Semester	Appeared	Passed				Fail	Pass %
			I	II	III	Total		
2010-11	1	179	82	42	1	125	54	70%
	2	170	81	40	2	123	47	72%
	3	164	61	49	9	119	45	73%
	4	172	88	38	4	130	42	76%
	5	169	74	47	2	123	46	73%
	6	129	55	31	3	89	40	69%
2011-12	1	179	27	18	73	118	61	66%
	2	179	50	43	19	112	67	63%
	3	173	38	36	65	139	34	80%
	4	161	107	31	1	139	22	86%
	5	161	75	21	36	132	30	81%
	6	158	103	29	4	136	22	86%
2012-13	1	165	46	55	18	119	46	72%
	2	179	50	43	19	112	67	63%
	3	173	45	66	24	135	38	78%
	4	161	107	31	1	139	21	87%
	5	161	103	30	1	134	27	83%
	6	158	103	29	4	136	55	65%
2013-14	1	165	46	55	18	119	46	72%
	2	162	50	35	8	93	69	57%
	3	164	47	46	29	122	42	74%
	4	164	62	44	22	128	36	78%
	5	172	79	63	13	155	17	90%
	6	172	105	48	8	161	11	94%

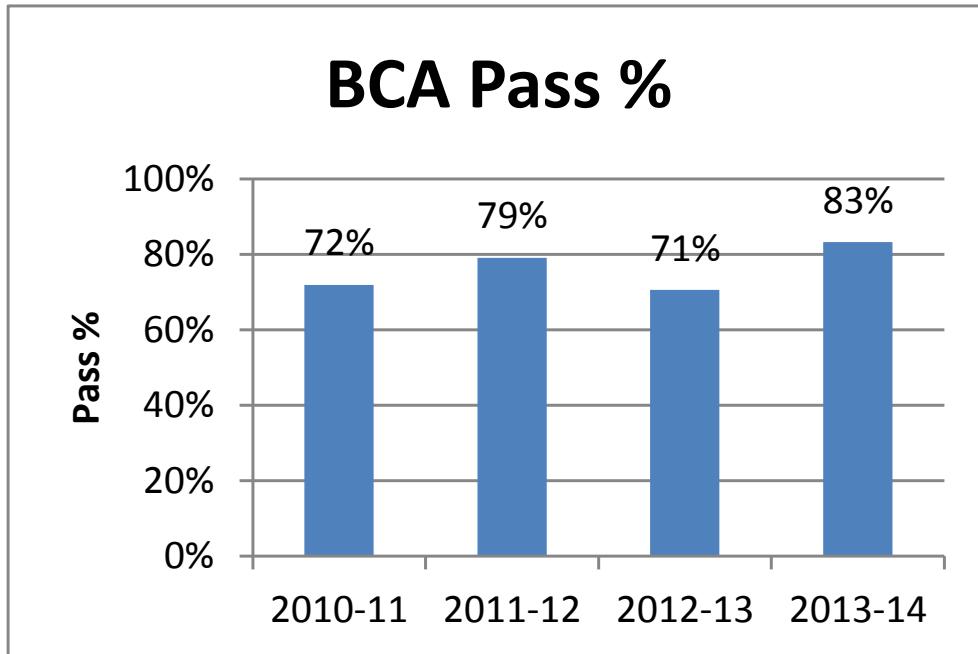


**BCA**

Batch	Semester	Appeared	Passed				Fail	Pass %
			I	II	III	Total		
2010-11	1	22	15	5	-	20	2	91%
	2	26	12	2	-	14	12	54%
	3	24	16	1	-	17	7	71%
2011-12	1	22	17	2	-	19	3	86%
	2	22	8	3	-	11	11	50%
	3	20	16	1	-	17	3	85%
	4	21	15	4	-	19	2	90%
	5	24	4	8	8	20	4	83%
	6	24	19	-	-	19	5	79%
2012-13	1	14	11	1	-	12	2	86%
	2	22	8	3	-	11	11	50%
	3	16	9	3	-	12	4	75%
	4	21	5	4	-	9	12	43%
	5	21	19	-	-	19	2	90%
	6	24	19	-	-	19	5	79%
2013-14	1	14	11	1	-	12	2	86%
	2	16	11	1	-	12	4	75%
	3	16	9	3	-	12	4	75%
	4				-			88%



Batch	Semester	Appeared	Passed				Fail	Pass %
			I	II	III	Total		
		16	13	1		14	2	
5		21	19	-	-	19	2	90%
6		21	17	1	-	18	3	86%

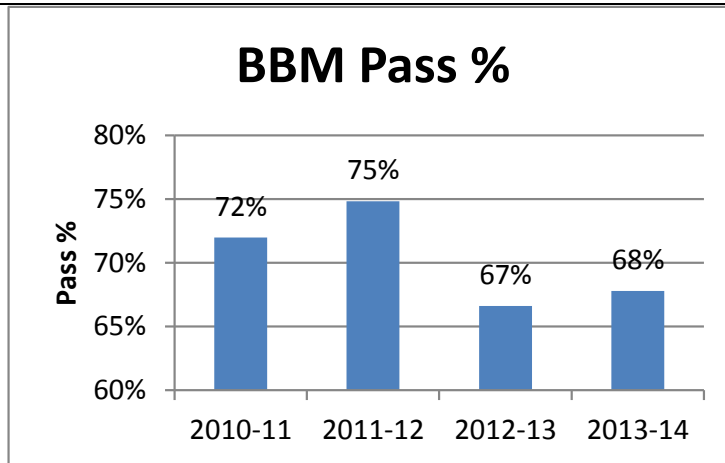
**BBM**

Batch	Semester	Appeared	Passed				Fail	Pass %
			I	II	III	Total		
2010-11	1	65	24	7	-	31	34	48%
	2	66	25	9	-	34	32	52%
	3	63	33	12	1	46	17	73%
	4	75	52	8	-	60	15	80%
	5	78	54	11	-	65	13	83%
	6	54	43	9	-	52	2	96%



Loyalty & Service

Batch	Semester	Appeared	Passed				Fail	Pass %
			I	II	III	Total		
2011-12	1	68	6	7	21	34	34	50%
	2	68	17	16	5	38	30	56%
	3	54	22	14	13	49	5	91%
	4	54	32	11	2	45	9	83%
	5	58	20	10	17	47	11	81%
	6	58	47	4	-	51	7	88%
2012-13	1	50	5	14	3	22	28	44%
	2	68	17	16	5	38	30	56%
	3	41	11	15	1	27	14	66%
	4	54	32	11	2	45	9	83%
	5	59	16	21	-	37	22	63%
	6	58	47	4	-	51	7	88%
2013-14	1	50	5	14	3	22	28	44%
	2	9	2	7	-	9	-	100%
	3	41	11	15	1	27	14	66%
	4	41	7	5	2	14	27	34%
	5	59	16	21	-	37	22	63%
	6	59	47	12	-	59	-	100%

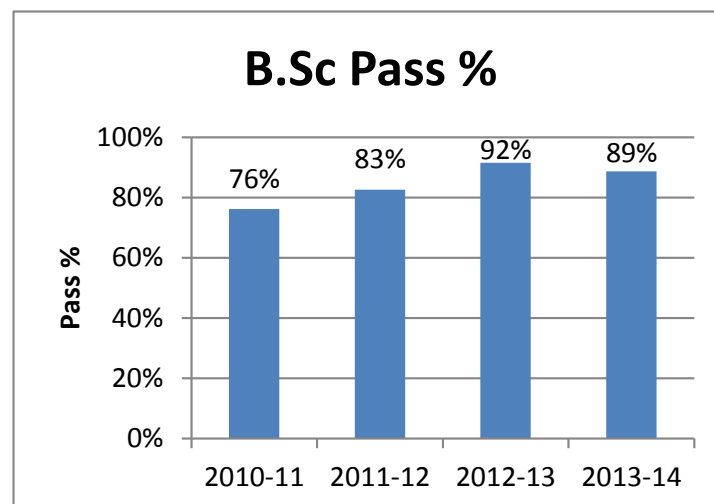
**BSc**

Batch	Semester	Appeared	Passed				Fail	Pass %
			I	II	III	Total		
2010-11	1	10	2	1	-	3	7	30%
	2	14	13	1	-	14	-	100%
	3	14	12	-	-	12	2	86%
	4	16	16	-	-	16	-	100%
	5	18	9	2	-	11	7	61%
	6	10	8	-	-	8	2	80%
2011-12	1	4	1	-	1	2	2	50%
	2	4	1	2	-	3	1	75%
	3	9	2	4	1	7	2	78%
	4	7	4	3	-	7	-	100%
	5	14	12	1	-	13	1	93%
	6	13	12	1	-	13	-	100%



Loyalty & Service

Batch	Semester	Appeared	Passed				Fail	Pass %
			I	II	III	Total		
2012-13	1	11	8	2	-	10	1	91%
	2	4	1	2	-	3	1	75%
	3	7	6	1	-	7	-	100%
	4	7	4	3	-	7	-	100%
	5	6	4	1	-	5	1	83%
	6	13	12	1	-	13	-	100%
2013-14	1	11	8	2	-	10	1	91%
	2	9	7	-	-	7	2	78%
	3	7	6	1	-	7	-	100%
	4	5	4	-	-	4	1	80%
	5	6	4	1	-	5	1	83%
	6	5	5	-	-	5	-	100%

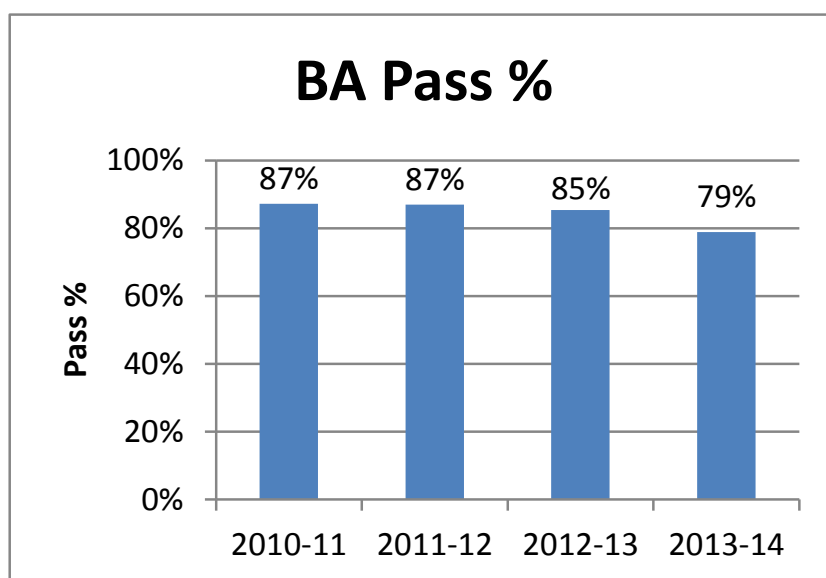


**BA**

Batch	Semester	Appeared	Passed				Fail	Pass %
			I	II	III	Total		
2010-11	1	14	9	3	-	12	2	86%
	2	20	13	2	1	16	4	80%
	3	17	9	4	-	13	4	76%
	4	15	6	7	-	13	2	87%
	5	17	12	4	-	16	1	94%
	6	21	20	1	-	21	-	100%
2011-12	1	20	2	10	6	18	2	90%
	2	19	4	10	-	14	5	74%
	3	13	8	2	2	12	1	92%
	4	13	9	3	-	12	1	92%
	5	14	7	5	-	12	2	86%
	6	16	14	-	-	14	2	88%
2012-13	1	22	8	4	4	16	6	73%
	2	19	4	10	-	14	5	74%
	3	14	6	4	2	12	2	86%
	4	13	9	3	-	12	1	92%
	5	16	6	8	2	16	-	100%
	6	16	14	-	-	14	2	88%
2013-14	1	22	8	4	4	16	6	73%



Batch	Semester	Appeared	Passed				Fail	Pass %
			I	II	III	Total		
	2	22	5	2	1	8	14	36%
	3	14	6	4	2	12	2	86%
	4	14	4	5	2	11	3	79%
	5	16	6	8	2	16	-	100%
	6	16	7	8	1	16	-	100%



5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The Placement Cell in the college efficiently functions to assist students in procuring placement in reputed organizations by arranging job interviews in the campus. The cell also supports students by counseling them through personality development programmes and career counseling programme. Periodical information about different job openings in different sectors of the Indian job market is provided to students through notices and circulars.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The Teaching faculty offers counseling to the students through constant interactions after the class hours in the form of remedial sessions and counseling. The economically backward students



get the benefit of financial assistance of the Government in the form of Scholarships. The management also provides financial assistance through various means to the meritorious and economically weaker sections of the society thus motivating them to excel in their studies. Class PTA meetings organized at the department level addresses issues such as attendance of the students and under performance.

5.3.1. List the range of sports games and other extracurricular activities available to students. Provide details of participation and program calendar.

- **Sports:** field events in Athletics, long jump, discuss throw, shot-put, and basketball, throw ball etc.
- **Cultural activities:** Chrysalis, Manthan and Cultural week
- **Extracurricular activities:** Red Cross, Rotaract club, NSS NCC

BWMC Conducts inter-class fest every year, to bring out the hidden talents of the students in the field of **literary, cultural and Fine-Arts**.

CHRYSLIS - An Inter-Class Fest

Chrysalis is a very grand event, wherein the entire College work together in unity and it also serves as a plat form for students to showcase their talents in the literary, fine-arts, and cultural field.

- **Fine-Arts** Events like glass painting, nail art, cooking without fire, soap carving, window display and flower arrangements.
- **Literary** events like clash of titan, Sudoku, general quiz, cross word, and word power.
- **Cultural** events like vocal singing, folk dance, duet dance, western group dance, contemporary group dance and fashion show.

MANTHAN – Inter-Collegiate Fest

MANTHAN is an inter-collegiate literary, Fine-Arts and Cultural fest. The winners will be given certificates and prizes.

SPORTS

The college acknowledges the invaluable role of sports in life of young students and how learning to cooperate with others towards a common goal in sports is what builds character and friendship. Students participate in Relays, Long jump, Discuss throw, Shot-put, Basketball, Throw ball, March-past and Display.



NSS

NSS program attempts to inculcate qualities of social service in students. NSS volunteers work towards providing aid to needy in order to enhance their standard of living

Various activities like cleaning the premises, teaching spoken English, donation of books, snacks etc., along with an entertainment program will be organized throughout the year by volunteers.

RED CROSS

In keeping with the mission of Red Cross to “alleviate human suffering, protect life, health, and uphold human dignity” our student volunteer organizes various activities.

Volunteers visit orphanage and donates food, stationery etc.

ROTARACT CLUB

Volunteers conduct many programs and activities with a charitable purpose – Tree plantation program, blood donation camp etc.

RANG-DE

BSc (FAD) Department conducts fashion show “**Rang-De**” every year, wherein students of final year work on particular inspiration and designs thematic collections for the show. Special awards will be given to the deserving based on various criteria.

BSc(FAD) Students also organizes exhibition cum sale “**v-create**” every year, where students of all three years involves in making a creative products like pot painting, jewelries, candles, handmade bags, glass painting, dress making etc.,

5.3.2 Furnish the details of the major student achievement in co-curricular, extracurricular and cultural activities at different levels. University/ State /Zonal/ National/International, etc., for previous 4 years.

Year	Students Name	Class	Events Name	Position	levels	Remarks
2009-2010	Revathi S	I B.Com	Hockey	-	University	Participated at Bangalore university level
	Manjula M	I BBM	Hockey	-	University	Participated at Bangalore university level

**5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions.**

Through the feedback the college collects the data from the students. On the basis of the student's feedback, College identifies the problem of the students (academic and infrastructure) and work out a solution to overcome these problems.

Besides from the Students feedback requirements for teaching and learning are supplemented, so that their performance enhances, thus improving the quality of situations.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazines and other materials? List the publications/ materials brought out by the students during the previous 4 years.

The college magazine "**Tapestry**" is published every year. Students contribute articles, poems, stories to it. Teachers encourage students to publish materials and wall magazines.

In each department, students are given an opportunity to work on wall magazines to bring in the new ideas and thoughts and are displayed in college which will be an informative to other students.

5.3.5 Does the college have student council or any similar body? Give details on its selections, constitutions, activities and funding.

Yes. The college has its student council.

The BWCO organizes a computerized election of our student union leaders to take over the reins for the academic year. Student representatives are directly elected every year by the students of the college. Teachers also have a discussion with the nominated student representatives with respect to their performances in academics, cultural, sports, and discipline and leadership quality.

The BWMC student body is as follows:

- President
- Vice-president
- Secretary
- Hostel prefect
- Sports Secretary
- Cultural secretary I year
- Cultural secretary II year
- Cultural secretary III year

The student union organizes cultural programs and many other activities throughout the year

- For students (Chrysalis, Cultural week, Manthan, Sports)
- For Staff (Helpers day)
- For Teachers (Teachers day)

**5.3.6 Give details of various academic and administrative bodies that have student representatives' on them.**

Student representatives in academic and administrative bodies are as follows:

- BWCO committee
- Library
- Grievance cell
- Anti-Raging cell
- Sexual harassment cell
- Sports
- Alumni

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the institution.

BWMC has Alumni.

The contact addresses and phone no. of ex- students are registered and are invited every year. We take the feedback from ex- students about the college, their experience as a student and also information about their present profile.

The former faculties of the college share their knowledge, experience with the existing faculties. They also guide the junior teachers in their specialized subjects with regard to the teaching methods and present requirements with regard to career and placement.

Four of our alumni have joined our teaching faculty, two of them in commerce stream, one in Journalism and one in Hindi department.

CRITERION VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT



CRITERION VI : GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 INSTITUTIONAL VISION AND LEADERSHIP

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision:

To be Centre for Academic Excellence and Holistic Development

Mission

To empower young women with excellent education and integrated character formation to impact the family, community and the nation

- Being a women's college, the institution has transcended the mere need for women empowerment, and gone beyond this issue to commit itself to building a skilled, career-oriented community of women, by training them in employability skills and entrepreneurial skills. Towards, this end, the college is conducting a number of enrichment courses, skill development workshops/training programmes and campus placement processes.
- To inculcate a lifelong passion for scholarly pursuits, the college encourages its faculty to take up research and is now in the process of applying for additional section for B.Com and a new combination for B.A section.
- The qualities of empathy and sensitivity which are natural for women are guided in useful ways by the institution by engaging students in community service. Through its clubs, associations, and support service as well as by networking with all stakeholders a number of extension activities are being carried out to fulfil the goals of Institutional Social Responsibility.

Society: Necessary resources are made available to strengthen the academic, artistic and athletic potentials of the students. Activities for empowering women are done through NSS and NCC activities. There is a need for research and development among the teachers and learners and the institution is committed to creating a co-operative atmosphere furthering research. The mission of the institution fulfils the need of the society in developing a sense of social conscience and commitment. Every society needs educated youth for socio-cultural and economic development. The mission of this institution serves the purpose of educating the youth.

Students: The mission aims at educating the students and to collaborate with industries and institutes of higher learning to acquire knowledge and skills. The mission aims at strengthening



the talents and potential of the learners. Activities for empowering women are integral to institutional mission. The learners get an opportunity to do research reflecting the college mission. The students are nurtured with a sense of social conscience and commitment. The mission aims at educating the youth for the economic development and to create a sense of global citizenship.

Institution's Traditions and Values: The mission of the institution deals with providing education and development of knowledge and skills. The institution has been working for the strengthening of academic and athletic potential by conducting academic activities, sports and cultural activities. The institution has been educating the youth to serve the nation and make them participate in socio-cultural and economic development of our country. The broad aim is to make them better citizens by developing a strong sense of social responsibility and commitment.

Vision for the Future:

- To provide equal opportunities to women to enhance activities in Sports, Cultural and Academics.
- To promote research activities among faculty and students.
- To organize workshops, seminars, symposiums and conferences.
- To establish a research centre in the institution.
- To start new programmes and courses.
- To move in the direction of procuring Autonomy status for the Institution

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The institution has a unique procedure of monitoring and evaluating the policies and the plans of the institution for effective implementation and improvement. The Management and the Head of the Institution oversee the workings of the Admission Committee. They review, evaluate and monitor the admission process in accordance with the University norms and see to it that merit-based admission policies and the reservation norms are strictly followed. The academic performance of the learners is evaluated and monitored by the Management and the Principal by the end of each semester and provide guidance with respect to the initiatives to be undertaken for improving the students' performance. The students' attendance is closely monitored by the attendance committee and the Head of the Institution. As per the policy, defaulters list is displayed on the notice board and parents are called to inform them about their ward's attendance. The academic calendar prepared in the beginning of the academic year is properly evaluated and monitored by the Head of the Institution. The teaching plan of the faculty is properly monitored by the Departmental Heads on a day to day basis. Teacher's log book is monitored and signed by the HOD. In the meetings of Departmental Heads, the Head of the institution verifies and monitors the implementation of the teaching plans and suggests necessary measures (if required) for its effective implementation. The Head of the Institution monitors the



proposal of industrial visits and approves the same after necessary verification. The institution maintains infrastructural report periodically which is monitored and evaluated by the Management and the Principal from time to time. The Head of the Institution monitors sports activities, students' involvement in extension activities from time to time as per the academic calendar and IQAC policies. Necessary suggestions (if any) are forwarded to the Management.

The top management which comprises the Chairman and the other Members of Board of Management (BOM), seek a regular, comprehensive, strategic plan from the Principal about the overall development of the college. This plan which is presented before the BOM, involves the perspective vision, planning and implementation of initiatives for the future.

The Manager of the institution, who is a management representative in the college, supervises the construction of this strategic plan which is based on the inputs of HODs and faculty.

Several committees are constituted under the leadership of the Principal of the college to continuously guide, monitor, and assess the execution of various activities as planned and scheduled.

6.1.3 What is the involvement of the leadership in ensuring?

The policy statements and action plans for fulfilment of the stated mission:

The policy statements and action plans are sought from the institution by the top management. The college Management has the Chairman, Principal and the Manager on its Council and they act as a bridge between the Management and other stakeholders. Absolute autonomy is given to the college besides all the necessary support structures for the realization of our Mission and Vision.

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:

The leadership observes whether all areas of institutional development consisting curricular, co-curricular and extra-curricular domains have been given due importance in the action plan. According to the instructions of the Management, the action plans for all operations are prepared by the college and the same is incorporated into the institutional strategic plan.

Interaction with stakeholders:

The College Management takes into account the views of all stakeholders (employees, students, parents, alumni, representatives from the public, academia, industry etc.,) for all the relevant decisions. These views of the stakeholders are obtained through the constant interaction of management representatives, the Principal, the Manager and HODs with the stakeholders. For example, the views of parents through parent-teacher meetings, the views of students through



their elected representatives, Principal – Steering Committee meetings, etc., are obtained and conveyed to the top management.

Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders:

Regular Staff Meetings, College Council Meeting (meeting of the HODs), Internal Academic Audit through departmental inspections by the Principal, etc. are ways and means by which need analysis is done. Meetings of the Office bearers of the Student Body and Class Representatives with the Principal, Parent-Teachers Meeting, Alumni Association Meetings, etc., form the grounds for consultation with the stakeholders.

Reinforcing the culture of excellence:

The leadership continuously nurtures and reinforces excellence by rewarding achievements through a number of scholarships, merit prizes, endowment prizes and cash incentives for the students. For faculty, there are several welfare schemes like health insurance, festival gift for teaching and non-teaching staff, etc.

Fees concession in Baldwin Institutions for the education of children for both teaching and non-teaching staff.

Champion organizational change:

The leadership is in tune with changes in systems and practices of higher education and accordingly champions organizational changes to cope with it.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate Policies and plans of the institution for effective implementation and improvement from time to time?

- There is a mutual consensus between the Manager, Principal, and HODs in this regard.
- Periodic review meetings are organized at various levels to monitor, evaluate policies regarding quality, implementation of decisions of the Management and the Government, curriculum delivery, improving various processes and procedures etc.
- Regular feedback at various levels from all the stakeholders also helps in this regard.

6.1.5 Give details of the academic leadership provided to the faculty by the top Management?

The Management gives academic leadership to the faculty. The Head of the Department is allowed to allot the subjects to the faculty as per their choice and the teachers prepare the teaching plan and implement the same. The faculty members assess the performance of the students by conducting internal assessment comprising of class tests, projects, assignments, presentation etc., and evaluating the Semester End answer papers and guide the students. Faculty



is encouraged to attend seminars/workshops and present papers. Faculty is also allowed to take up extension activities like NSS, NCC, etc. and select the venue of industrial visits after taking suggestions from students. They are empowered to call the parents to discuss about the academic progress of their ward. They are designated as the chairpersons of various committees for better administration and academic progress. They lead and guide the students in Inter-collegiate competitions, sports, rallies and gatherings etc.

In consultation with the higher authorities of the college, the Management provides academic leadership to the faculty through well-structured systems and procedures.

The Management also provides ample opportunities for acquiring higher qualifications, pursuing research activities and excelling at all levels of institutional operations. It deputed staff to attend Refresher and Orientation Courses and also encourages faculty to enrol for M.Phil. and Ph.D. programs.

Complete transparency and adherence to rules are maintained while promoting faculty to higher positions, assigning important duties, etc.

6.1.6 How does the college groom leadership at various levels?

- Besides the Management, the direct leadership of the College lies with the Manager, Principal, and the HODs
- Various committees are constituted involving teachers and non-teaching staff which directly take care of implementation of various programs. Senior faculty, by virtue of their experience and wisdom are made conveners of important committees. For example, coordinators of activities like seminar organization, cultural fests, etc.
- HODs are provided leadership to ensure smooth conduct of classes, curriculum delivery, conduct of tests etc. on time according to the calendar of events.
- Office leadership is provided to the Administrative Officer for efficient execution of procedures related to day-to-day administration, human resource management and financial operations.
- Student leadership is ensured through election of the office bearers of the Student Union and subsequent inclusion of the elected students in different committees so that they are involved in decision making.
- In all of the above instances, proper training, mentoring, industry-institution interfacing, faculty development programmes, workshops, skill development programmes are facilitated to the needful so that they become successful leaders in their chosen fields.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- The Principal is the highest authority at the college apart from the Manager, who is a management representative. The Principal has all the administrative and financial powers. Financial autonomy for all routine operations within the budget approved by the management,



all external correspondence, co-ordination with regulatory bodies and affiliating University are the privileges of the Principal. The Principal is in charge of appraisal and is the disciplining authority.

- The curriculum implementation through teaching-learning-evaluation, maintenance of attendance, discipline of students, refining teaching pedagogy, etc., are the responsibility of the individual departments and therefore that of the Head of the Department. The departments have operational autonomy (academic) to plan and execute their activities with the approval of the Principal.
- The extra-curricular activities are conducted by the conveners of committees, support services, the Physical Education Director, etc., who have decision making powers within the limitations set by the institution, matters of academics and innovation is always encouraged.

**6.1.8 Does the college promote a culture of participative management? If 'yes',
Indicate the levels of participative management.**

Yes, the college promotes participative management at all levels. Student representation in all committees ensures their participation in policy matters. Policies connected with appointments, introduction of new programmes, budget approval, provision for additional expenditure etc. are decided by the Management. In the staff meeting, held at least twice in a semester, matters connected with attendance, teaching plan, academic calendar and its implementation, discipline, evaluation etc. are decided. In the departmental meetings, policies connected with teaching methods, completion of syllabus, support to slow learners and attendance of the students etc. are decided based on faculty suggestions.

The Examination Committee prepares the schedule of examinations to be conducted during the semester and takes student suggestions on the examination time-table. Participative Management is integral to the college administration as the various extension activities are decided by the Students' Council and faculty members.

All executive decisions are taken in the meetings of the college consisting of all HODs and the Principal. At the departmental level, the HOD holds meetings with the faculty to decide issues like syllabus delivery, assessments, organizing guest lectures, educational tours, etc.

6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

**6.2.1 Does the Institution have a formally stated quality policy? How is it developed?
Driven, deployed and reviewed?**

- The quality policy of the institution is to sustain and enhance the overall quality through bringing about positive development in areas of teaching and learning, research, infrastructure, student progression and governance.



- The Quality Policy is developed by the Management, along with the Principal.
- The IQAC is committed to follow the principles enunciated by NAAC for achievement of quality, its sustenance and enhancement.
- The Quality process is driven through the Principal, HODs, faculty and supporting staff. It is deployed through financial, academic and administrative operations that benefit all the stakeholders. The quality policy is reviewed from time to time based on feedback from different stakeholders and the changes are incorporated.

6.2.2 Does the Institute have a perspective plan for development? If so, give the Aspects considered for inclusion in the plan.

The institution has a prospective plan for its development. It includes different aspects for institutional growth. There are plans to focus on Faculty Development by deputing them to orientation, refresher and short term courses and inducing them to take up research activities. The library will be expanded with the addition of books and journals, learning resources and establishing linkages with other libraries. There are definite plans to set up an active Research Centre at the college.

The institution's development is elaborated in the Perspective Plan. The Perspective Plan of the college includes extension of building, providing additional facilities, augmenting infrastructure, introduction of new courses, employing highly qualified teachers etc.

Departmental Level committees are formed for further academic growth and infrastructure development of the college. The members of these committees consider several factors while preparing future plans.

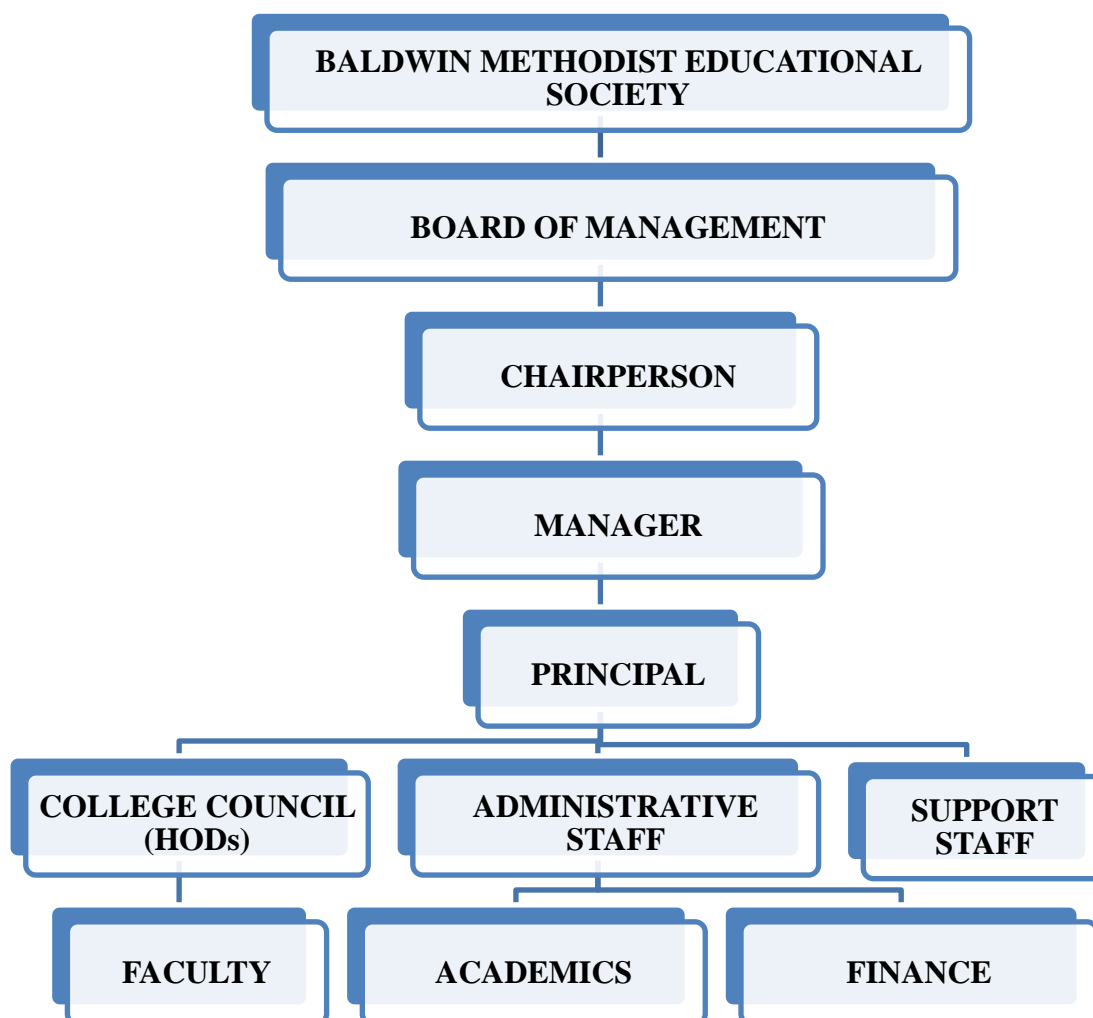
Some aspects considered for inclusion in the plan are:

- Widen the scope and range of the courses offered by introducing more subjects for Degree courses. Introduce viable and relevant carrier oriented /skill development courses/ add on courses.
- Purchase more Books, Journals and modern Laboratory equipment.
- Wi-Fi Connection in the Campus.
- Promotion of Research and Publications
- More extension activities.

6.2.3 Describe the internal organizational structure and decision making processes
Decision making:



The internal organizational structure includes the Governing Body of the College at the top, followed by the Principal and faculty.



INTERNAL ORGANIZATIONAL STRUCTURE AND DECISION MAKING PROCESS

The Management, represented by the Chairman, advised by the Manager and the Members of the Board of Management, take major decisions, make budget allocations, and set major strategies. Major policy decisions are taken in the Managing Committee meeting with the Principal. On the basis of the recommendation of the stakeholders, decisions regarding administration, discipline and other academic matters are taken. Decisions on faculty/staff recruitment are taken by the Principal and Governing body. In the staff meeting, various decisions connected with the syllabus, the teaching plan, academic calendar, evaluation, discipline etc. are taken. The HOD monitors and reviews the effective implementation of the various decisions.

Based on these strategies and plans, academic operations at department levels are developed by HODs in consultation with members of the departments.



These decisions are communicated to the Principal and approval is obtained for smooth progress of work.

6.2.4 Give a broad description of the quality improvement strategies of the Institution for each of the following

The institution adopts quality improvement strategies under the following heads:

Teaching and Learning: The teaching faculty is deputed to attend seminars, workshops, orientation, refresher and short term courses to update and enrich their subject knowledge. The faculty is encouraged to undertake research activities and projects. Faculty is encouraged to adopt new teaching methods like use of ICT resources, group discussions, question answer method etc. for improvement in teaching and learning. The faculty is available after lecture hours to solve the doubts and difficulties of learners. The learners are given assignments in all subjects to enable them to carry out independent work and develop critical thinking skills. Learners are taken for industrial visits to enable them to have a direct link with industry and understand the system of management, marketing, production, finance, etc. The faculty is expected to identify slow learners and the students who are weak in the subject at the beginning of the every academic year and conduct remedial teaching. The advanced learners are also identified and are given projects. Periodical tests are conducted and home assignments are given to understand the status of academic performance of the students. Based on such performance, necessary remedial measures are taken by the faculty.

Recruiting faculty with high academic credentials, providing assistance to faculty through orientation/faculty development programmes, increasing ICT based teaching facilities, continuing the successful mentoring system and making learning a student-centric activity

Research and Development: The institution encourages the faculty members to undertake research activities which include Ph. D, M.Phil. etc. They are induced to attend various seminars connected with research and development to enhance the aptitude for research. Faculty members presenting research papers at various seminars are given financial assistance and OD to encourage their research output.

Community Engagement: The NSS Unit undertakes various community programmes like Blood donation camp, Tree plantation Programme, street play and drug addiction, free medical camps.

Fulfilling Institutional Social Responsibility through extension activities like protecting environment through better waste management and celebrating our cultural roots through celebrating cultural week.

Human resource management: The institution believes that efficient human resource management leads to quality enhancement in all direction. All appointments of the staff are done



through advertisements in leading newspapers to attract competent, qualified and experienced candidates. The candidates are interviewed by the selection committee as per the University/Government norms. The selected candidates are appointed on probation for a period of 2 years during which periodical evaluation of their services is done and only competent sincere and devoted candidates are continued and made permanent. In the beginning of every academic year, the total workload of the faculty members and the non-teaching staff is calculated and as per the University / Government norms, staffs are appointed.

Retaining skilled faculty through welfare measures, upgrading administrative system through skill development programmes, encouraging merited students through scholarship and having transparency in administration.

Industry interaction: Every year the institution arranges industrial visits to enable learners to get practical inputs into the workings of the industry on varied aspects like finance, marketing, human resource, management, quality maintenance etc. and prepares them with the employability skills required for entering the industry.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

- Increasing industry-academia interface through guest lectures, workshops, Internships, educational tours and Add-on courses.
- Encouraging faculty to undertake collaborative research with industries and Industrial consultancy.
- The Strategic Plan presented by the Head of the Institution to the Management is the consolidated effort of all Faculty through their departmental Heads. Through this Plan the Management obtains information about the stakeholder perception of institutional development.
- The feedback obtained through student feedback, HODs appraisal, Grievance Redressal Cell, visiting academicians, etc. is conveyed to the Management by the Principal.
- All official letters, requests, proposals, reports are prepared through a brainstorming session involving Management representatives, Principal, faculty, non-teaching staff and students. Then they are conveyed to the Management through proper channels.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- The Management representatives like the BOM, the Chairman and the Manager addresses the staff frequently through their presence at important occasions, festivals, cultural activities, etc.
- The Management has instituted a number of welfare measures for staff which act as incentives to greater involvement of the staff in institutional processes.

**6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

Some of the resolutions made by the Management Council for the year 2014-15 were:

- Installation of generator- Yes
- Purchase of Computers for BCA Section and office use- Yes
- Installation of CCTV camera- Yes
- Purchase of LCD Projectors for various departments- Yes
- Separate browsing sections for faculties in library- Yes
- Reading room for staff- Yes

6.2.8 Does the affiliating university make a provision for according the status of? Autonomy to an affiliated institution? If 'yes', what are the efforts made by the Institution in obtaining autonomy?

Yes. There is a provision for according the status of autonomy by the University. However, the college is yet to move in that direction as it is in the process of meeting all the requirements to seek autonomy.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

In order to address grievances/complaints from students, there is a Grievance Redressal Committee / Cell, Anti-ragging Committee, Women's Cell, mentoring system, Counselling Centre, and Student Union. There is also a formal feedback extraction system.

To address the complaints of parents regular Parent-Teacher meetings are conducted.

To address the Grievances related to faculty and other employees, regular staff meetings are conducted by the Principal.

There is an effective mechanism to analyse the nature of grievances for promoting better stakeholder relationship. Serious grievances which are required to be brought to the notice of the management are put forward and they are being effectively addressed.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the Courts on these?

Nil.



6.2.11 Does the Institution have a mechanism for analyzing student feedback on Institutional performance? If 'yes', what was the outcome and response of the Institution to such an effort?

Student feedback is obtained regularly both on academic performances of teachers and on institutional performance particularly. For example, the student feedback on infrastructural or maintenance issues has been collected through formal student feedback system as well as through Grievance Redressal Cell and any complaints therein have been promptly dealt with. The feedback collected from students is analysed by the Principal, who in turn takes necessary corrective measures.

6.3. FACULTY EMPOWERMENT STRATEGIES**6.3.1. What are the efforts made by the institution to enhance the professional development of its teaching and non- teaching staff?**

The institution recognizes the individual strengths and areas of interest of the staff members and accordingly assigns responsibilities to them. Responsibilities of staff are communicated to them during staff meetings. The institution promotes professional development of the faculty to the greatest possible extent. Teaching staff are encouraged to update their knowledge and professional skills by attending seminars, conferences and workshops as well as by pursuing higher education. Faculty development programmes are also organized by the Institution for its own staff. Non-teaching staff are trained to use computer programmes. Teachers are also deputed to attend workshops/ development programs/ staff development programs/ seminars/ symposia conducted by external agencies or colleges. They are also encouraged to become BOE and BOS members of affiliating universities including as paper- setters for Semester exams.

6.3.2. What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The faculty is assigned with various roles and responsibilities to serve the institution effectively and efficiently. The Appointment Order includes following of code of conduct, rules as given in the service, rules of the institution, which include attendance in all the functions of the institution, to be example to students in respect of general appearance, manners and courtesy. A service record of each faculty member is maintained.

The College Management motivates faculty members through prompt appreciation of exceptional merit and talent. Various committees are formed, which are made up of experienced faculty members as well as freshers. The Principal and the Management constantly encourage and motivate the staff to attend and learn from seminars, workshops, faculty development programmes and to pursue higher studies. The Principal trusts and motivates the leadership role of the staff members by entrusting them with the activities of various committees like Time Table



Committee, Examination Committee, Cultural Committee, IQAC / NAAC Steering Committee, Staff Representative, and so on.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Both formal and informal means are used for assessing the performance of the teaching and non-teaching staff of the college. The formal mechanisms for the performance assessment of the faculty are self-appraisal reports and feedbacks by students and peers. Firstly, the college instructs each and every teaching faculty to submit his/her self-appraisal reports indicating the work-load, participation in various seminars, conferences, workshops and symposia and involvement in co-curricular, extra-curricular and extension activities. The duly filled up appraisal reports are checked and verified by the respective Head of Departments. The confidential report based on verified factual data is prepared by the Principal in consultation with the Head of the Department and the same is communicated to the Management for further action.

Secondly, our college takes feedback from students regarding performance of individual teachers on various aspects. The feedback form has a well-defined set of questions that help the students to evaluate the teaching capacity and define how far the teacher has succeeded in reaching out to the students. The Principal collects the data and analyses it statistically and ascertains the weighted score of each faculty. The Principal hands over students assessment results individually to the faculty. If there are any issues of concern, the faculty member is individually informed and directed to overcome the lacunae without lowering self-esteem. These practices enable our faculty member to particularize their plans for effective teaching process.

Surprise class visits by the Principal and casual conversations with students, parents, alumni and colleagues are the informal mechanism to assess the performance of the staff. The participation of the teachers in various college activities is closely monitored by the Principal. Informal feedbacks given by the students during casual conversations are taken note of and the merit of such remarks are enquired into and communicated to the staff. The Principal also uses the evaluation in an informal way to improve the services of the Office Staff.

Each student is being given a questionnaire for the appraisal of the teaching staff. The staff is being evaluated on the basis of regularity, punctuality, preparation, completion of syllabus on time, competency, presentation skills, accessibility and enthusiasm for the subject. In the end, an aggregate evaluation of the teachers is presented in the form of percentages. Such evaluation is being communicated to the concerned teacher through the head of the institution. Encouragement is being given to teachers to excel in their concerned areas.

6.3.4. What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?



The Management closely monitors the performance and work culture of the teaching as well as the non-teaching faculty. Self-appraisal report of the faculty is the basis of the performance evaluation. The Principal evaluates the performance of the staff formally through the feedback from the stakeholders and informally through grapevine communication he receives from the stakeholders. The merits of such information are impartially and meticulously assessed. Suggestions are made whenever necessary and are communicated to the concerned individuals. Exceptional material facts are reported to the Management. These measures help improve the performance of the institution by improving and enhancing the quality and growth in academics, extracurricular and administrative services and thus to fulfil the objectives of the institution.

6.3.5. What are the welfare schemes available for teaching and non – teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Being a self-financing institution in the unaided sector, the staff members do not avail the government welfare schemes. However, the Management provides the following:

- Provident Fund and family Pension Fund: For all the staff on basis and D.A @ 12% employees and 12% employer's contribution.
- Teachers' Day Gift: For all the teaching staff and non-teaching staff Rs. 2000.
- Helpers' Day Gift: For all the support staff Rs. 1000/-.
- Medical Allowance: For all permanent teaching and non-teaching staff Rs.3000/- and support staff Rs.2000/-.
- Christmas Gift: For all permanent teaching, non-teaching staff and support staff Rs. 5000/- and temporary Rs.2500/-.
- Casual Leave: 15 days for permanent staff, temporary 1 day per month.
- Earned Leave: 30 days for Principal, Administrative and support staff (Permanent).
- Vacation: Summer, Dussera and Christmas Vacation for Teaching staff and librarian.
- Maternity Leave: 90 days for staff (Permanent).
- Paternity Leave: 15 days (Permanent staff).

6.3.6. What are the measures taken by the institution for attracting and retaining eminent faculty?

In order to attract and retain eminent faculty, a conducive working environment is created. An Increment of salary takes place every year. Incentives and benefits are provided for research publications, presenting papers and research articles at appropriate forums, and for consultancy work as per the norms. Faculty members are appreciated and recognized for the contribution they make by actively participating and fulfilling their responsibilities in various committees and their grievances are addressed as the situation demands. Experienced and retired faculties are appointed and are provided with attractive pay packets.



6.4 FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION

6.4.1 What is the Institution mechanism to monitor effective and efficient use of available financial resources?

The financial resources of the college are managed in a very effective and foolproof manner. There is fully computerized accounts department in the college

The following three types of accounts are created:

- Receipts & Payment Accounts.
- Income & Expenditure Accounts.
- Balance Sheets

Each and every transaction is supported by the vouchers.

- The college has a practice of preparing budgets for all expenses and following the budget allocation restrictions for spending under different heads (departmental, library, lab, stationary etc.) so that a sound, economical but efficient use of financial resources is achieved.
- The HODs prepare the annual budgets of their departments and submit it to the Principal who forwards it to the Management for approval.
- Non-teaching staff purchase books for library, stationery, etc.,
- While purchasing electrical equipment, chemicals, furniture, cameras, overhead projectors, fire extinguishers, UPS and batteries, printers, copier machines, water purifier, library books, computers, textile equipment, stationery etc., proper documentation is maintained and duly authorized by Manager and the Principal.
- The college purchases and subscribes subject- wise books, journals, magazines, newspapers and informative CDs within the allocated budget and financial resources, which is verified by the Manager and the Principal.
- There is an Accounts Section in the office, supervised by the Principal. The Manager is consulted as and when required.
- Annual Budget and Audit is carried out through the authorized Chartered Accountants and reports are submitted to the Management.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

- The college has a mechanism for internal and external audit. The internal auditors are appointed by the Management.
- External audit is done by the statutory auditor who is appointed by the management.



- There were no remarks from the auditors.
- The audit is done regularly on an annual basis.

6.4.3 What are the major sources of institutional receipts/ funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/ corpus available with institution, if any.

- The institution receives the income from fees of the students and students have the facility to pay their fees in two instalments.
- The audited income and expenditure statement of the academic and administrative activities for the previous 4 years will be shown to the peer team during their visit.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Since this is an unaided institution, there is no source of additional funding. Fees collected from students are the only source of funds. However, from the year 2015-16, parents are being encouraged to contribute some amount towards scholarship of needy students.

6.5 INTERNAL QUALITY ASSURANCE SYSTEM (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the Institution established an internal quality assurance cell (IQAC)? if yes, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance process?

Yes, institution has established an Internal Quality Assurance Cell (IQAC). The IQAC of BWMC Degree College will be established as per the guidelines of the NAAC, These issues are discussed with the Head of the institution for favourable solutions.

- Adhering to the guidelines of the NAAC, IQAC cell will be formed in the year 2015 with the Principal acting as the Chairperson.
- The IQAC headed by the principal comprises of a senior Lecturers taking upon the charge as a co-coordinator.
- Four senior administrative officers along with five staff from the faculty members and our manager who represent the management of BWMC equally partake in the composition of IQAC.
- We also have one nominee from the local society, one from student body, one from alumni and one from stake holder representing the IQAC cell.
- A separate cabin, with computer, internet and printer has been provided for the faculty, the differently-abled and the researchers.
- The IQAC body meets regularly after the college hours from 3:30 to 4:30PM to discuss about various issues.



- There is reimbursement of the registration fees paid by the paper presenters in the national/international conferences and seminars.

b. How many decisions of the IQAC have been approved by the management/authorities for implementation and how many of them were actually implemented?

On the request of the IQAC which was approved by the management is as follows:

One day Faculty seminar was organized by Dr. Usha Rani, Department of Hindi, on 22nd Jan 2015, in the college. Topic was based on IV Semester Text Book prescribed by Bangalore University.

- Introduction of Add-on Courses for all the semesters.
- Dynamic Website initiated.
- Provision of LCD projectors in computer lab, commerce and management department.
- Extension of Library.
- Provision of counselling room.
- Construction of ramp at the entrance.
- Display of vision and mission boards in all the floors and the college building.
- Digitalization of the library.
- Installation of all in one printer in Principals' office, computer lab and in administrative office.
- Chalk boards were replaced by White Marker Boards.
- Set-up of new notice boards.
- Installation of Smart Boards.
- Providing dust bins to classroom and segregation of waste (wet and dry waste).

C. Does the IQAC have external member on its committee? If so, mention any significant contributions made by them?

Yes, Contribution of external members, such as Lawyers, doctors and parents were taken to improve the general function of the college and suggestions were made by them.

D: How do students and alumni contribute to the effective functioning of the IQAC?

There are student members and Alumni Member in IQAC who

- Act as volunteers in seminars conducted by IQAC.
- Help in taking feedback from the students.
- Help to liaison between IQAC and student community.

E: How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC:

- Holds regular meetings with teaching and non-teaching staff.



- Sends circulars to all departments.
- Send e-mails and SMS to all faculty members.

6.5.2 Does the institution have an integrated framework for quality assurance for the academic and administrative activities? If yes, give details on its operationalization?

Yes, the institution has an integrated frame work for quality assurance pertaining to academic and administrative activities.

Academics:

- In the field of academics the quality assurance procedure is adopted by the Principal, departmental heads, coordinators and the Faculty members.
- In the staff meeting, the teachers are asked to prepare their subject teaching plan and the departmental heads monitors the implementation of the teaching plan
- The faculty adopts new methods like use of Projectors, OHP etc.
- The faculty prepares various time schedules for class test, projects, assignments etc.
- The institution prepares an academic calendar for the systematic and timely implementation of various policies. A built-in monitoring system helps in the completion of the curriculum.

Administration:

- The Head of the Institution allot work to the non-teaching staff based on their designation/s. All employees are given reporting and departure time.
- The Principal monitors overall working of the non-teaching staff. The feedback received from the students and employees working in the office are used to improve the general administrative system.
- There is a constant and continuous interaction between the Management and the Principal. Under their guidance the administrative and academic decisions/ policies are made.
- The Student Union along with the BWCO advisors enables the Head of the Institution to take appropriate step for the holistic development of the students and the problems related with the students.

6.5.3 Does the institution provide training to its staff for effective implementation of the quality assurance procedures? If yes, give details enumerating its impact?

- Yes, a one day Faculty Development Program was organized on 3rd Nov 2014, by learned resource person from Kristu Jayanti College, Bangalore.
- One day Faculty Seminar was organized by Hindi Department on 22nd Jan 2015 by learned eminent personalities.
- The Staff is given timely advice and guidance for the effective implementation of quality assurance procedures.
- Introduction of quality assurance procedures have had a positive impact on the entire functioning of the college.

**6.5.4 Does the institution undertake academic audit or other external review of the academic provisions? If yes, how are the outcomes used to improve the institutional activities?**

The college has not undertaken academic audit. However, the local Inspection Committee (LIC) of Bangalore University conducts an inspection of the college every year, which favours the college in the renewal of the affiliation process. The HODs of all the five streams intermittently discuss the curriculum and other activities like seminars, workshops etc. The Head of the institution shows equal interest in the departmental activities along with checking the smooth functioning of the classes.

6.5.5 How are the internal quality assurance mechanism aligned with the requirements of the relevant external quality assurance agencies/ regulatory authorities?

The to be IQAC of BWMC aids the Principal in evolving internal quality assurance mechanisms aligned with different regulatory and external quality assurance agencies. Being an affiliated college, the institution has to comply with the norms of affiliating university (BU) and align with its quality requirements to seek re-affiliation annually. To bring in quality assurance, the college has provided Wi-Fi coverage, renovation of seminar hall, installation of air conditioners, drinking water facilities, renovation of main door and sports room ,etc.

6.5.6 What institutional mechanism is in place to continuously review the teaching learning process? Give details of its structure methodologies of operations and outcome?

- The HODs through regular departmental meetings monitor the curriculum delivery, completion of syllabus and maintenance of work diaries log book and departmental log book.
- The HODs monitor teaching learning process through the feedback collected from the student through the student appraisal of teachers and by taking direct feedback from the students regularly.
- Result analyses done at the departmental and office level also serves as an indicator to evaluate teaching learning outcomes.
- The student's feedback and result analysis is also reviewed by Governing Body and Management.
- The inputs are also used by the institution to continuously correct and improve its performance by using new technologies and methods of pedagogy.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders? Any other relevant information regarding Governance, Leadership and Management which the college would like to include.

The institution communicates its quality assurance policy to the various stakeholders as follows:

**Internal Stakeholders****Learners:**

- The college prospectus indicates various policies pertaining to quality assurance.
- The college magazine published every year gives the details of various college activities.
- In the beginning of every academic year a “Fresher’s Day” is arranged.
- An “Orientation Programme” is arranged at the beginning of every academic year in which the Head of the Institution communicates various quality assurance policy mechanisms and the outcomes to the learners. It enables the learners to get the details of quality assurance policies, mechanism of their implementation and outcomes.
- The college notice board gives the details to the learners about various policies dealing with quality assurance and its implementation.
- In the Parents’ Meet, the class teachers inform all parents about the quality assurance policy of the institution, the mechanism of the implementation etc. so that they can communicate the same to their ward more effectively.

Faculty:

- In the staff meeting which is held at least 2 times in a semester, the Principal informs all faculty members regarding various policy matters for enhancement of the quality and the methods of implementation and expected outcomes.
- The teaching staff notice board helps the faculty in getting all required information pertaining to the policies of the institution leading to quality enhancement. The institution displays the details of various policies, implementation and expected outcome on the staff notice board.

Parents:

- In the Parents’ Meet, the faculty members and the Principal explain to the parents the policies connected with admission, attendance, evaluation, results and eligibility to maintain higher standards.
- They are also informed of the details of various examination results of their ward in the meeting.

Alumni:

- The Alumni Meet is held once a year to involve themselves in various college activities leading to improvement in quality.

External Stakeholders:

University: The college informs the University regarding various activities conducted by the college during the entire academic year as per the norms. The details of student performance are forwarded to the University whenever the college introduces a new programme.

CRITERION VII

INNOVATIONS

AND

BEST PRACTICES



Criterion VII: Innovations and Best Practices

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Even though there is no formal Green Audit of the campus, adequate care is taken while designing the Building. This makes us save the electricity in the campus.

7.1.2 What are the initiatives taken by the college to make the campus ecofriendly?

The college campus is eco-friendly. The Management, the Head of the Institution and the entire staff are committed to this. Steps have been taken to make the campus plastic free zone and in canteen, paper plates are used more than polythene bags. The steps taken by our college to make the campus eco-friendly are.

Energy Conservation

The Building in our college is architect designed, making use of maximum natural resources. The building design makes use of the vertical space with basement, ground floor & 3 floors. All our class rooms, seminar hall, office space and the surrounding area are well lit with natural light which needs minimal artificial lighting during the day time.

The college class rooms are so airy and well lit that they hardly need any artificial lighting. The institution has also installed 36 W tube Lights in the class rooms and in the laboratories. The awareness captions like "Save Water", "Save Electricity", "Switch off the Power after Use", are displayed in all the 4 floors to bring about awareness of energy conservation in our students. Issues like afforestation, energy conservation techniques, hygiene and cleanliness in the campus, are depicted in the form of music, dance and drama during the chapel sessions every week for an hour in our campus. Students from all streams are taught values and virtues of life during this hour.

Use of renewable energy

Solar energy is used for heating water for the Students Hostel. The Dry leaves are used in the pots as manure for growing plants. Our students are also involved in cleaning the campus periodically. The vegetable waste in the canteen is used to prepare manure for growing plants.

Water harvesting

The system of roof water harvesting is done in the campus which collects all the rain water from the roof. This water is channelized to the garden. The rain water from other floors is drained directly through pipelines to the garden space in the ground floor. This helps us to save water in the campus.



Efforts for Carbon Neutrality

The college at its own level has taken up certain preventive measures to check the emission of carbon dioxide. College has made arrangements for the parking of the vehicles of the students and staff in the college campus which is surrounded with plants and trees. This helps in keeping the campus free from carbon level as much as possible. The dry leaves are buried in the soil. The waste is segregated as dry and wet waste. It is separately collected and sent for recycling every morning. As the college is situated in the busiest part of the city, the emission of carbon is reduced with the green plantation around the college.

Plantation

Considerable efforts have been made to keep the campus environment green. The dedicated support staff of our college maintains the plants efficiently and effectively. Trees are planted and nurtured. The college organizes programmes through NSS every year to inculcate among the students the tradition of planting and keeping the campus green. The college also conducts one day cleaning activity by all the students supporting the movement Swacha Bharat. There are 7 trees and 54 pots in the parking area of the campus. Over all, there are 44 trees, 383 potted plants and 67 plants around the college building in the campus. Parrots, mynas, sparrows, pigeons are birds that are commonly seen in the campus.

Hazardous waste management-

The BSc(FAD) department of the college has a textile lab and uses dyes and chemicals for dyeing and printing. The waste is of less quantity as dyeing happens only in one semester and the student intake for the course is 20. So less amount of hazardous waste is emitted from the lab. It also ensures that the banned dyes which are more hazardous are not used in the campus.

E-waste management

The computers are serviced frequently and the e waste is discarded as scrap. The old systems which are in working condition are given to the support staff and maintenance staff as a means of supporting them to be computer literate. The network system in the office helps us to reduce paper waste to some extent in the campus.

Check dam construction

As the college campus is located on the plain ground, there is no scope for check dam construction. However the runoff water is channeled to the garden so that it is utilised by the plants.

7.2 Innovations**7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the College**



The following innovative initiatives have been taken to help the students.

- Certificate Programme in Personality Development -organized for students through which new opportunities in placements and entrepreneurial skills are developed in students. These classes emphasize the values in life, management skills and communication skills that prepare the students to face challenges in the competitive world. In the process, learning takes place.
- The college imparts value education and social awareness through the chapel sessions that are conducted every week in college.
- Every student is given a right to exercise her vote and express her individuality in the college campus through election of Student Union. In house elections result in
 - Identifying the right leader.
 - Moulding students into leaders.
 - The student leaders are given an opportunity to handle and manage things on their own which lead to the smooth functioning of all the events in college.
- The Faculty Development Programme helps the faculty to face changes and to efficiently deal with the changing attitude of the students. This helps to bring out the positive aspect in the student.
- Student Support Services like Grievance Redressal Cell, Counseling Cell and Placement Cell are set up to help students.
- Implementation of Add on certificate courses in the college helps students to equip themselves with additional skills apart from the regular curriculum.

7.3 Best Practices

7.3.1 Elaborate on any two best practices as per the annexed format. Which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college?

Best Practice 1:

1. Title:

Inculcation of values and social awareness among our students through Chapel Service.

2. Goal:

The goal of the practice is to empower women with excellent education and integrated character formation to impact the family, community and nation. The college, in keeping with its motto and vision, tries to incorporate the values and social awareness to the students through Chapel service. One hour of chapel service is allotted in the timetable to inculcate this practice, which aims at providing physical, mental and spiritual awareness to the students. The students are encouraged to come forward with topics related to various issues and challenges in today's life and depict them in the form of dance, skit and



music. Experts in the field like doctors, counselors, psychologists, and pastors are invited to give inspiring messages and information to tackle various problems. This audio visual method of dance, drama and music reaches students better than other methods. Thus, the institution aims at providing holistic and value measures to all the students.

3. Context:

Empowering women with excellent education and integrated character formation to impact the family, community and nation is the motto of our college. The involvement of more and more faculty in student related activities will benefit the overall professional development of students. The Chapel services inculcate values in students. Problems related to women, health issues, issues related to relationships, importance of prayer, friendship are some of the activities in the Chapel. Pastors are invited to deliver God's message to the students. The final year class is given an opportunity to take up a topic and give a thought provoking message through skit, Bible reading, power point presentations and songs. These value education classes and thought provoking Chapels once every week for one hour in the morning helps the students.

4. The Practice:

This is a harmonious and healthy practice followed since the inception of the institution. Having started in a small way, the college has always had a very homely atmosphere where students have been nurtured like family members and have had their needs attended to. Bearing in mind that some of our students are first generation learners, we try to preserve the tradition of service in them in the name of a common humanity. Seminars and lectures on moral values and character building are quite regularly organized by the college so that the ideas pertaining to this practice may be disseminated in the minds of the students. The Chapel Committee consists of three faculty members and approximately 10 to 15 students who form the choir. They meet every week and plan the schedule for the Chapel. This Committee is responsible for selecting Chapel themes for each week and then expanding these themes into chapels. Duties range from contacting speakers to encouraging student participation. Some members preview films and others select music. Some of the topics/issues of the Chapel during these years were How to be a Good Leader, Peace and Friendship, Responsibilities and Commitment, Identity Inside, Question of Integrity etc.. The class teacher takes the responsibility of guiding the students to present a thematic Chapel. The students who are absent for the Chapel are given a warning by the Principal. The Chapel consists of Opening prayer, Bible reading, College Hymn, Singing, Message, Choreography, Video presentation, Closing Prayer and National Anthem.

All announcements like inter college and intra college events, cultural, placements and career guidance are announced during the Chapel. Announcement by the Student Union members are a part of Chapel service.

**5. Evidence of success:**

These results indicate a happy turn in the mindset of our students who are progressively opening up their hearts to Chapel sessions which help them to grow into mature human beings. The students have realized the value of human life.

6. Problems encountered and Resources required:

In implementing this practice, no problem as such has been experienced so far and the resources required are minimal.

Best practice 2**1. Title of the Practice:**

Effective community service through extension education.

2. Goal:

The objective of the practice is to promote community linkage, social responsibility, interaction with the people and problem solving skills.

3. The Context:

The students are highly ignorant about the problems of the society around them. Therefore, it is realized that the students must be sensitized about the society and extension activities that are made mandatory for them.

4. The Practice:

The practice is brought about through NSS, Youth Red Cross and Rotract club that are functioning in the college and they are involved in activities like

- Field work
- Organizing blood donation camps.
- Participation in helping the special children in reading and performing cultural activities in Baldwin Opportunity School
- Organizing marathon in the college for a cause.
- Students contribution to old age homes by frequent visits, and helping them in kind.
- Campus cleaning
- Participation in Yoga Day.
- Involvement in social activity in the Baldwin Kannada Methodist School – to help children in learning.

**5. Evidence of Success:**

- Students have developed the quality of integrity through extension services.
- A lecturer volunteered to act as a scribe for the visually challenged in other schools - "Canara Bank Relief Welfare Society"-Mathruchaya Braille Transcription Centre.
- Student Participation in various socio – cultural activities have increased.

6. Problems encountered and resources required:

No problems were encountered in following this practice and the resources required are also minimal.

EVALUATIVE REPORTS OF THE DEPARTMENTS



I. Evaluative Report of the Department – BA

1. Name of the department: **Department of Arts – BA**
2. Year of Establishment : **1995**
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D. Integrated Masters; Integrated Ph.D. etc.): **Under Graduate**
4. Names of Interdisciplinary courses and the Departments / units involved:
Journalism, Political Science and Optional English
5. Annual/semester/choice based credit system(programme wise):
Semester and Choice Based Credit System
6. Participation of the department in the courses offered by other departments:
Indian Constitution and Human Rights as a non-core subject and compulsory paper for BBM, B.Com, BCA and BSc (FAD)p
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
None
8. Details of courses/programme discontinued (if any) with reasons
A decline in the popularity of the course over the years. (We plan to reintroduce the same combination in the B.A. course in the year 2016-17)
9. Number of Teaching Posts

	Sanctioned	Filled
Professors	05	05
Associate Professors	-	-
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D./M.Phil.,etc.)



Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the Last 4 years
Hephziba Rajan	M.A. B.Ed. Dip in Human Rights	Professor	Public Administration Human Rights	25 years	--
Abraham	M.A.	Professor	Journalism	20 years	--
J.Angelina Kishore	M.A. MPhil, M.Ed., M.Sc., (Ph.D.)	Professor	Phonetics Drama Theatre, Psychology in Education	23years	--
Raji.R	M.A, MPhil MS C P	Professor	English Literature, Counselling and Psychotherapy	19years	--
Vedha Surendra	M.A. MPhil, (Ph.D.)	Professor	English Literature, Poetry, Drama Indian Writing In English	16years	--
Durga Devi	M.A.	Assistant Professor	Public Administration	8 years	--

11. List of senior visiting faculty
Nil

12. Percentage of lectures delivered and practical classes handled (programme wise)
By temporary faculty
Leave Vacancy 2013-2014 English Lecturer
Part Time Lecturers in English in 2010, 2011, 2012 and 2014
25% of the lectures delivered and handled by temporary faculty

13. Student-Teacher Ratio (programme wise)



The Student –Teacher ratio is 12: 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Nil

15. Qualifications of teaching faculty with DSc/D.Litt. /Ph.D. /MPhil/PG

03 Professors with MPhil and 02 have registered for Ph.D.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received

Nil

18. Research Centre/facility recognized by the University

Nil

19. Publications:

a) Publication per faculty

Mrs. Raji.R published a paper titled “The English Classroom” at The Regional Institute Of English, Bangalore. Page 46. In All India Seminar 23rd-25th February 2011-Abstracts compilation opportunities, options, and challenges in English language education.

Number of papers published in peer reviewed journals (National/ International) by faculty and student

Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities, International Complete, Dare Database International Social Sciences

- Directory, EBSCO host, etc.)**NIL**
- Monographs...**NIL**
- Chapter in Books...**NIL**
- Books Edited...**NIL**
- Books with ISBN/ISSN numbers with details of publishers...**NIL**
- Citation Index...**NIL**
- SNIP...**NIL**
- SJR...**NIL**
- Impact factor...**NIL**
- h-index...**NIL**

20. Areas of consultancy and income generated

NIL



21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards
a) Member of All India Association for Christian Higher Education

22. Student projects

- a) Percentage of students who have done in-house projects including interdepartmental/programme... **NIL**
b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies **NIL**

23. Awards/Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists/visits or to the department

NIL

25. Seminars/Conferences/Workshops organized & the source of funding

- a) National... **NIL** b) International... **NIL**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BA(2010-2011)	23	17		14	83%
(2011-2012)	26	26		22	100%
(2012-2013)	23	21		18	100%

*M=Male *F=Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from other States	%of students from abroad
BA 2010	43	57	NIL
BA 2011	68	32	NIL
BA 2012	72	28	NIL
BA 2013	63	37	NIL
BA 2014	80	20	NIL



28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NIL

29. Student progression

Student progression	Against %enrolled
UG to PG	5
PG to M. Phil.	5
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed • Campus selection • Other than campus recruitment	90
Entrepreneurship/Self-employment	--

30. Details of Infrastructural facilities

a) Library – 200 BOOKS

b) Internet facilities for Staff & Students

Yes, there is Internet and Wi-Fi facility for both Staff and Students. 3 PC'S for staff and 3 PC's for students and 1 Printer

c) Class rooms with Information Communication Technology facility (ICT) - **Yes**

d) LCD Projector for classroom teaching - **Yes**

e) Laboratories – **Not Applicable**

Computer Lab for the noncore subjects

31. Number of students receiving financial assistance from college,

FEE CONCESSION DETAILS 2010-2015 [BA DEPARTMENT]

		B.A III YEAR(Rs.23230/-)	Rs.	2010-11
1	A-015/08	ANITHA S	20650	Helper's Concession 20650
2	A-016/08	SANGEETA DEBBARMA	2000	Spl. Concession Rs.2000/- by Mgr
		TOTALRs.	22650	

**B.A 1st Year Fees(24555/-)****2011-2012**

1	A-007/11	Ashwini P	22900	Helper's Concession
2	A-022/11	Dicky Dorcus C	3250	Methodist Concession

BA 1st Year 2012-13 Fees(28,505)

	A-005/12	Jerusha Sanjana M	10000	Methodist Concession
	A-010/12	Deekshita Janet	24075	Helper's Concession

B.A II Year Fees(24555/-)**2012-2013**

1	A-007/11	Ashwini P	22125	Helper's Concession
2	A-022/11	Dicky Dorcus C	5000	Methodist Concession

B.A 1st Year Fees(29270/-)**2013-2014**

1	A-002/13	Goshi Cathrin Bhagyarathna	4434	Methodist Concession
2	A-021/13	Hemima S	24425	Helper's Concession

B.A III Year Fees(29685/-)**2013-2014**

1	A-007/11	Ashwini P	22350	Helper's Concession
2	A-022/11	Dicky Dorcus C	5000	Methodist Concession

BA 1st Year Fees(29295/-)**2014-15**

1	A-010/14	Angel Ebenezer	5988	Methodist Concession
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B.A II Year Fees(29930/-)**2014-2015**

1	A-002/13	Goshi Cathrin Bhagyarathna	5988	Methodist Concession
2	A-021/13	Hemima S	25425	Helper's Concession

University, government or other agencies

32. Details on student enrichment programme (special lectures/workshops/seminar) with external experts.

Sl. No	Year	Workshops	Educational Visits	Students Internship	Students Programmes/ Industry Exposure	Certificate Courses
1	2010-2011	2	1	1	5	--
2	2011-2012		2	1		1
3	2012-2013	2	2		3	--
4	2013-2014	1	4		1	--
5	2014-2015	2	3			--



The details year wise are as follows:

2010-2011

- On the 11th of Feb, 2011, the B.A students visited the High Court to witness the court proceedings.
- 7th March 2011 witnessed the students of final year B.A. conducting a survey on Woman's issue titled 'Woman-Centric'. A contest for caption writing too was held regarding the same.
- The Department of English on 10th March, 2011 screened a film 'Pride and Prejudice' for the students of B.A., BSc and BCA.
- Final year B.A students, Asha, Nishanthini, Anitha, Priyanka, Hana, Preethi, and Banitha participated in a One-day Seminar on Suppression of Women: Media's Role, organized by Karnataka media academic on 28th July, 2010 at Information Centre, Infantry Road.
- B.A students participated in an interaction on 'Burning Social Issues in Karnataka' at St. Joseph's Art and Science College on 21st August, 2010.
- First, second and third B.A. students participated in a seminar on 'Television-past-present-future' at KLJE Society's S. Nijalingappa Degree College on 4th September, 2010.
- First and second year students participated in a seminar on Environmental preservation at Maharani Lakshmi Ammanni College for Women on 15th September, 2010.
- PhaomeiGangmeilu of Final B.A underwent an internship at 'The Sangai Express' Manipur local big daily newspaper in the month of December, 2010.
- II B.A Students participated in a Two-Day national level conference on 'Inclusive and Greener Cities: Urban opportunities in the face of climate change' organized by Centre for Social Action at Christ University on 24th and 25th January, 2011.
- The Faculty members participated in a UGC, sponsored national level workshop on 'Exploration's in a Social Science Research' organized by INTERNATIONAL Quality Assurance cell (IQAC) on 17th and 18th February, 2011 at St. Joseph's College of Commerce (Autonomous)
- 13 students actively participated in a national seminar on 'Role of Women in media' at St Francis De Seles College, Hebbagodi, Electronic city, Bangalore on 25th February, 2011.
- Three teams of First and Second B.A participated in a 'Mock Press' contest on various topics at Maharani Lakshmi Ammanni College for women on 15th march, 2011.
- Barkha, Asha, Sameera, Raksha of first B.A won second place with cash prize of Rs. 1000/- and Barkha was awarded with the 'Best Defender' in the contest and got six months subscription of Deccan Herald.
- BCA department organized a workshop on tally for the B.Com and B.B.M students with Mr. Shankar as the resource person.

2011-12

- The I, II, and the III year BA students visited Janapadaloka, Ramanagaram on 13th July 2011 as part of curriculum visit to enhance their knowledge about traditional folk culture.
- The students of B.A. paid a visit to the Central Jail Parappana Agrahara, to get an insight about the inmates, and for social awareness.



Loyalty & Service

- A one-day 'State Level Seminar' and celebration of Kannada Journalism day was organized by Information Department and Karnataka Media Academy which was attended by Mr. Abraham- Faculty, and students of I& III B.A.
- Francisca III BA, Themreicon II BA, Ruksana and Ayesha III B.Com along with Mr.Abraham attended a two day Inter-religious dialogue seminar 'Fostering Religious Harmony' at Ashirvad, St. Marks Road on 3rd Sept 2011. It was done in collaboration with KRCBC Religious Commission for dialogue.
- A three month certificate course on Photo Journalism organized by Karnataka Media Academy at Government Arts College was successfully completed by III BA students.
- .An International Conference on Global Communication 2011 organised by Public Relations Council of India at Hotel Le Meridian was attended by Amrutha of III BA .
- A one month internship at The New Indian Express was successfully completed by Rohini and Francisca of III BA.
- The III B.A. Students conducted a survey 'Women-Centric' on 8th March, 2012 on the occasion of 'International Women's Day'.
- Final year students of B.A. attended an interactive seminar On 'Subaltern Studies' at JyothiNivas College on 5th February, 2012.

2012-2013

- 21st July, 2012 – First year B.A Journalism students went on an educational tour to JanapadaLoka, Ramanagaram as part of the subject in first year on Traditional and Folk media.
- 25th July'12 –Students of Political Science (PUC& B.A visited Vidhana Soudha to witness the proceedings of the Legislative Assembly & Council.
- Five B.A. students participated in a two day Workshop on 'Inter – Religious Harmony' organized at Ashirwad in the month of July.
- 10th Sep'13- A film based on the Sahitya Academy Award winning novel 'Guide' by R.K.Narayan was screened by the English Dept. for III BA students.
- 2nd October'12 – I year B. A. students participated in a one-day workshop on 'Dry and Waste Management' in Central College, organized by Gandhian Department, Bangalore University.
- 19th January, 2013 – All the B. A. students participated in a Seminar on 'Public Relations' and Inauguration program of Young Communicators Club at Mount Carmel College.
- 1st Feb & 17th Feb'13 – The Political Science Department organized a guest lecture on 'Universal Declaration OF Human Rights & its Conventions' and Legal Awareness concerning women for
- III B A students.
- 7th March'13 – The final year students of B.A, B.Com & BBM attended a guest lecture on 'Dowry Law' followed by an activity where students drafted mock FIR organized by the Political Science Dept.
- 8th March'13 – III BA students conducted 'WOMEN-CENTRIC' a survey on women's issues along with caption writing competition & a flash mob as part of an awareness drive to mark the celebration of International Women's Day organized by the English Dept.



- 9th March '13. – BA students participated in an interview program called 'Amma' in Suvarna news channel.

2013-14

- 27th July 2013 - 1st year BA students attended a ONE DAY Seminar by PRI at Hotel Capitol.
 - 3rd Aug 2013 -& 1st year BA students participated in '**COMMUNICATOR'S DAY AND A SYMPOSIUM**' at Hotel Capitol.
 - 6th Aug.2013 -1st year & 2nd year students of B.A participated in a State Level Seminar on **Transformation for the Nation India's Development through Individual contribution.**
 - 23rd Aug, 2013 – 2 final year BA students participated in a seminar in ITC Gardenia Hotel on **Indo-Arab Chamber of Commerce.**
 - 4th September, 2013 – First year B.A students made a visit to JanapadaLoka, Ramanagaram as part of the Journalism syllabus on Traditional and Folk media.
 - 12th Sep, 2013 – A one day **Photo Journalism Workshop** was organized for all BA students by Mr. Thippaswamy, wildlife photographer, Photo Journalist in Lalbagh Botanical Garden.
 - 9th Oct, 2013—The BA Department organized **Liazo '13** –a one day Inter Collegiate Humanities Fest.
 - 20th Jan, 2014 – Final year B.A students visited Doordarshan Kendra on a media visit.
 - 17th Feb, 2014 -12 students of the B.A. department attended a one day state level seminar on the **empowerment of women** organized by The Humanities Association of Mount Carmel College, Bangalore
 - 10th Mar, 2014 - B.A students visited the **High Court of Karnataka.** They witnessed the court proceedings in the 36 court halls and also met Mr. VatalNagarj, a social activist outside the High Court.
 - 3rd Feb, 2014 – Second year B.A Journalism students visited **Doordarshan Kendra** as Electronic Media Visit.
 - 15th Feb, 2014 – First year B.A Journalism students actively participated in a Seminar on **Media and Police** at Vikasa Soudha. It was jointly organized by Karnataka Media Academy, Bangalore City Police and Information Department.
 - 21st Feb, 2014 – I, II, and III year B.A students attended a lecture on **Problems of Small Newspapers in India** organized in Maharani Lakshmi Ammani College.
 - 11th Mar, 2014 – A Seminar on **Corruption: Society, Media and Law** was held in Freedom Park was organized by Karnataka Law and Prevention and H K E S Sri. Veerendra Patel Degree College.
- Students participated in **News9 live discussion** on varied topics like Pot Holes (5-08-13), Rape Shame Continues (24-09-13), Pay and Park (01-10-13), Obesity (08-10-2013), Face book (09-11-13), McDonalds I'm not loving (27-12-13) and Trophy wife (29-12-13).

2014-15

- 13th Aug.2014 – Final year students of BA attended a seminar 'Media Ethics' at Goodwill Christian College.
- 16th Aug. 2014 - The BA Dept. held an event as part of Independence Day Celebrations. The students of all three years actively participated in the cultural programme.
- 30th Aug. 2014 – BA students attended an international seminar hosted by T. John College.



Loyalty & Service

- 6th Sep.2014 - Students attended a seminar 'Corporate Potpourri' organized by the PRCI in Hotel Capitol.
 - 15th - 19th Oct. 2014 -Final year students of BA went on a trip to Goa a trip for the students
 - 8th Jan.2015 - I B.A students attended a special workshop on 'Role of Dalits in Media' at Vikasa Soudha, organized by Karnataka Media Academy, Information Department, Government of Karnataka SC / ST Journalist Association, Karnataka Retired Journalists Association.
 - 22nd Jan.2015 – I& III BA students attended a seminar on Contemporary Indian Drama at the National Theatre Festival, Guru Nanak Bhavan.
 - 23rd Jan. 2015 - Final year BA students attended a one day National Conference 'Euthanasia' hosted by Jyothi Nivas College.
 - 27th & 28th Jan. 2015 – participated in Organizing Committee Meeting and the Pre – Conference of the 17th Triennial Conference held at Christ University.
 - 29th – 31st Jan. 2015 – participated in the 17th Triennial
 - Conference and General Body Meeting of Member Institutions of AIACHE, New Delhi, held at Christ University.
 - 25th Feb. 2015 – I year B. A students attended a one-day Workshop on Broadcast Journalism at Vikasa Soudha, organized by Public Relations Council of India, Karnataka Media Academy.
 - 26th Feb.2015 - The B.A Department students went on an educational trip to '**Break Through**'. Adventure sports and activities followed by reflective discussions was the highlight of the trip.
 - 25th Mar.2015 - Final year students attended a one day Bangalore University Electronic Media visit organized by Journalism Department.
33. Teaching methods adopted to improve student learning
Lecture Method, Group Discussion, Presentations, Role Plays, Interviews, General knowledge quizzes, audiovisual presentations
34. Participation in Institutional Social Responsibility (ISR) and Extension activities
Volunteers in NSS, NCC and Red Cross Society in the college
35. SWOC analysis of the Department and Future Plans.

STRENGTHS

1. Well qualified teachers (Ph.D., M.Phil. NET and Gold medalists).
2. Recognition to some of our teachers as paper setters of Bangalore University semester Examinations.
3. Tests and Examinations are conducted meticulously including retests to absentees.
4. Counseling cell includes academic and personal counseling.

WEAKNESSES

1. Inadequate audio-video aids for language teaching.
2. Decline of student strength in BA stream.



OPPORTUNITIES

1. Invite guest speakers more often to kindle the interest in students.
2. Add on courses and spoken English, Kannada, Hindi courses to be introduced.
3. To become more active in research and publications

CHALLENGES

1. Establishing a Language Club and Language Laboratory.
2. Establishing Media Laboratory.
3. Establish collaborations with reputed Centers in the said subjects

FUTURE PLANS

1. To start Post-graduate course in English Literature
2. To be recognized as a study Centre for competitive examinations
3. To establish Media and Mass Communication lab
4. To initiate language labs to aid students in phonetic skills



II. Evaluative Report of the Science Department - BCA

1. Name of the department **Computer Application**
2. Year of Establishment **2009**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
UG –BCA Add on Courses on HTML basics, Web Designing & Basics of Computers.
4. Names of Interdisciplinary courses and the departments/units involved. **BSc(FAD)**
5. Annual/ semester/choice based credit system (programme wise) **Semester , CBCS**
6. Participation of the department in the courses offered by other departments
Departmental staff are teaching E-commerce in B.Com & BBM
Departmental staff are teaching CAB & CF in B.Com & BBM
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **BSc(Physics, Maths, Computer) due to decline in strength the course has been kept in abeyence.**
9. No of Teaching posts

	Sanctioned	Filled
Professor	1	1
Associate Professor	—	—
Asst. Professors	3	3



10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ms. Lakshmi Sudha.N	B.E., M.C.A M.Phil.	H.O.D	Networking	16	—
Mrs. Shwetha.H.L	M.C.A	Lecturer	Java	5	—
Ms. Vasugi Mudaliar	M.Sc.,	Lecturer	Java	4	—
Mr. Paul K R	M.Sc (Maths)	Lecturer	QMB – I , II – BBA, MTBD, QABD – I, II - B.COM	2	—

/Ph.D. / M. Phil. etc.,)

11. List of senior visiting **Mrs.Shubha.S–Government College, Malleshwaram, Bangalore**12. Percentage of lectures delivered and practical classes handled(programme wise)
by temporary faculty **20%**13. Student -Teacher Ratio (programme wise) **20:1**14. Number of academic support staff (technical) and administrative staff; sanctioned
and filled **1:1**15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG **-4****Ms. Lakshmi Sudha.N . M.Phil.,****Mrs. Shwetha.H.L. M.C.A****Ms. Vasugi Mudaliar M.Sc., (M.Phil.,)****Mr.Paul.K.R M.Sc.,(Maths)**16. Number of faculty with ongoing projects from a) National b) International funding
agencies and grants received - **Nil**17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total
grants received **Nil**18. Research Centre /facility recognized by the University **No**

19. Publications:



Publication per faculty **2 per Teacher**

Number of papers published in peer reviewed journals (national / international) by faculty and students **5**

Number of publications listed in International Database (For

Eg: Web of Science, Scopus, Humanities International

Complete, Dare Database - International Social Sciences

Directory, EBSCO host, etc.) **NIL**

• Monographs **NIL**

• Chapter in Books **NIL**

• Books Edited **NIL**

• Books with ISBN/ISSN numbers with details of publisher:

ISBN : 978-81-927337-1-5 Identifying Future Security, Privacy, in a Prospective Scenario challenges to Security –Lakshmi Sudha (Faculty)

Call Taxi Management System - Stella Mary of III B.C.A.

**ISBN : 978-81-927337-3-9 E-Commerce –H.L.Shwetha
Cyber Terrorism-Lakshmi Sudha.N**

• Citation Index **NIL**

• SNIP **NIL**

• SJR **NIL**

• Impact factor **NIL**

• h-index **NIL**

20. Areas of consultancy and income generated1. Add on Courses on

Web Designing, Basics of Computer, HTML basics

(Not measured in Monetary Terms)

- College website is designed and maintained by Dept. of Computer Sc. & Appls.
- Latest news and Events are uploaded in the website time to time.
- Management of Internet Leased Line.
- Support to Inter departmental activities for various events and functions.
- Placements

21. Faculty as members in

a) National committees b) International Committees c) Editorial

Boards....Ms.Lakshmi Sudha.N is a Member of CSI – Computer Society of India

22. Student projects

a) Percentage of students who have done in-house projects

including inter departmental/programme

50%

b) Percentage of students placed for projects in organizations

outside the institution i.e. in Research laboratories/Industry/other agencies **100%**



23. Awards / Recognitions received by faculty and students:

Successively obtained Ranks from 2012 & onwards in Bangalore University BCA exams. Jyothsna-II Rank(2012 batch), Sonali Singh-VIII(2013 Batch), Deepa.B.R-II Rank(2014 batch)

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass Percentage (%)
			*M	*F	
2010-11 (BCA)	30	20	----	20	76
2011-12 (BCA)	20	16		16	95
2012-13 (BCA)	25	14		14	100
2013-14 (BCA)	20	11		11	
2014-15(BCA)	30	15		15	

24. List of eminent academicians and scientists / visitors to the Department

Mr. Ramakrishna (Professor from Centre for Management Studies) spoke on MIS

Mr. Manjunath –(Professor from Jain University) spoke on Computer Applications

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National **NIL**

b) International **NIL**

26. Student Profile Programme/course wise:

*M=Male *F=Female

27. Diversity of Students

Name of the Course(BCA)	% of students from the same state	% of students from other States	% of students from abroad
2014 -2015	80	20	NIL
2013 -2014	100	NIL	NIL
2012 -2013	94	NIL	6
2011-2012	83	13	4
2010-2011	91	9	NIL



28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	60
PG to M.Phil.	
PG to Ph.D.	10
Ph.D. to Post-Doctoral	
Employed	60
<input type="checkbox"/> Campus selection	30
<input type="checkbox"/> Other than campus recruitment	
Entrepreneurship/Self-employment	15

30.Details of Infrastructural facilities

- a) **Library:Department has a Library with 200 books and a Book Bank facility**
- b) **Internet facilities for Staff & Students : Staff & Students can browse Internet from Office, Lab or Library**
- c) **Class rooms with ICT facility : Department has a Laptop and a Projector which can be carried to the required class room**
- d) **Laboratories: Computer Lab consists of 40 systems in Lab1, 13 in Lab2 & 20 in lab3, 1 LAN, 8 Printers & 1 Scanner.**



31. Number of students receiving financial assistance from college, university, government or other agencies

Name	Class	Year	Amount	Obtained from
1.Radhika.B	II BCA	2012-13	7128	District Social Welfare, Govt. of Karnataka
2.Sonali Singh	I & II BCA	2011-12	4000	Directorate of Collegiate Education
3.Sonali Singh	III BCA	2012-13	2620	Directorate of Collegiate Education
4.Nandini.A	II BCA	2014-15	14337	District Social Welfare, Govt. of Karnataka

Students receiving financial assistance from college:

B-007/13	Nivanjali N	6788	Methodist Concession
B-007/13	Nivanjali N	6787	Methodist Concession
B-009/13	Jaishree Vadivelu	10000	Spl.concession
B-011/10	Sharon Mahitha S	6038	Methodist Concession
B-018/10	Mary G	5000	Spl.Concession
B-011/10	Sharon Mahitha S	5250	Methodist Concession
B-018/10	Mary G	5000	Spl.Concession
B-018/11	Pooja S	5000	Spl.Concession

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

- Cegonsoft Solutions Pvt Ltd., had conducted a Seminar in Java, VB.net and oracle on 12.1.2012.
- Jetking Hardware Solutions conducted a seminar on Cloud computing on 14.2.2011.
- Mr.Ramakrishna Professor from Centre for Management Studies, Jain College spoke on Decision Support System, ERP module and MIS on 12.09.2011.
- Tally Workshop was held by Mr.Shanker from Tally Company for Students of streams on 14th Sept 2011.
- Ms. Pooja from IIHT enriched BCA students on DBMS by conducting a workshop on 6th Feb 2012.



- f) Android Workshop was held in JNC on 24.9.2013 which was attended by BCA students
- g) Computer Science department had hosted various competitions like Pick & Speak, Computer Quiz & Pictionary for all streams of courses during the Inter Class Chrysalis-2013 & 2014.
- h) Bits & Bytes-2014 Exhibition on Computer Hardware by BCA department on 20.2.2014. Gigabyte -2014 Computer News Bulletin was started at the same time.
- i) Uranus Software Bridge Pvt Ltd., conducted a seminar on Ethical hacking, Virtualization & Cloud Computing on 12th Feb 2014. Mr. Krishna the speaker Spoke about various benefits of networking.
- j) Mr. Raghuraj from Sunsoft Technologies Inc spoke about GIS mapping & application in various fields like agriculture, Telecom, Traffic & crime mapping on 10th March 2014.
- k) Android Application development Workshop at KLE 's S. Nijalingappa college on 8th Sept 2014 was attended by Faculty and Students.
- l) Inter class BCA Fest "Sparkling Intellect" was held on 10th Sept 2014. Various events like Quiz, Pictionary, Treasure Hunt, Movie Making, Merge, Paper Presentation were held.
- m) Final BCA students participated in a Workshop Campus to Corporate on 30th Jan 2015. titled "3D Modelling & Animation" at Jyoti Niva College, Bangalore.
- n) IGeeks Technology conducted a seminar relating to the projects of Final year BCA Students in Feb 2015.
- o) Mpower Technology conducted a seminar and helped our Final year BCA students complete their project work which is a part of their curriculum in the month of January 2015.
33. Teaching methods adopted to improve student learning:
- Group Discussion/Collage
 - Conducted Workshops & Seminars. ICT enabled teaching is adopted.
 - Internet videos of selective topics e.g. to teach Boolean Algebra,
 - Digital Electronics related topics are shown.
 - Daily 5 to 7 minutes are spent in classes revising what was discussed the previous day and questions from students are encouraged in class and after completion of each chapter tests are given to students.
 - Students are allotted topics, they prepare power point presentations and class Seminars are held.
 - To encourage the visit to library, students are also given assignments which they complete



using books from library.

- Special classes are held for slow learners and advanced learners.
- Students are encouraged to maintain wall magazine Bits & Bytes and Gigabyte of the department.
- Experiential workshops and Educational visits are held for students

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- a) Department is involved in developing Election Monitoring Software
- b) Marks Card Module was computerised
- c) Department is helping in documentation, Printouts, Movie-making, PPT & other Computer related work.
- d) Department students are involved in Blood Donation organised by Rotaract Club.
- e) Students participate in blood donation, NSS, NCC camps from time to time.

35. SWOC analysis of the department and Future plans

Strengths:

1. Members in the Board of Examination and Board of Studies at the University level
2. Certified courses like Personality Development is offered
3. Feedback mechanism and remedial classes are appreciable.
4. University Rank holders in B.C.A
5. Strong Faculty with interest in teaching & Research
6. Excellent team work
7. Innovative Teaching/Learning Project/Research Work Use of E-Content
8. Resources On line tests and Campus Placements

Weaknesses:

1. Decline of Student strength in BCA
2. Lesser flexibility of University Curriculum as compared to industry demands
3. Fewer opportunities in local industry

Opportunities:

1. Starting need-based add on courses and Job Oriented Diploma courses
2. Starting of PG courses like M.C.A to be introduced
3. Lots of Industry/Employability opportunities IT Sector



-
4. Banking / Insurance/Securities sector Hospital Management Office Management
 5. Public sector Companies Front Office Teaching Entrepreneurs
 6. Highly multi-disciplinary in nature
 7. Supportive for the basic research oriented work

Challenges:

1. Conducting different certified courses in collaboration with other institutions
2. Highly dynamic field Gaps occur in University curriculum and industry requirements

Future Plans:

1. Hope to improve the student strength.
2. Creating 100 % campus based selection for jobs in the field of computers
3. To train and encourage students to be in par with IT industry



III Evaluative Report of Science Department - BSc (FAD)

1. Name of the department : **Fashion and Apparel Design**
2. Year of establishment : **2003**
3. Names of Programme / Courses offered (UG, PG, MPhil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) **UG**
4. Names of Interdisciplinary courses and the departments/ units involved.-
BA and BCA
5. Annual/ semester/choice based credit system (programme wise)
Semester scheme and choice based credit system (Bangalore University)
6. Participation of the department in the courses offered by other departments
Add on course for I, II, III BSc Fashion and Apparel Design students
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
None
8. Details of courses/ programmes discontinued (if any) with reasons
None
9. Number of teaching posts

	Sanctioned	Filled
Professors	-----	-----
Associate Professors	-----	-----
Asst. Professors	3	3-



10. Faculty profile with name, qualification, designation, specialization,
(D.Sc/D.Litt/Ph.D/M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided for the last 4 years
Mrs. Sumana.K.N	M.Sc., M.Phil. in Textiles and Clothing	Head of the Department -Lecturer	Textiles and Clothing	11 years	-----
Mrs. Devapriya. T	M.Sc., M.Phil. in Textiles and Clothing	Lecturer	Textiles and Clothing	9 years+ 3 years (other college)	-----
Ms. Julie George	M.Sc., M.Phil., M.A, B.Ed	Lecturer	Home- Science	10 years	-----
Mrs. Sandhya.B	M.Sc.in Apparel Technology Management	Lecturer	Apparel Technology Management	4 years	-----

11. List of senior visiting faculty

Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.

1. **37.5% (2009-2010)**
2. **18.8% (2010-2011)**
3. **25% (2011-2012)**
4. **38% Leave vacancy (2012-2013)**

13. Student-Teacher Ratio(programme wise)

For BSc(FAD) 45:4

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
Lab Assistant for B.Sc., FAD department– Ms. Zakira Banu

15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ M.Phil/ PG.

B.Sc. FAD department has 3 teachers with M.Phil degree



16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR etc. and total grants received

Nil

18. Research Centre/ facility recognized by the University

Nil

19. Publications

- Publication per faculty - **Nil**
- Number of papers published in peer reviewed journals (national/ international) by faculty and students. - **Nil**
- Number of publications listed in International Database (For Eg: Web of science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) - **Nil**
- Monographs - **Nil**
- Chapter in Books - **Nil**
- Books edited- **Nil**
- Books with ISBN/ISSN numbers with details of publishers - **Nil**
- Citation Index - **Nil**
- SNIP - **Nil**
- SJR - **Nil**
- Impact factor - **Nil**
- H-index - **Nil**

20. Areas of consultancy and income generated

None

21. Faculty as members in

a) National Committees b) International Committees c) Editorial Boards.....

Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

Final year students have internship and project work

b) Percentage of students placed for projects in organizations outside the institution i.e in Research laboratories/Industry/other agencies

Nil



23. Awards / Recognitions received by faculty and students

3 students have secured University ranks

Neeraj Katoch – 7th Rank (2009-2010)

Urvi Dediya- 4th Rank (2012-2013)

Vijaylakshmi-6th Rank (2012-2013)

24. List of eminent academicians and scientists/visitors to the department

Prof. Premakumari.N- Senior professor, HOD, Smt.V.H.D Central Institute of Home-Science.

Prof. Leela Mohan- Senior professor Smt.V.H.D Central Institute of Home-Science.

Dr. Kauvery Bai- Senior professor, HOD, Smt.V.H.D Central Institute of Home-Science.

Mr.Deveraj- Principal, Vogue institute of Fashion Technology.

Mrs. Sandhya Ravi- Principal, KLE college of Fashion Technology.

Mrs.Krishna Mani, Fashion Designer, Bangalore.

Ms. Namratha.G, Fashion Designer, Bangalore.

25. Seminars/Conferences/ Workshops organized and the source of funding

- a) National - Nil
b) International - Nil

26. Student profile programme /course wise:

Name of the course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
2009-2010	16	14	-----	14	93%
2010-2011	12	11	-----	10	100%
2011-2012	8	8	-----	06	60%
2012-2013	11	10	-----	10	100%

27. Diversity of Students

Name of the course	% of the students from the same state	% of the students from the other state	% of the students from abroad
BSc FAD	90	10	-
BSc FAD	60	40	-
BSc FAD	48.8	57.2	-
BSc FAD	8	17	-
BSc FAD	74	29	-



28. How many students have cleared national and state competitive examinations such as NET, SLET, GETE, Civil services, Defense services, etc.,

None

29. Student progression

Students progression	Against % enrolled
UG to PG	
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
Campus Selection	10
Other than campus recruitment	40
Entrepreneurship/Self-employment	50

30. Details of Infrastructural facilities

- a) Library - **Yes**
- b) Internet facilities for Staff and Students - **Yes**
- c) Class rooms with ICT facility - **Nil**
- d) Laboratories - **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies.

Sl. No	College	University	Government	Other agencies
1.	Divya- Fees concession Actual Fees Rs.46,245- concession of Rs.10,000/-(2010-2011)	None	None	None
2	Divya -Fees concession Actual Fees Rs.49,150- concession of Rs.5,000/- (2010-2011)	None	None	None



32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts.

Year	No. of Special lectures/certificate programme	No. of Workshops	No. of Seminars
2010-2011	1	3	1
2011-2012	-----	2	-----
2012-2013	2	1	1
2013-2014	2	2	-----

33. Teaching methods adopted to improve student learning
Lecture method, market survey, experimental, observation study, overhead projector, LCD projector.
34. Participation in Institutional social Responsibility(ISR) and Extension activities
Nil
35. SWOC analysis of the department and Future plans.

STRENGTHS

1. Participation of faculty members in the Board of Examination and Board of studies at the University level.
2. Certified courses like Personality Development are offered.
3. Feedback mechanism and remedial classes are appreciable.
4. University Rank Holders year after year in BSc(Fad) course.

WEAKNESSES

Lack of Student Strength

OPPORTUNITIES

1. Starting need-based add on courses and Job Oriented Diploma courses.
2. Starting of M.Sc course in the subject.
3. Develop greater interaction with need based Fashion design institutes and Industries.
4. Conducting different certified courses in collaboration with other institutions



CHALLENGES

1. Creating 100 % campus based selection for jobs in the design and textile field in garment and fabric production sectors.

FUTURE PLANS

1. To increase student intake.
2. To train and encourage students to participate in national level fashion competitions.

**IV Evaluative Report of Department – Commerce and Management****B.COM & BBM**

01. Name of the department: **Bachelors of Commerce
Bachelor of Business Management**
02. Year of establishment:
**B.Com established in the year-1994
B.B.M established in the year-2000**
03. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
Under graduate programme
04. Names of Interdisciplinary courses and the departments/ units involved.
B.com and BBM
05. Annual/semester/choice based credit system (programme wise)
**Annual scheme till 2005, semester-till 2011,choice based credit system-2012 onwards
(programmes as per Bangalore University)**
06. Participation of the department in the courses offered by other departments
Yes the department participates in the courses offered by other departments
07. Courses in collaboration with other universities, industries, foreign institutions, etc.
Nil
08. Details of courses/ programmes discontinued (if any) with reasons
No course was discontinued.
09. Number of teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	10	10



Loyalty & Service

10. Faculty profile with name, qualification, designation, specialization,

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D students guided for the last 4 years
Mrs. Poonam Bhatia	M.Com	H.O.D	Finance	25 Years	-----
Mrs. Aniqua Banu	M.com. (MPhil)	Asst. professor	Income Tax and Cost Accounting	17 Years	-----
Mrs. Jucunda Andrew	M.com M.Phil.	Asst. professor	Income Tax and Cost Accounting	17 Years	-----
Mrs. Priya Srinivasa	M.com, M.BA M.Phil (Ph.D.) NET	H.O.D BBM	Income Tax and Cost accounting ,HRM	15 years	-----
Mrs. Bharathi. S	MA.B.ED	Asst. professor	Banking and Economics	19 Years	-----
Ms. Sumathi. G	M.com M.Phil	Asst. professor	Accounting and Taxation	9 Years	-----
Mrs. Ciby Sam	M.com M.Phil.	Asst. professor	Accounting and Taxation	7 Years	-----
Mrs. Anjali Shah	M.COM	Asst. professor	Costing	7 Years	-----
Mrs. Shamala.D	M.com M.Phil	Asst. professor	Finance and HR	7 Years	-----

11. List of senior visiting faculty

Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.

Percentage of lectures delivered and practical classes handled for B.Com and BBM for the period of five years “2.18%”



13. Student-Teacher Ratio(programme wise)

Student teacher ratio for the department of B.com and BBM

YEARS	RATIO
2010	719:14
2011	729:16
2012	693:15
2013	686:12
2014	755:12

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
Nil15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ M.Phil/ PG.
B.com and BBM department have 5 teachers with M.Phil degree16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received
Nil17. Departmental projects funded by DST-FIST; UGC,DBT,ICSSR ,etc. and total grants received
Nil18. Research Centre/ facility recognized by the University
Nil

19. Publications

- Publication per faculty-**Mrs.Priya Srinivasa - 04**
- Number of papers published in peer reviewed journals (national/ international) by faculty and students– **01- National; 01 – International**
- Faculty Mrs.Priya Srinivasa - Presented paper at Inter National Seminar
- Faculty Mrs.Shamala Presented paper at National Seminar
- Number of publications listed in International Database (For Eg: Web of science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) **Nil**
- Monographs **Nil**
- Chapter in Books **Nil**



- Books edited **Nil**
- Books with ISBN/ISSN numbers with details of publishers **Nil**
- Citation Index **Nil**
- SNIP **Nil**
- SJR **Nil**
- Impact factor **Nil**
- H-index **Nil**

20. Areas of consultancy and income generated

Nil

21. Faculty as members in

a) National Committees b) International Committees c) Editorial Boards.....

Nil.

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

NIL

b) Percentage of students placed for projects in organizations outside the institution i.e in Research laboratories/Industry/other agencies

Final year BBM students do project in industry.

23. Awards / Recognitions received by faculty and students

Nil

24. List of eminent academicians and scientists/visitors to the department

Nil

25. Seminars/Conferences/ Workshops organized and the source of funding

a) National - **Nil**

International - **Nil**



26. Student profile programme/course wise:

Name of the course/programme (refer question no.4)	Applications received	Selected	Enrolled	Pass percentage
			F	
B.COM 2010-11	225	191	180	87.
B.COM 2011-12	201	188	180	96
BCOM 2012-13	214	190	177	88
BBM-2010-2011	81	69	65	91
BBM-2011-2012	80	78	70	95
BBM-2012-2013	57	53	51	88

27. Diversity of Students

Name of the course	% of the students from the same state	% of the students from the other state	% of the students from abroad
B.COM 2010-11	87	11	2
B.COM 2011-12	82	16	2
B.COM 2012 -13	92	7	1
BCOM 2013-14	93	7	-
BCOM 2014-15	92	8	-
BBM 2010-11	88	9	3
BBM 2011-12	86	1	-
BBM 2012-13	86	12	2
BBM 2013-14	94	6	-
BBM 2014-15	87	13	-

28. How many students have cleared national and state competitive examinations such as NET,SLET,GETE, Civil services, Defense services, etc., **Nil**



29. Student progression

Students progression	Against % enrolled
UG to PG	20
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
Campus Selection	10
Other than campus recruitment	75
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities

- a) Library - **Yes**
- b) Internet facilities for Staff and Students - **Yes**
- c) Class rooms with ICT facility - **Nil**
- d) Laboratories - **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies.

FEE CONCESSION	BCOM	BBM
2010-2011	18	5
2010-2011	11	4
2011-2012	21	6
2013-14	08	8
2014-15	12	6
2015-16	09	05

32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts.

Seminars Workshops and Other Activities Organized by Commerce Department

Year	Workshops	Seminar	Other Activities
2009-10	Workshops were conducted for commerce dept. On 9 th April 2010 on topic Emerging Trends in Global Businesses.	From 17 th to 19 th Feb 2010 Seminars on Job Opportunities and Challenges for Marketing and Finance Students.	Industrial visit to Coca Cola and silk Cocoon on 24 th March 2010.
2010-11	-	-	B.Com Students went on Industrial Visit on 1 st March to Mysore – KSLC-Railway Coach.



2011-12	-	-	-
2012-13	-	-	-
2013-14	-	-	<p>- Dept of commerce organised a fest 'Chanakya' which was an Inter- class competition.</p> <p>- 'Inspiron 2014' - was an Exhibition on Subject related topics.</p> <p>- Industrial visit to Coca cola, Pushpak manufacturing units and crafts, on 4th March 2014.</p> <p>- On 12th March Product Launch competition was Organised for students.</p>

33. Teaching methods adopted to improve student learning

Lecture method, Group discussion, presentation, case study, overhead projector, LCD projector.

34. Participation in Institutional Social Responsibility(ISR) and Extension activities

Our students have participated in blood donation camps, NSS , NCC, etc as a participation in Institutional Social Responsibility(ISR) and Extension activities.

35. SWOC analysis of the department and Future plans.

STRENGTHS

1. College is centrally located in the hub of the city which has been attracting students from different locations.
2. High demand for the B.com and BBM courses.
3. Well qualified and experienced teaching faculty.
4. Courses are supplemented with industrial visits, seminars, workshops and fests to provide experiential learning to students.



WEAKNESSES

1. Need for more classrooms.
2. Need for more campus facilities

OPPORTUNITIES

1. Tie up and collaboration with different NGOs to create a platform for addressing societal needs.
2. Database of alumni to be maintained for both, interactions and productive support services.

CHALLENGES

1. Starting of PG courses.
1. To face severe competition with other Private and Autonomous colleges located nearby.

FUTURE PLANS

1. To start post graduate courses in Commerce and Management.
2. Invite experts in the field for delivering lectures.
3. Staff members to complete Ph.D. Degree.
4. Strengthen department industry interactions to enable job opportunities for the students.



V Evaluative Report of the Department - English

1. Name of the department : **English**
2. Year of Establishment : **1995**
3. Names of Programmes /Courses offered (UG, PG, M.Phil, Ph.D. Integrated Masters; Integrated Ph.D., etc.)
Under Graduate
4. Names of Interdisciplinary courses and the departments / units involved
Computer Science
5. Annual/semester/choice based credit system (programme wise)
Semester
6. Participation of the department in the courses offered by other departments
General English and Additional English subjects compulsory paper for B.Com, BBM, BA, BCA and BSc (FAD)
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
NIL
8. Details of courses / programmes discontinued (if any) with reasons
NIL
9. Number of Teaching Posts

	Sanctioned	Filled
Professors	03	03
Associate Professors	-	-
Asst. .Professors	-	-



Loyalty & Service

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D./M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the Last 4 years
J.Angelina Kishore	M.A. MPhil, M.Ed., M.Sc.,MBA, (Ph.D.)	Professor	Phonetics Drama Theatre, Psychology in Education	23years	--
Raji.R	M.A, MPhil MSCP	Professor	English Literature, Counselling and Psychotherapy	19years	--
Vedha Surendra	M.A. MPhil, (Ph.D.)	Professor	English Literature, Poetry, Drama Indian Writing In English	16 years	--

11. List of senior visiting faculty

NIL

12. Percentage of lectures delivered and practical classes handled (programme wise)

By temporary faculty

Leave Vacancy 2013-2014 English Lecturer

Part Time Lecturers in English in 2010, 2011, 2012 and 2014

25% of the lectures delivered and handled by temporary faculty

13. Student-Teacher Ratio (programme wise)

The Student –Teacher ratio in General English – B.Com – 90:1, BA – 25:1, BSc / BCA – 40:1, BBM – 30:1. Additional English – 40:1.



14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

NIL

15. Qualifications of teaching faculty with DSc/D.Litt. /Ph.D. /MPhil/PG

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the Last 4 years
J. Angelina Kishore	M.A. MPhil, M.Ed., M.Sc., MBA, (Ph.D.)	Professor	Phonetics Drama Theatre, Psychology in Education	23 years	--
Raji.R	M.A, MPhil MSCP	Professor	English Literature, Counselling and Psychotherapy	19 years	--
Vedha Surendra	M.A. MPhil, (Ph.D.)	Professor	English Literature, Poetry, Drama Indian Writing In English	16 years	--

116. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

NIL

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received

NIL

18. Research Centre/facility recognized by the University

NIL



19. Publications:

a) Publication per faculty

Faculty – 3

Publications – 4

Number of papers published in peer reviewed journals (National/
International) by faculty and student

NIL

Number of publications listed in International Database (For Eg: Web of Science,
Scopus, Humanities, International Complete, Dare Database International Social
Sciences Directory, EBSCO host, etc.) **NIL**

- Monographs...**NIL**
- Chapter in Books...**NIL**
- Books Edited...**NIL**
- Books with ISBN/ISSN numbers with details of publishers...**NIL**
- Citation Index...**NIL**
- SNIP...**NIL**
- SJR...**NIL**
- Impact factor...**NIL**
- h-index...**NIL**

20. Areas of consultancy and income generated **NIL**

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards

Editorial Board (College Magazine)

22. Student projects

- a) Percentage of students who have done in-house projects including
interdepartmental/programme...**NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in
Research laboratories/Industry/other agencies **NIL**

23. Awards/Recognitions received by faculty and students

BA – Mary Pee (University Rank holder, Gold Medalist in General English, 2010)



24. List of eminent academicians and scientists/visits or to the department

Ms. Piali Das Gupta- Language as an effective tool in communication.

Ms. Samyukta- Personality Development.

Dr. Alexander Cherian- Communication Skills

Ms. Vaishali Chandra- English Language In Media.

Ms. Vanitha- Literary Events.

Ms. Smitha Chacko- Liazio Fest.

Ms. LathaRanji- Liazio Fest.

Ms. Saranya- Literary Fest.

Mr. Ramesh Vij – Session on Quotations

25. Seminars/Conferences/Workshops organized & the source of funding

a) National... **NIL** b) International... **NIL**

26. Student profile programme/course wise:

YEAR	NAME OF THE COURSE / PROGRAMME	APPLICATIONS RECEIVED	SELECTED	ENROLLED	PASS%
2010-11	BA	23	17	14	83
	BBM	81	69	65	91
	BCA	31	25	23	76
	B.COM	225	191	180	87
	BSc(FAD)	12	11	10	100
2011-12	BA	26	26	22	100
	BBM	80	78	70	95
	BCA	33	27	23	86
	B.COM	201	188	180	96
	BSc(FAD)	8	8	6	60
2012-13	BA	23	21	18	100
	BBM	57	53	51	88
	BCA	24	16	21	100
	B.COM	214	190	177	88
	BSc(FAD)	11	10	10	100

*M=Male *F=Female



27. Diversity of Students

DIVERSITY OF STUDENTS 2014							
Name of the Courses	Same State	% of students from the same state	Other States	% of students from the other states	Abroad Students	% of Student from Abroad	Total No. of Students
B.A.	12	80	03	20	-	-	15
B.COM	165	92	15	8	-	-	180
B.B.B	26	87	04	13	-	-	30
B.C.A	11	100	-	-	-	-	11
B.SC. (FAD)	15	79	04	21	-	-	19
TOTAL	229		26				255

DIVERSITY OF STUDENTS 2013							
Name of the Courses	Same State	% of students from the same state	Other States	% of students from the other states	Abroad Students	% of Student from Abroad	Total No. of Students
B.A.	15	63	9	37	-	-	24
B.COM	155	93	12	7	-	-	167
B.B.B	48	94	3	6	-	-	51
B.C.A	14	100	-	-	-	-	14
B.SC. (FAD)	11	92	1	8	-	-	12
TOTAL	243		25			-	268

DIVERSITY OF STUDENTS 2012							
Name of the Courses	Same State	% of students from the same state	Other States	% of students from the other states	Abroad Students	% of Student from Abroad	Total No. of Students
B.A.	13	72	05	28	-	-	18
B.COM	163	92	12	7	02	1	177

**DIVERSITY OF STUDENTS 2012**

Name of the Courses	Same State	% of students from the same state	Other States	% of students from the other states	Abroad Students	% of Student from Abroad	Total No. of Students
B.B.B	44	86	06	12	01	2	51
B.C.A	15	94	-	-	01	6	16
B.SC. (FAD)	05	62	03	38	-	-	08
TOTAL	240		26		04		270

DIVERSITY OF STUDENTS 2011

Name of the Courses	Same State	% of students from the same state	Other States	% of students from the other states	Abroad Students	% of Student from Abroad	Total No. of Students
B.A.	15	68	07	32	-	-	22
B.COM	148	82	28	16	04	2	180
B.B.B	60	86	10	14	-	-	70
B.C.A	19	83	03	13	01	4	23
B.SC. (FAD)	03	50	03	50	-	-	06
TOTAL	245		51		05		301

DIVERSITY OF STUDENTS 2010

Name of the Courses	Same State	% of students from the same state	Other States	% of students from the other states	Abroad Students	% of Student from Abroad	Total No. of Students
B.A.	06	43	08	57	-	-	14
B.COM	156	87	21	11	03	2	180
B.B.B	57	88	06	9	02	3	65
B.C.A	21	91	02	9	-	-	23
B.SC. (FAD)	10	100	-	-	-	-	10



Loyalty & Service

DIVERSITY OF STUDENTS 2010

Name of the Courses	Same State	% of students from the same state	Other States	% of students from the other states	Abroad Students	% of Student from Abroad	Total No. of Students
TOTAL	250		37		05		292

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	5%
PG to M. Phil.	5%
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed • Campus selection • Other than campus recruitment	90%
Entrepreneurship/Self-employment	--

30. Details of Infrastructural facilities

a) Library

Books, Journals, Magazines, Reference books, Encyclopedia, Computers, Printer, and Xerox machine

b) Internet facilities for Staff & Students

Yes there is Internet and Wi-Fi facility for both Staff and Students

c) Class rooms with Information Communication Technology facility (ICT),

LCD Projector for classroom teaching and presentation

d) Laboratories



Computer Lab for the noncore subjects

31. Number of students receiving financial assistance from college, University, government or other agencies

FEES CONCESSION DETAILS 2010-2015 [BA DEPARTMENT]

		BA III YEAR(Rs.23230/-)		2010-11
1	A-015/08	ANITHA S	20650	Helper's Concession 20650
2	A-016/08	SANGEETA DEBBARMA	2000	Spl. Concession Rs.2000/- by Mgr
		TOTALRs.	22650	

BA 1st Year Fees(24555/-)

2011-2012

1	A-007/11	Ashwini P	22900	Helper's Concession
2	A-022/11	Dicky Dorcus C	3250	Methodist Concession

BA 1st Year 2012-13 Fees (28,505)

	A-005/12	JerushaSanjana M	10000	Methodist Concession
	A-010/12	Deekshita Janet	24075	Helper's Concession

BA II Year 2012-13 Fees (24555/-)

1	A-007/11	Ashwini P	22125	Helper's Concession
2	A-022/11	Dicky Dorcus C	5000	Methodist Concession

BA 1st Year Fees 2013-2014 (29270/-)

1	A-002/13	GoshiCathrinBhagyarathna	4434	Methodist Concession
2	A-021/13	Hemima S	24425	Helper's Concession

BA III Year Fees 2013-2014 (29685/-)

1	A-007/11	Ashwini P	22350	Helper's Concession
2	A-022/11	Dicky Dorcus C	5000	Methodist Concession

BA 1st Year Fees 2014-15 (29295/-)

1	A-010/14	Angel Ebenezer	5988	Methodist Concession
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**BA II Year Fees 2014-2015 (29930/-)**

1	A-002/13	GoshiCathrinBhagyarathna	5988	Methodist Concession
2	A-021/13	Hemima S	25425	Helper's Concession

FEE CONCESSION	B.Com	BBM
2010-2011	18	5
2010-2011	11	4
2011-2012	21	6
2013-14	08	8
2014-15	12	6
2015-16	09	05

Kannada

Financial assistance from college -53

Other agencies / Government - 38

BCA

Name	Class	Year	Amount	Obtained from
1.Radhika.B	II BCA	2012-13	7128	District Social Welfare, Govt. of Karnataka
2.Sonali Singh	I & II BCA	2011-12	4000	Directorate of Collegiate Education
3.Sonali Singh	III BCA	2012-13	2620	Directorate of Collegiate Education
4.Nandini.A	II BCA	2014-15	14337	District Social Welfare, Govt. of Karnataka

Students receiving financial assistance from college:

B-007/13	Nivanjali N	6788	Methodist Concession
B-007/13	Nivanjali N	6787	Methodist Concession
B-009/13	Jaishree Vadivelu	10000	Spl.concession

**BSc(FAD)**

Sl. No	College	University	Government	Other agencies
1.	Divya Fees concession Actual Fees Rs.46,245- concession of Rs.10,000/- (2010-2011)	none	none	None
2	Divya Fees concession Actual Fees Rs.49,150- concession of Rs.5,000/- (2010-2011)	none	none	None

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts.

- Ms. Piali Das Gupta- Language as an effective tool in communication.
- Ms. Samyukta- Personality Development.
- Dr. Alexander Cherian- European Literature.
- Ms. Vaishali Chandra- English Language in Media.
- Ms. Vanitha- Literary Events.
- Ms. Smitha Chacko- Liazio Fest.
- Ms. LathaRanji- Liazio Fest.
- Ms. Saranya- Literary Fest.
- Mr. Ramesh Vij – Session on Quotations

33. Teaching methods adopted to improve student learning
Lecture Method, Group Discussion, Presentations, Role Plays, Interviews, General knowledge quizzes, audiovisual presentations, Debates, Public Speaking Classes, Films (Curriculum related- Classics and Inspirational)

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
Volunteers in NSS, NCC and Red Cross Society in the college

35. SWOC analysis of the department and Future plans

STRENGTHS:

1. Well qualified teachers.
2. Recognition to some of our teachers as paper setters for Bangalore University Semester Examinations.
3. Test and Exams are conducted meticulously including retests to absentees.
4. Counselling cell includes academic and personal counselling.

**WEAKNESSES:**

1. Inadequate audio-video aids for language teaching.
2. Decline in the number of students opting optional Language.

OPPORTUNITIES:

3. Invite guest speakers more often to kindle the interest in students.
4. Add on courses and spoken English, Kannada, Hindi courses to be introduced.
5. To organize workshops to improve the language skills of the students.
6. To organize various literary and cultural competitions to bring out the talent of the students.
7. To organize seminars to students and faculty to enrich the knowledge in the subject.

CHALLENGES:

1. Establishing a Language Club and Language Lab.
2. Improve the poor learners.
3. To develop interest in students who do not have good foundation in the language.
4. To improve the communicative skills in students.

FUTURE PLANS:

1. Establish Language Laboratory.
2. Bringing in more number of Guest Lecturers related to the syllabus.
3. Organizing Seminars, Workshops related to Language skills.



VI Evaluative Report of Department - Hindi

1. Name of the department: **Department of Hindi**
2. Year of Establishment: **1993**
3. Names of Programmers/Courses offered (UG, PG, M.Phil., Ph.D., and Integrated Masters; Integrated Ph.D. Etc.)- **UG Course - Hindi offered as Second Language**
4. Names of Interdisciplinary courses and the departments/units involved- **B.Com, BBM, BSc (FAD), BCA**
5. Annual/semester/choice based credit system (programme wise)-**Semester system**
6. Participation of the department in the courses offered by other departments - **Hindi Language is offered to B.Com, BBM, BSc (FAD) and BCA**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.- **NIL**
8. Details of courses/programmes discontinued (if any) with reasons- **NIL**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	1	1
Associate Professors	-	-
Asst. Professors	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil. Etc.,)



Loyalty & Service

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the Last 4 years
Dr. Usha Rani	M.A, B.Ed, Ph.D	Professor	Hindi Poetry	16 years	-
Ms. Sheethal Lal	M.A	Asst. Professor	Hindi Literature	1 Year	-

11. List of senior visiting faculty- **Mrs. Prabha Nehaniah, M.A, previously employed in Baldwin Women's Methodist College**
12. Percentage of lectures delivered and practical classes handled (programme wise)
By temporary faculty- **NIL**
13. Student-Teacher Ratio (programmed wise) - **80:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- **NIL**
15. Qualifications of teaching faculty with Disc/Delist/PhD/Phil/PG.-
Ph.D faculty - One and PG faculty- One
16. Number of faculty with ongoing projects from a) National
b) International funding agencies and grants received- **NIL**
17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc. and total grants received- **NIL**
18. Research Centre/facility recognized by the University- **No research facility**
19. Publications:
 - a) Publication per faculty- **01**

Number of papers published in peer reviewed journals (national/International) by faculty and students- **NIL**

 - Number of publications listed in International Database(For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host ,etc.)

Monographs

 - Chapter in Books- **NIL**
 - Books Edited- **NIL**
 - Books with ISBN/ISSN numbers with details of publishers- **NIL**



- Citation Index- **NIL**
- SNIP- **NIL**
- SJR- **NIL**
- Impact factor- **NIL**
- h-index- **NIL**

20. Areas of consultancy and income generated- **NIL**

21. Faculty as members in

a)National committees b) International Committees c)Editorial Boards – **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including interdepartmental/programme-50%

b) Percentage of students placed for projects in organizations outside the institution i.e .in Research laboratories/Industry/ other agencies- **NIL**

23. Awards/Recognitions received by faculty and students- **NIL**

24. List of eminent academicians and scientists/visitors to the department-

- Dr. Vidyabharti, Rajbhasha Salahakar Charity Bhatia Sans than Bangalore.
- Dr. Maithali P. Rao, Dean of Languages, Jain University
- Dr. Narasimha Murthy, HOD Kongadiappa College, Doddaballapur
- Dr. Rajeshwari, Jain University
- Dr. Sebastian, Christ University

25. Seminars/Conferences/Workshops organized & the source of funding

a) National

- One Day seminar based on B.Com text was organized in the month of March, 2014
- State Level Faculty seminar organized on 22nd January, 2015

b)International - **NIL**



26. Student profile programme/course wise:

Year	Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
2010-14	B.Com (4 SEM) 74+67+62+55	258	258	-	258	100
2010-14	BBM(4 SEM) 39+23+14+09+19	104	102	-	102	98
2010-14	B. Sc (FAD)/BCA(4 SEM) 12+10+14+8	44	44	-	44	100
2010-14	BA(4 SEM) 6+10+9+8	33	08	-	08	100

*M=Male *F=Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from other States	%of students from abroad
B.Com	80	20	-
BBM	80	20	-
BSc (FAD)	80	20	-
BCA	80	20	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **NIL**



29. Student progression

Student progression	Against % enrolled
UG to PG	-NIL-
PG to M.Phil.	-NIL-
PG to Ph.D.	-NIL-
Ph.D. to Post-Doctoral	-NIL-
Employed -Campus selection -Other than campus recruitment	-NIL-
Entrepreneurship/Self-employment	-NIL-

30. Details of Infrastructural facilities

a) Library-	YES
b) Internet facilities for Staff & Students	YES
c) Class rooms with ICT facility	YES
d) Laboratories	NIL

31. Number of students receiving financial assistance from college, university,
Government or other agencies -
Receiving financial assistance from college- 53
Other agencies - 11

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts- Special Lectures are being organized by the Department- **Speaker: Dr. Vinay Kumar Yadav, Bishop Cotton Women's Christian College**

33. Teaching methods adopted to improve student learning-

- **Chalk and talk Method**
- **Illustrations**
- **Power point presentations**
- **Oral lectures**



34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- **Students have participated in Blood Donation Camps, organized by Rotaract Club**
- **Students have visited Old Age Homes and distributed food items, fruits, etc., under Youth Red Cross Team**
- **Students are also a part of NCC and NSS.**

35. SWOC analysis of the department and Future plans

STRENGTHS

1. Well qualified teachers (PhD and gold medalist).
2. Recognition to some of our teachers as paper setters for Bangalore University semester Examinations.
3. Tests and Examinations are conducted meticulously including retests to absentees.
4. Counseling cell includes academic and personal counseling.

WEAKNESSES

1. Inadequate audio-video aids for language teaching.
2. Decline in the number of students opting Hindi language.

OPPORTUNITIES

1. Invite guest speakers more often to kindle the interest in students.
2. Introduction Hindi translation course as an Add on course to facilitate development and employability of the students in Hindi language.
3. Add on courses and spoken Hindi courses to be introduced at the primary level.
4. To organize workshops to improve the language skills of the students.
5. To organize various literary and cultural competitions to bring out the talent of the students.



6. To organize the seminars to students and faculty to enrich the knowledge in the subject.

CHALLENGES

1. Establishing a Language Club and Language Laboratory.
2. Improve the poor learners.

FUTURE PLANS

1. Conducting Inter Collegiate fests
2. To improve the communication skill and to establish Hindi Speaking Day once a month.
3. Organizing seminars, workshops related to the language skills.
4. Various competitions like drama, quiz, creative writing, poetry recitation, collage making, caption writing, etc. which brings out hidden talents of the students and encourage them.



VII Evaluative Report of the Department - Kannada

1. Name of the department: **Kannada**
2. Year of Establishment: **1993**
3. Names of Programmes /Courses offered(UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)- **UG**
4. Names of Inter disciplinary courses and the departments/units involved- **NIL**
5. Annual/semester/choice based credit system (programme wise)-**Semester Choice based**
6. Participation of the department in the courses offered by other departments- **BA, BSc (FAD), BCA, B.COM, BBA**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.-**NIL**
8. Details of courses /programmes discontinued (if any) with reasons- **NIL**
9. Number of teaching posts

	Sanctioned	Filled
Professor	1	-
Associate Professor	1	-
Asst. Professor	-	-



Loyalty & Service

0. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt/Ph.D./M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students Guided for the Last 4years
Mrs. M.S. Rani	M.A	Professor	Kannada Criticism	22	Nil
Mrs. Taramani H.V.	M.A, NET 6 th Rank & 2 Gold medal	Associate Professor	Kannada Linguistic	10	Nil

11. List of senior visiting faculty- **NIL**

12. Percentage of lectures delivered and practical classes handled (programme wise)

By temporary faculty- **2 Lectures: Mrs. Jayashree and Mrs. Sadhvirani**

13. Student-Teacher Ratio (programme wise)-**150:1**

14. Number of academic support staff (technical) and administrative staff; **sanctioned and filled.**

15. Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.-**PG**

16. Number of faculty with on going projects from a)National b)International funding agencies and grants received- **NIL**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR ,etc. and total grants received- **NIL**

18. Research Centre/facility recognized by the University- **NIL**

19. Publications:

a) Publication per faculty - **NIL**

Number of papers published in peer reviewed journals (national/international) by faculty and students



Number of publications listed in International Database(For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.)

- Monographs – **NIL**
- Chapter in Books - **NIL**
- Books Edited - **NIL**
- Books with ISBN/ISSN numbers with details of publishers - **NIL**
- Citation Index - **NIL**
- SNIP - **NIL**
- SJR - **NIL**
- Impact factor - **NIL**
- h-index - **NIL**

20.Areas of consultancy and income generated- **NIL**

21.Faculty as members in

- a) National committees b)International Committee c)Editorial Board - **NIL**

22. Student projects

- a) Percentage of students who have done in-house projects including interdepartmental/programme- **50%**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies- **NIL**

23. Awards/Recognitions received by faculty and students- **NIL**

24. List of eminent academicians and scientists/visitors to the department- **NIL**

25. Seminars/Conferences/Workshops organized & the source of funding

- a) National- **NIL**
- b) International- **NIL**



Loyalty & Service

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage %
			*M	*F	
BA (2010-14)	5+5+2+3+9=24	24	-----	24	79
BSc (2010-14)	2+1+2+2+3	10	-----	09	66
BCA (2010-14)	12+9+7+7+10	45	-----	45	93
B.Com (2010-14)	84+91+107+101+97	480	-----	480	97
BBA	20+24+16+33+28=	121	---	121	92

*M=Male *F=Female

27. Diversity of Students

Name of the Course	%of students from the same state	%of students from other States	%of students from abroad
BA	80	20	-
BSc	80	20	-
BCA	80	20	-
B.Com	80	20	-
BBA	80	20	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?- **Not applicable**



29. Student progression

Student progression	Against % enrolled
UG to PG	-
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	-
• Other than campus recruitment	-
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities

- a) Library - **YES**
- b) Internet facilities for Staff & Students - **YES**
- c) Class rooms with ICT facility - **YES**
- d) Laboratories - **NIL**

31. Number of students receiving financial assistance from college, University, Government or other agencies

Financial assistance from college - **70**

Other agencies /Government - 63

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts- **Special lectures by M.D. Kaushik – Documentary film Director from Sandalwood**

33. Teaching methods adopted to improve student learning

Chalk and Talk

Illustration

Power point presentations

Audio presentations

Drama and seminars

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
NSS, NCC, YRC

**35. SWOC analysis of the department and Future plans****Strengths**

1. Highly qualified Faculty
2. Regular participation of Students in inter collegiate Kannada Competitions
3. Continuous Academic support to weak Students
4. Very low percentage of failures in Kannada

Weaknesses

1. Exposure of Students to Academies in Kannada
2. Lack of exposure of students to eminent personalities in Kannada Language

Opportunities

1. Scope for the Faculty to do Research.
2. Scope for Writing books in Kannada.
3. Organizing Conference /Seminar related to Kannada Language
4. To start Optional Kannada .

Challenges

1. Encouraging Students to write articles in Kannada
2. Starting of a College Magazine in Kannada
3. Sensitizing Students towards Research in Kannada

Future Plans

1. Establish MOU with Kannada Academies located in Bangalore
2. Start a Kannada Club to encourage Students to participate in various activities related to Kannada Literature



ಬಾಲ್ಡ್ವಿನ್ ಮಹಿಳೆಯರ ಮೆಥೋಡಿಸ್ಟ್ ಕಾಲೇಜು
BALDWIN WOMEN'S METHODIST COLLEGE
 (A UNIT OF BALDWIN METHODIST EDUCATION SOCIETY)
 (Affiliated to Bangalore University & Recognized by Government of Karnataka)



Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Shameel
 PRINCIPAL

Place: Bengaluru

Date: 04.09.2015



STATUTORY ENCLOSURES

SECTION – C



Loyalty & Service

ಬೆಂಗಳೂರು



ವಿಶ್ವವಿದ್ಯಾಲಯ

6

ಸಂಖ್ಯೆ: ಎಸಿಎ-3/ಎ3/ಸಂ.ನ/2015-16

ಜ್ಞಾನಭಾರತಿ
ಬೆಂಗಳೂರು-560 056
ದಿನಾಂಕ: 9-05-2015

ಅಧಿಸೂಚನೆ

ವಿಷಯ : 2015-16ನೇ ಶೈಕ್ಷಣಿಕ ಸಾಲಿಗೆ ಸಂಯೋಜನೆ ನವೀಕರಿಸುವ ಬಗ್ಗೆ.

* * *

ಕರ್ನಾಟಕ ರಾಜ್ಯ ವಿಶ್ವವಿದ್ಯಾಲಯಗಳ ಅಧಿನಿಯಮ 2000ದ 59ನೇ ಪ್ರಕರಣದ 17ನೇ ಉಪಬಂಧದಲ್ಲಿ ಪ್ರದತ್ತವಾದ ಅಧಿಕಾರದನ್ವಯ ಬೆಂಗಳೂರು ವಿಶ್ವವಿದ್ಯಾಲಯವು, 2015-16ನೇ ಸಾಲಿಗೆ ಬೆಂಗಳೂರಿನ ಬಾಲ್ಡ್‌ವಿನ್ ಮೆಥಡಿಸ್ಟ್ ಮಹಿಳಾ ಕಾಲೇಜು, _____ನಡೆಸುತ್ತಿರುವ ಕೆಳಕಂಡ ಕೋರ್ಸುಗಳಿಗೆ/ಕೋರ್ಸುಗಳಿಗೆ ಈ ಕೆಳಕಂಡ ಷರತ್ತಿಗೊಳಪಟ್ಟು ಸಂಯೋಜನೆಯನ್ನು ನವೀಕರಿಸಿ ಮುಂದುವರಿಸಿದೆ.

ಕೋರ್ಸು	ವಿಷಯ	ವಿದ್ಯಾರ್ಥಿ ಪ್ರಮಾಣ
ಬಿ.ಎ.	ಪತ್ರಿಕೋದ್ಯಮ, ಐಚ್ಛಿಕ ಆಂಗ್ಲ, ರಾಜ್ಯಶಾಸ್ತ್ರ	80 (ಎಂಭತ್ತು)
ಬಿ.ಎಸ್ಸಿ.	ಫ್ಲಾಷನ್ ಆಂಡ್ ಅಪೇರಲ್ ಡಿಸೈನ್	20 (ಇಪ್ಪತ್ತು)
ಬಿ.ಕಾಂ.	ವಿಶ್ವವಿದ್ಯಾಲಯದ ಪರಿನಿಯಮಾವಳಿಯಂತೆ	180 (ನೂರ ಎಂಭತ್ತು) (2 ಶಾಖೆಗಳು-1 ಶಾಖೆಗೆ 90ರಂತೆ)
ಬಿ.ಬಿ.ಎ. *	ವಿಶ್ವವಿದ್ಯಾಲಯದ ಪರಿನಿಯಮಾವಳಿಯಂತೆ	80 (ಎಂಭತ್ತು)
ಬಿ.ಸಿ.ಎ.	ವಿಶ್ವವಿದ್ಯಾಲಯದ ಪರಿನಿಯಮಾವಳಿಯಂತೆ	40 (ನಲವತ್ತು)

ಭಾಷೆಗಳು: ಕನ್ನಡ, ಆಂಗ್ಲ ಹಿಂದಿ ಮತ್ತು ಫ್ರೆಂಚ್

* ಬಿ.ಬಿ.ಎಂ. ಕೋರ್ಸಿನ ಹೆಸರನ್ನು ವಿಶ್ವವಿದ್ಯಾಲಯದ ಧನ ಸಹಾಯ ಆಯೋಗ, ನವದೆಹಲಿ ಇವರ ಗೆಜೆಟ್ ಅಧಿಸೂಚನೆ ದಿ: 5-07-2014ರಲ್ಲಿನ ನಿರ್ದೇಶನದಂತೆ, ವಿ.ವಿ. ಅಧಿಸೂಚನೆ ಸಂಖ್ಯೆ: Aca-II/Mod.Nom.UG/PG Syl./2014-15 ದಿನಾಂಕ: 19-01-2015ರ ಮೂಲಕ, 'ಬ್ಯಾಚುಲರ್ ಆಫ್ ಬಸಿನೆಸ್ ಮ್ಯಾನೇಜ್‌ಮೆಂಟ್' ಎಂಬ ಹೆಸರನ್ನು 'ಬ್ಯಾಚುಲರ್ ಆಫ್ ಬಸಿನೆಸ್ ಅಡ್ಮಿನಿಸ್ಟ್ರೇಷನ್(ಬಿ.ಬಿ.ಎ.)' ಎಂದು ಬದಲಾವಣೆ ಮಾಡಲಾಗಿದೆ.

ವಿ.ಸೂ. 2015-16ನೇ ಸಾಲಿನ ಸ್ಥಳೀಯ ವಿಚಾರಣಾ ಸಮಿತಿಯ ವರದಿಯನ್ನು ಲಗತ್ತಿಸಿದೆ. ಕಾಲೇಜುಗಳಿಗೆ ಸಿಂಡಿಕೇಟ್ ನಿಗದಿಪಡಿಸಿದ ವಿದ್ಯಾರ್ಥಿ ಪ್ರಮಾಣದೊಂದಿಗೆ ಮಾತ್ರ ಸಂಯೋಜನೆಯನ್ನು ನವೀಕರಿಸಲಾಗಿದೆ. ಕಾಲೇಜು 15 ದಿನಗಳ ಒಳಗಾಗಿ ಸ್ಥಳೀಯ ವಿಚಾರಣಾ ಸಮಿತಿಯ ವರದಿಯಲ್ಲಿ ನಮೂದಿಸಿರುವ ಕೊರತೆಗಳನ್ನು ಸರಿದೂಗಿಸಿಕೊಂಡು ಉತ್ತಮ ಪಡಿಸಿಕೊಂಡಿರುವ ಬಗ್ಗೆ ಹಾಗೂ ನ್ಯೂನತೆಗಳನ್ನು ಸರಿಪಡಿಸಿಕೊಂಡಿರುವ ಕುರಿತು ಅನುಸರಣಾ ವರದಿಯನ್ನು ನೀಡತಕ್ಕದ್ದು. ಇಲ್ಲವಾದಲ್ಲಿ ಮುಂದಿನ ಶೈಕ್ಷಣಿಕ ವರ್ಷದ ಸಂಯೋಜನಾ ನವೀಕರಣದ ಅರ್ಜಿಯನ್ನು ಸ್ವೀಕರಿಸಲಾಗುವುದಿಲ್ಲ.

ಷರತ್ತುಗಳು:

1. ಸ್ಥಳೀಯ ವಿಚಾರಣಾ ಸಮಿತಿಯು ನಮೂದಿಸಿರುವ ಷರತ್ತುಗಳನ್ನು ಪಾಲಿಸತಕ್ಕದ್ದು.
2. ನಿಗದಿತ ವಿದ್ಯಾರ್ಥಿ ಪ್ರವೇಶ ಪ್ರಮಾಣವನ್ನು ಮೀರಿದ್ದಲ್ಲಿ ಹೆಚ್ಚುವರಿ ಪ್ರವೇಶ ಪ್ರಮಾಣಕ್ಕೆ ವಿಶ್ವವಿದ್ಯಾಲಯ ಅಂಗೀಕಾರ ನೀಡುವುದಿಲ್ಲ.

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Loyalty & Service

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3. ಯಾವುದೇ ಕೋರ್ಸ್/ಕೋರ್ಸುಗಳಿಗೆ ವಿಶ್ವವಿದ್ಯಾಲಯದ ಪೂರ್ವಾನುಮತಿಯಿಲ್ಲದೆ ಶಾಖೆಗಳನ್ನು ಹೆಚ್ಚಿಸಬಾರದು.
4. ಸದರಿ ಪದವಿ ಕೋರ್ಸುಗಳಿಗೆ ವಿದ್ಯಾರ್ಥಿಗಳ ಪ್ರವೇಶ ಕಲ್ಪಿಸುವಾಗ ಸರ್ಕಾರದಿಂದ ಆಗಿಂದಾಗ್ಗೆ ಹೊರಡಿಸುವ ಮೀಸಲಾತಿ ಆದೇಶಗಳನ್ನು ಕಟ್ಟುನಿಟ್ಟಾಗಿ ಪಾಲಿಸತಕ್ಕದ್ದು.
5. ವಿಶ್ವವಿದ್ಯಾಲಯವು, ಕಾಲೇಜಿನ ವಿದ್ಯಾರ್ಥಿಗಳು, ಭೋಧಕರು ಹಾಗೂ ಭೋಧಕೇತರ ನೌಕರರ ಬಗ್ಗೆ ಕಾಲಕಾಲಕ್ಕೆ ಹೊರಡಿಸುವ ನಿಯಮಾವಳಿ/ಪರಿನಿಯಮಾವಳಿ ಮತ್ತು ಆದೇಶಗಳನ್ನು ಕಾಲೇಜು ಪಾಲಿಸತಕ್ಕದ್ದು. ಕಾಲೇಜು, ವಿಶ್ವವಿದ್ಯಾಲಯದ ಸಂಯೋಜನಾ ಅಧಿಸೂಚನೆಗನುಗುಣವಾಗಿ ಕೋರ್ಸುಗಳಿಗೆ ನಿಗದಿಪಡಿಸಿರುವ ವಿದ್ಯಾರ್ಥಿ ಪ್ರಮಾಣವನ್ನು ಮೀರದಂತೆ ಹಾಗೂ ವಿಶ್ವವಿದ್ಯಾಲಯವು ಕೋರ್ಸುಗಳಿಗೆ ನಿಗದಿಪಡಿಸಿರುವ ಅರ್ಹತಾ ನಿಯಮಾವಳಿಗಳನ್ನು ಉಲ್ಲಂಘಿಸದಂತೆ ಕೋರ್ಸುಗಳಿಗೆ ವಿದ್ಯಾರ್ಥಿಗಳ ಪ್ರವೇಶವನ್ನು ಮಾಡಿಸಿಕೊಳ್ಳತಕ್ಕದ್ದು.
6. ಸ್ನಾತಕೋತ್ತರ ಪದವಿ ಕೋರ್ಸುಗಳಿಗೆ ವಿಶ್ವವಿದ್ಯಾಲಯ ಕಾಲಕಾಲಕ್ಕೆ ನಿಗದಿಪಡಿಸುವ ಪ್ರವೇಶ ಮತ್ತು ಇತರೇ ಶುಲ್ಕಗಳನ್ನು ಮೀರದಂತೆ, ನಿಗದಿಪಡಿಸಿದ ವಿದ್ಯಾರ್ಥಿ ಪ್ರಮಾಣದ ಶೇಕಡಾ 50ರಂತೆ (ಸರ್ಕಾರಿ ಕಾಲೇಜುಗಳಿಗೆ ಶೇಕಡಾ 100ರಂತೆ) ವಿಶ್ವವಿದ್ಯಾಲಯವು ಪ್ರಾಯೋಜಿಸುವ ವಿದ್ಯಾರ್ಥಿಗಳಿಂದ ಪ್ರವೇಶವನ್ನು ಮಾಡಿಸಿಕೊಳ್ಳತಕ್ಕದ್ದು.
7. ವೈಶಾಕಿ V/S ರಾಜಸ್ಥಾನದ ರಾಜ್ಯ ಸರ್ಕಾರದ ವ್ಯಾಜ್ಯಕ್ಕೆ ಸಂಬಂಧಿಸಿದಂತೆ, ದಿನಾಂಕ:13-8-1997ರ ಸರ್ವೋಚ್ಚ ನ್ಯಾಯಾಲಯದ ತೀರ್ಪಿನಂತೆ, ಕಾಲೇಜು ಅಥವಾ ಕಛೇರಿ, ಕೆಲಸ ನಿರ್ವಹಿಸುವ ಸ್ಥಳಗಳಲ್ಲಿ, ಯಾವುದೇ ವ್ಯಕ್ತಿಯಿಂದ(ಬೋಧಕ/ಬೋಧಕೇತರ/ಆಡಳಿತಮಂಡಳಿ) ಅಥವಾ ವಿದ್ಯಾರ್ಥಿಯಿಂದ ಮಹಿಳೆಯರಿಗೆ/ವಿದ್ಯಾರ್ಥಿನಿಯರಿಗೆ ಯಾವುದೇ ರೀತಿಯ ಕಿರುಕುಳ, ಲೈಂಗಿಕ ಕಿರುಕುಳ ನೀಡುವುದು ಶಿಕ್ಷಾರ್ಹ ಅಪರಾಧವಾಗಿದೆ. ಯಾವುದೇ ವ್ಯಕ್ತಿ/ವಿದ್ಯಾರ್ಥಿ ಈ ರೀತಿಯಾದ ಚುಟುವಟಿಕೆಗಳಲ್ಲಿ ಭಾಗಿಯಾಗಿದ್ದಲ್ಲಿ ಅಂತಹವರನ್ನು ಕೆಲಸದಿಂದ/ವಿದ್ಯಾರ್ಥಿನಿಯರಿಂದ ವಿಮುಕ್ತಗೊಳಿಸಬಹುದಾಗಿದೆ. ಕಾಲೇಜು ಈ ರೀತಿಯ ಅಪರಾಧಗಳನ್ನು/ಚುಟುವಟಿಕೆಗಳನ್ನು ಮಟ್ಟಹಾಕಲು ಸರ್ವೋಚ್ಚ ನ್ಯಾಯಾಲಯದ ಆದೇಶದಂತೆ ದೂರು ಸಮಿತಿಯನ್ನು ಸ್ಥಾಪನೆ ಮಾಡತಕ್ಕದ್ದು.
8. ವಿದ್ಯಾರ್ಥಿಗಳನ್ನು ಶೈಕ್ಷಣಿಕವಾಗಿ ಅಭಿವೃದ್ಧಿಗೊಳಿಸುವ ಮಟ್ಟಕ್ಕೆ ಕಾಲೇಜು ಕೋರ್ಸುಗಳ ಶಿಕ್ಷಣ ಕ್ರಮವನ್ನು ಉತ್ತಮಪಡಿಸತಕ್ಕದ್ದು. ವಿದ್ಯಾರ್ಥಿಗಳನ್ನು ಹಾಗೂ ಸೇವೆಯಲ್ಲಿರುವ ಭೋಧಕರುಗಳನ್ನು ಪ್ರಾಂಶುಪಾಲರು/ಆಡಳಿತಮಂಡಳಿಯವರು ಸಹಾನುಭೂತಿಯಿಂದ ನೋಡಿಕೊಳ್ಳತಕ್ಕದ್ದು.
9. ಕಾಲೇಜು ವಿನಾಕಾರಣ ವಿದ್ಯಾರ್ಥಿಗಳ ಅಂಕಪಟ್ಟಿ ಹಾಗೂ ಇತರೇ ದಾಖಲೆಗಳನ್ನು ಆರು ತಿಂಗಳ ಅವಧಿ ಮೀರದಂತೆ ತಮ್ಮಲ್ಲಿಯೇ ಇಟ್ಟುಕೊಳ್ಳತಕ್ಕದ್ದಲ್ಲ, ಪ್ರವೇಶ ಅನುಮೋದನೆಗಾಗಿ ಸಲ್ಲಿಸಿರುವ ಅಂಕಪಟ್ಟಿ ಹಾಗೂ ಇತರೇ ದಾಖಲೆಗಳನ್ನು, ಪ್ರವೇಶ ಅನುಮೋದನೆಯಾದ ನಂತರ ವಿದ್ಯಾರ್ಥಿಗಳಿಗೆ ತ್ವರಿತವಾಗಿ ವಿತರಣೆಯನ್ನು ಮಾಡಿ ವಿಶ್ವವಿದ್ಯಾಲಯಕ್ಕೆ ತಿಳಿಸತಕ್ಕದ್ದು.
10. ವಿದ್ಯಾರ್ಥಿಗಳು, ವರ್ಗಾವಣೆ ಪತ್ರವನ್ನು ನೀಡುವ ಬಗ್ಗೆ ಮನವಿ ಸಲ್ಲಿಸಿದಲ್ಲಿ, ಕಾಲೇಜು ವಿದ್ಯಾರ್ಥಿಗಳಿಗೆ ಯಾವುದೇ ತೊಂದರೆ ನೀಡದೆ, ವರ್ಗಾವಣೆ ಪತ್ರವನ್ನು ನೀಡತಕ್ಕದ್ದು. ಈ ಬಗ್ಗೆ ಆ ವರ್ಷದ/ಸೆಮಿಸ್ಟರ್‌ನ ಪೂರ್ಣವಾಗದ ಅವಧಿಯ ಭೋಧನಾ ಶುಲ್ಕವನ್ನು ಹೊರತುಪಡಿಸಿ, ಯಾವುದೇ ಹೆಚ್ಚುವರಿ ಶುಲ್ಕವನ್ನು ವಸೂಲಿ ಮಾಡಲು ನಿಯಮಾವಳಿ ಪ್ರಕಾರ ಅನುಮತಿ ಇರುವುದಿಲ್ಲ.
11. ಯಾವುದೇ ರೀತಿಯಾದ ಕ್ಯಾಪಿಟೇಷನ್ ಶುಲ್ಕವನ್ನು ಕಾಲೇಜು ವಸೂಲಿ ಮಾಡತಕ್ಕದ್ದಲ್ಲ.
12. ಆಡಳಿತ ವ್ಯವಹಾರದಲ್ಲಿ ಕನ್ನಡವನ್ನು ಕಡ್ಡಾಯವಾಗಿ ಬಳಸತಕ್ಕದ್ದು.
13. 2016-17ನೇ ಸಾಲಿಗೆ ಕೋರ್ಸುಗಳ ಸಂಯೋಜನಾ ನವೀಕರಣಕ್ಕೆ ಕಾಲೇಜು ತಪ್ಪದೆ ಅರ್ಜಿಯನ್ನು ಸಲ್ಲಿಸತಕ್ಕದ್ದು.
14. ಐದು ವರ್ಷಗಳನ್ನು ಪೂರೈಸಿರುವ ಕಾಲೇಜುಗಳು ನ್ಯಾಕ್(NAAC) ಅನುಮೋದನೆಯನ್ನು ಕೂಡಲೇ ಪಡೆದುಕೊಳ್ಳತಕ್ಕದ್ದು.
15. ಪ್ರಾಂಶುಪಾಲರು, ಮೌಲ್ಯಮಾಪನ ಕಾರ್ಯಕ್ಕಾಗಿ ಅರ್ಹ ಶಿಕ್ಷಕರ ಪಟ್ಟಿಯನ್ನು ಸಂಬಂಧಿಸಿದ ಪರೀಕ್ಷಾ ಮಂಡಳಿಗಳ ಅಧ್ಯಕ್ಷರುಗಳಿಗೆ ತಪ್ಪದೆ ಸಲ್ಲಿಸತಕ್ಕದ್ದು. ತಪ್ಪದಿದ್ದಲ್ಲಿ ಕಾಲೇಜಿನ ಸಂಯೋಜನೆಯನ್ನು ರದ್ದುಪಡಿಸಲಾಗುವುದು.

ಆಜ್ಞೆ ಮೇರೆಗೆ

ಶುಲಸಚಿವರು

ಗೆ,

ಪ್ರಾಂಶುಪಾಲರು,

ಬಾಲ್ಡ್‌ವಿನ್ ಮೆಥಡಿಸ್ಟ್ ಮಹಿಳಾ ಕಾಲೇಜು,

ನಂ.90, ರಿಬ್ಬೆಮಂಡ್ ರಸ್ತೆ,

ಬೆಂಗಳೂರು -560 025.

ಪ್ರತಿಗಳು:

- 1) ಸರ್ಕಾರದ ಪ್ರಧಾನ ಕಾರ್ಯದರ್ಶಿಯವರು, ಶಿಕ್ಷಣ ಇಲಾಖೆ(ವಿಶ್ವ ವಿದ್ಯಾಲಯ), ಬಹುಮಹಡಿಗಳ ಕಟ್ಟಡ, ಡಾ|| ಅಂಬೇಡ್ಕರ್ ವೀಧಿ, ಬೆಂಗಳೂರು-1.
- 2) ನಿರ್ದೇಶಕರು, ಕಾಲೇಜು ಶಿಕ್ಷಣ ನಿರ್ದೇಶನಾಲಯ, ಬೆಂಗಳೂರು-1.
- 3) ಶುಲಸಚಿವರು (ಮೌಲ್ಯಮಾಪನ), ಬೆಂಗಳೂರು ವಿಶ್ವವಿದ್ಯಾಲಯ, ಬೆಂಗಳೂರು-56/
- 4) ಉಪಶುಲಸಚಿವರು/ಸಹಾಯಕ ಶುಲಸಚಿವರು/ಅಧೀಕ್ಷಕರು ಶೈಕ್ಷಣಿಕ ವಿಭಾಗ-1/4. ಬೆಂ. ವಿ. ಬೆಂಗಳೂರು-56
- 5) ಅಧೀಕ್ಷಕರು, ಕಾನ್ಸ್ಟಿಟ್ಯೂಯಲ್ ವಿಭಾಗ, ಪರೀಕ್ಷಾ ವಿಭಾಗ, ಬೆಂ.ವಿ.ವಿ., ಬೆಂಗಳೂರು-56
- 6) ಕಾಲೇಜಿನ ನಿರ್ದೇಶಕರು, ಸರ್ಕಾರಿ ಅಧಿಕಾರಿಗಳ ವಿಭಾಗ, ಬೆಂಗಳೂರು ವಿಶ್ವವಿದ್ಯಾಲಯ, ಬೆಂಗಳೂರು-1 (Acad-1-2015-16)



Loyalty & Service

DEGREE - GOVERNMENT ACCOUNT					
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31.03.2011					
EXPENDITURE	AMOUNT	AMOUNT	INCOME	AMOUNT	AMOUNT
To STAFF COSTS			By FEE COLLECTION		
Food & Hospitality/Staff Welfare		669.00	Tuition Fee	684,800.00	
To EDUCATION EXPENSES			Semester/Supple Exam Fee/Fine	79,416.50	
Admission Approval Fee	830.00		Laboratory Fee	13,920.00	
Science Lab Supplies	3,117.00		Sports Fee	25,680.00	
Workshop & Seminar	63,007.00		UEIGB Fee	2,568.00	
College Functions	187,305.00		Admission Fee/Late Fine	47,400.00	
Eligibility Fee	5,030.00		Library Fee	25,680.00	
Processing Fee	3,740.00		University Registration Fee	156,060.00	
Affiliation Appl Fee	200.00		Convocation Fee/Fine	1,570.00	
Extra Curricular Activities	71,504.00		Additional English Fee	9,800.00	
Convocation Fee/Fine	1,995.00		Medical Examination Fee	8,560.00	
Practical Exam Expenses	8,286.00		Mid - Term Exam Fee	25,680.00	
Viva Voce	3,850.00		Exam Processing Fee	17,895.00	
Examination Expenses	15,420.00		University Processing Fee	4,625.00	
Application form fee-Eligibility	2,100.00		Reading Room Fee	25,680.00	
Name Correction fee	40.00		Mark's Card Fee	8,670.00	
Cultural Activities Fees	1,732.00		Test/ Examination Fee	68,480.00	
Application - OMR Sheets	26,465.00		Degree Certificate/ Appl Fee	1,830.00	
Photo	5,271.00	399,892.00	Application fee - Examination	26,435.00	
To MAINTENANCE EXPENSES			Application fee- Duplicate M C	80.00	
Computer & Equipment Upkeep	36,269.00		Application Fee- Correction of M C	30.00	
Electrical Upkeep	54,487.00	90,756.00	Application - Revaluation	320.00	
To ADMINISTRATION EXPENSES			Application Fee- Migration Fee	400.00	
Printing & Stationary	163,795.00		Application Fee - Eligibility	100.00	
Postage/Telegram/Telephone	1,076.00		Admission Application Fee	2,870.00	
New Paper/Periodicals	10,181.00		Eligibility Fee	3,695.00	
Conveyance & Travel	21,641.00		University Sports & Development Fee	1,560.00	
General Office Expenses	16,205.00		Scrutiny Fee	11,252.50	1,255,057.00
Advertisement/Publicity	8,765.00	221,671.00	By COLLECTION FROM STUDENTS		
To FINANCE CHARGES			NSS Bhavan	3,452.00	
Bank Charges	9,577.25		Bangalore University Service	17,120.00	
To DEPRECIATION	350,426.09		College Magazine	29,960.00	
To Excess of Income over Expenditure		282,489.66	EVG	1,712.00	
			Correction of M.C Fee/Degree Certi	10.00	
			Cultural Examination Fee	65.00	
			Application - Photocopy	460.00	52,779.00
			By INTEREST RECEIVED		
			Bank Interest		44,635.00
			By OTHER INCOME		
			Other Income	10.00	
			Examination Remuneration	3,000.00	3,010.00
TOTAL		1,355,481.00	TOTAL		1,355,481.00

For Baldwin Women's Methodist College

AS PER OUR REPORT OF EVEN DATE, ATTACHED
FOR PHILIPS CHERIAN & ASSOCIATES
CHARTERED ACCOUNTANTS (No:02649 S)

Philip K Cherman
Manager
Place : Bangalore
Date : 11/7/11

(PHILIPS K CHERIAN)
Partner(M No:02:461)

Principal
Principal
Baldwin Women's Methodist College
Bangalore





Loyalty & Service

BALDWIN WOMEN'S METHODIST COLLEGE DEGREE - GOVERNMENT ACCOUNT							
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31.03.2012							
	EXPENDITURE	AMOUNT	AMOUNT		INCOME	AMOUNT	AMOUNT
To	STAFF COSTS			By	FEE COLLECTION		
	Food & Hospitality/Staff Welfare	5,410.00	5,410.00		Tuition Fee	6,57,600.00	
To	EDUCATION EXPENSES				Semester/Supple Exam Fee/Fine	2,21,710.00	
	Workshop & Seminar	16,554.00			Laboratory Fee	1,06,695.00	
	College Functions	3,76,589.00			Sports Fee	24,660.00	
	Renewal of Affiliation Appl Fee	200.00			UEIGB Fee	4,110.00	
	Extra Curricular Activities	42,537.00			Admission Fee/Late Fine	99,082.00	
	Practical Exam Expenses	12,882.00			Library Fee	24,660.00	
	Examination Expenses	68,488.00			University Registration Fee	1,93,666.00	
	Sem Examination Expenses	15,225.00			Convocation Fee/Fine	24,560.00	
	Additional English Fee	11,200.00			Medical Examination Fee	8,320.00	
	Application form fee-Eligibility	600.00			Mid - Term Exam Fee	24,660.00	
	Application - Enhancement of Intake	235.00			Processing Fee	2,290.00	
	NAAC Expenses	1,982.00			Reading Room Fee	24,660.00	
	Photo	5,652.00	5,52,144.00		Test/ Examination Fee	57,060.00	
To	MAINTENANCE EXPENSES				Examination Remuneration	8,862.00	
	Computer & Equipment Upkeep	53,845.50			Application fee - Convocation	20,630.00	
	Curtains/Drapes/ Carpets	3,55,195.00	4,09,040.50		Application fee- Duplicate M C	10.00	
To	ADMINISTRATION EXPENSES				Admission Application Fee	5,210.00	
	Printing & Stationary	2,81,941.00			Official Transcript Fee	1,000.00	
	Postage/Telegram/Telephone	2,660.00			OMR Sheets	7,595.00	
	New Paper&/Periodicals	7,090.00			Eligibility Fee	4,544.00	
	Conveyance & Travel	29,467.00		By	University Sports & Development Fee	2,123.00	15,23,607.00
	Medical Expenses	442.00			COLLECTION FROM STUDENTS		
	General Office Expenses	32,523.00			NSS Bhavan	26,304.00	
	Bad Debts	72.00			Bangalore University Service	16,440.00	
	Advertisement/Publicity	55,180.00	4,09,375.00		College Magazine	28,770.00	
To	FINANCE CHARGES				EVG	4,110.00	
	Bank Charges	6,583.00			Viva Voce	5,830.00	
To	DEPRECIATION				Cultural Activity Fee	329.00	
			2,83,534.82	By	Infrastructure Fee	22,000.00	
To	Excess of Income over Expenditure		19,132.68		Practical Fee	5,250.00	1,09,033.00
					INTEREST RECEIVED		
					Bank Interest	52,570.00	52,570.00
				By	OTHER INCOME		
					Other Income	10.00	10.00
	TOTAL		16,85,220.00		TOTAL		16,85,220.00

For Baldwin Women's Methodist College

AS PER OUR REPORT OF EVEN DATE, ATTACHED
FOR PHILIPS CHERIAN & ASSOCIATES
CHARTERED ACCOUNTANTS (NO:0026495)

Philip K Cherman
Manager
Place : Bangalore
Date :



(PHILIPS K CHERIAN)
Partner(M No:022461)



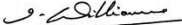
Principal
Principal
Baldwin Women's Methodist College
Bangalore



Loyalty & Service


BALDWIN WOMEN'S METHODIST COLLEGE									
DEGREE ACCOUNT									
# 90, RICHMOND ROAD, BANGALORE - 25									
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2013									
PREVIOUS YEAR		EXPENDITURE	SCH	AMOUNT	PREVIOUS YEAR		INCOME	SCH	AMOUNT
5,410.00	To	STAFF COST	I	7,585.00	15,51,196.00	By	FEE COLLECTION	N	11,22,911.00
5,46,492.00	To	EDUCATION EXPENSES	J	5,14,529.90	81,454.00	By	OTHER COLLECTION FROM STUDENTS	O	1,31,815.00
4,09,040.50	To	MAINTENANCE EXPENSES	K	41,010.00	52,570.00	By	INTEREST INCOME	P	38,822.00
4,15,027.00	To	ADMINISTRATIVE EXPENSES	L	1,55,440.55					
6,583.00	To	FINANCE CHARGES	M	6,475.00					
2,83,534.82	To	DEPRECIATION	E	2,88,527.17					
19,132.68	To	EXCESS OF INCOME OVER EXPENDITURE		2,79,980.38					
16,85,220.00		TOTAL		12,93,548.00	16,85,220.00		TOTAL		12,93,548.00


For Baldwin Women's Methodist College


Manager

Place : Bangalore
Date : 08-07-2013

As per our Report of even date, attached for
PHILIPS CHERIAN & ASSOCIATES
Chartered Accountants, B.No 26495


(PHILIPS.K.CHERIAN)
Partner, M.No 022461



M. Anand
Principal
Baldwin Women's Methodist College
Bangalore



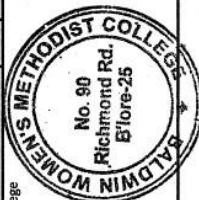
Loyalty & Service

BALDWIN WOMEN'S METHODIST COLLEGE DEGREE ACCOUNT # 90, RICHMOND ROAD, BANGALORE - 25									
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2014									
PREVIOUS YEAR 31.03.2013	EXPENDITURE	SCH	AMOUNT 31.03.2014	PREVIOUS YEAR 31.03.2013	INCOME	SCH	AMOUNT 31.03.2014		
7,585.00	To STAFF COST	I	7,075.00	11,22,911.00	By FEE COLLECTION	N	25,43,280.00		
5,14,529.90	To EDUCATION EXPENSES	J	7,11,078.10	1,31,815.00	By OTHER COLLECTION FROM STUDENTS	O	1,08,288.00		
41,010.00	To MAINTENANCE EXPENSES	K	1,57,855.00	38,822.00	By INTEREST INCOME	P	31,608.00		
1,55,440.55	To ADMINISTRATIVE EXPENSES	L	4,17,971.50						
6,475.00	To FINANCE CHARGES	M	5,518.00						
2,88,527.17	To DEPRECIATION	E	6,77,725.85						
2,79,980.38	To EXCESS OF INCOME OVER EXPENDITURE		7,05,952.55						
12,93,548.00	TOTAL		26,83,176.00	12,93,548.00	TOTAL		26,83,176.00		

For Baldwin Women's Methodist College

[Signature]
Manager

Place : Bangalore
Date : 26/8/14



As per our Report of even date, attached
for PHILIPS CHERIAN & ASSOCIATES
Chartered Accountants No 26495

[Signature]
(PHILIPS K. CHERIAN)
Partner, M.No 022461



[Signature]
Principal
Baldwin Women's Methodist College
Bangalore



Loyalty & Service

BALDWIN WOMEN'S METHODIST COLLEGE DEGREE ACCOUNT # 90, RICHMOND ROAD, BANGALORE - 25									
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2015									
PREVIOUS YEAR 31.03.2014	EXPENDITURE	SCH	AMOUNT 31.03.2015	PREVIOUS YEAR 31.03.2014	INCOME	SCH	AMOUNT 31.03.2015		
7,075.00 To	STAFF COST	I	5,612.00	25,43,280.00 By	FEE COLLECTION	N	3,38,094.00		
7,11,078.10 To	EDUCATION EXPENSES	J	7,51,029.50	1,08,288.00 By	OTHER COLLECTION FROM STUDENTS	O	77,655.00		
1,57,855.00 To	MAINTENANCE EXPENSES	K	30,607.00	31,608.00 By	INTEREST INCOME	P	52,468.00		
4,17,971.50 To	ADMINISTRATIVE EXPENSES	L	1,63,517.00		EXCESS EXPENDITURE OVER INCOME		10,13,632.33		
5,518.00 To	FINANCE CHARGES	M	12,808.00						
6,77,725.85 To	DEPRECIATION	E	5,18,275.83						
7,05,952.55 To	EXCESS OF INCOME OVER EXPENDITURE								
26,83,176.00	TOTAL		14,81,849.33	26,83,176.00	TOTAL		14,81,849.33		

For Baldwin Women's Methodist College

[Signature]
Manager

Place : Bangalore

Date :

As per our Report of even date, attached
for PHILIPS CHERIAN & ASSOCIATES
Chartered Accountants, P.No 2649S

[Signature]
PHILIPS CHERIAN
Partner, M.No 022461



[Signature]
Principal
Baldwin Women's Methodist College
Bangalore



Loyalty & Service

**BALDWIN WOMEN'S METHODIST COLLEGE
DEGREE - GOVERNMENT ACCOUNT**

BALANCE SHEET AS ON 31.03.2011					
LIABILITIES	AMOUNT	AMOUNT	ASSETS	AMOUNT	AMOUNT
GENERAL FUND :			FIXED ASSETS :		
As per last year Balance Sheet	1,785,864.77		As per Schedule		1,366,403.46
Add: Excess of Income over Expenditure	282,489.66	2,068,354.43	CURRENT ASSETS, LOANS & ADVANCES :		
FUNDS :			Staff Advances	5,713.00	
TEACHER'S WELFARE FUND			Fee Receivable	72.00	5,785.00
As per last year Balance Sheet	54,300.00		CASH & BANK BALANCES :		
Add: Collected during the year	8,560.00	62,860.00	Cash at Vijaya Bank A/c No-1551		926,135.97
STUDENT'S WELFARE FUND			INTER-DEPARTMENTAL DUES		
As per last year Balance Sheet	54,415.00	62,975.00	Baldwin Womens College-Management Account		29,975.00
Add: Collected during the year	8,560.00				
CULTURAL ACTIVITIES FUND					
Opening Balance		10,960.00			
CURRENT LIABILITIES					
Convocation Application Fee in Advance	2,820.00				
Convocation Fee in Advance	120,330.00	123,150.00			
TOTAL		2,328,299.43	TOTAL		2,328,299.43

For Baldwin Women's Methodist College

 AS PER OUR REPORT OF EVEN DATE, ATTACHED
 FOR PHILIPS CHERIAN & ASSOCIATES
 CHARTERED ACCOUNTANTS (No:02649)

 (PHILIPS K CHERIAN)
 Partner (M.No:022461)

 Principal
 Baldwin Women's Methodist College
 Bangalore

 Manager
 Place : Bangalore
 Date : 4/7/11



Loyalty & Service

BALDWIN WOMEN'S METHODIST COLLEGE DEGREE - GOVERNMENT ACCOUNT					
BALANCE SHEET AS ON 31.03.2012					
LIABILITIES	AMOUNT	AMOUNT	ASSETS	AMOUNT	AMOUNT
GENERAL FUND :			FIXED ASSETS :		
As per last year Balance Sheet	20,68,354.43		As per Schedule		18,62,237.64
Add: Excess of Income over Expenditure	19,132.68	20,87,487.11	CURRENT ASSETS, LOANS & ADVANCES :		NIL
FUNDS :			CASH & BANK BALANCES :		5,57,279.47
TEACHER'S WELFARE FUND			Cash at Vijaya Bank A/c No-1551		
As per last year Balance Sheet	62,860.00	71,080.00			
Add: Collected during the year	8,220.00				
STUDENT'S WELFARE FUND					
As per last year Balance Sheet	62,975.00	71,195.00			
Add: Collected during the year	8,220.00				
CULTURAL ACTIVITIES FUND					
Opening Balance		10,960.00			
CURRENT LIABILITIES					
Convocation Application Fee in Advance	2,610.00	1,28,795.00			
Convocation Fee in Advance	1,26,185.00				
INTER-DEPARTMENTAL DUES					
Baldwin Girl's Junior College - PUC Account		50,000.00			
TOTAL		24,19,517.11	TOTAL		24,19,517.11

AS PER OUR REPORT OF EVEN DATE, ATTACHED
FOR PHILIPS CHERIAN & ASSOCIATES
CHARTERED ACCOUNTANTS (B.No:002649S)



(PHILIPS K CHERIAN)
Partner (M.No:022461)




[Signature]
Principal
Baldwin Women's Methodist College
Bangalore



[Signature]
Manager
Place : Bangalore
Date :



Loyalty & Service

BALDWIN WOMEN'S METHODIST COLLEGE # 90, RICHMOND ROAD, BANGALORE - 25						
DEGREE ACCOUNT						
BALANCE SHEET AS AT 31.03.2013						
PREVIOUS YEAR	LIABILITIES	SCH	AMOUNT	PREVIOUS YEAR	ASSETS	SCH
20,87,487.11	GENERAL FUND:	A	23,67,467.49	18,62,237.64	FIXED ASSET:	E
1,53,235.00	DESIGNATED FUND ACCOUNT:	B	1,69,775.00		CURRENT ASSETS, LOANS & ADVANCES:	F
1,28,795.00	CURRENT LIABILITIES	C	1,18,005.00	5,57,279.47	CASH & BANK BALANCES	G
50,000.00	INTER DEPARTMENT DUES	D			INTER DEPARTMENT DUES	H
24,19,517.11	TOTAL		26,55,247.49	24,19,517.11	TOTAL	
AS PER OUR REPORT OF EVEN DATE ATTACHED for PHILIPS CHERIAN & ASSOCIATES CHARTERED ACCOUNTANTS (R.No:0026495)						
For Baldwin Womens Methodist College						
 Manager Place : Bangalore Date : 08.07.2013			 (PHILIPS K CHERIAN) Partner (M.No:022461)			
						

Principal
 Baldwin Women's Methodist College
 Bangalore



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BALDWIN WOMEN'S METHODIST COLLEGE # 90, RICHMOND ROAD, BANGALORE - 25 DEGREE ACCOUNT						
BALANCE SHEET AS AT 31.03.2014						
PREVIOUS YEAR 31.03.2013	LIABILITIES	SCH	AMOUNT 31.03.2014	PREVIOUS YEAR 31.03.2013	ASSETS	SCH
23,67,467.49	GENERAL FUND :	A	30,73,420.04	17,53,386.17	FIXED ASSET :	D
1,69,775.00	DESIGNATED FUND ACCOUNT	B	1,85,815.00	9,678.00	CURRENT ASSETS, LOANS & ADVANCES	E
1,18,005.00	CURRENT LIABILITIES	C	13,975.00	3,92,183.32	CASH & BANK BALANCES	F
				5,00,000.00	INTER DEPARTMENT DUES	G
26,55,247.49	TOTAL		32,73,210.04	26,55,247.49	TOTAL	
AS PER OUR REPORT OF EVEN DATE, ATTACHED for PHILIPS CHERIAN & ASSOCIATES CHARTERED ACCOUNTANTS (R.No:0026495)						
Place : Bangalore Date : 26/3/14 Manager			 (PHILIPS K CHERIAN) Partner (M.No:022461)			

Principal
 Baldwin Women's Methodist College
 Bangalore



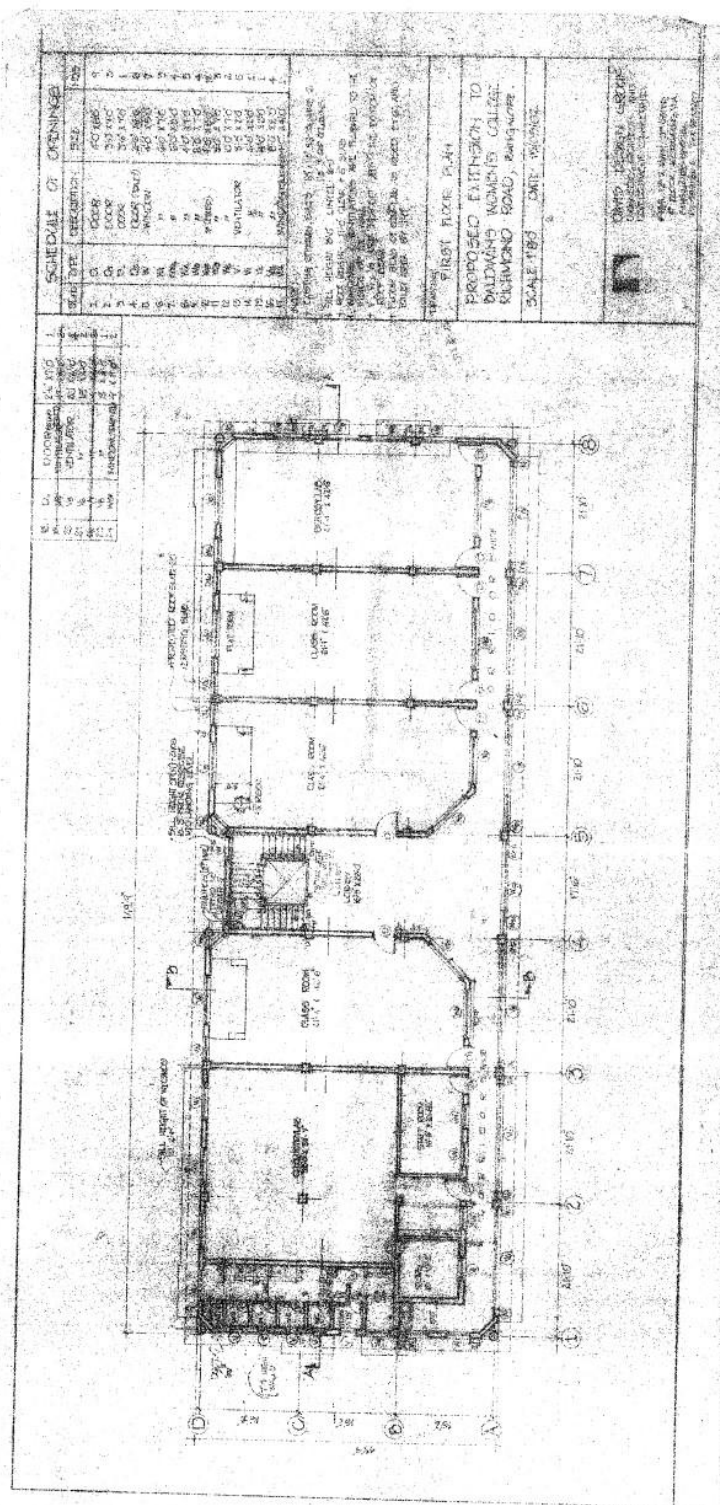
Loyalty & Service

BALDWIN WOMEN'S METHODIST COLLEGE # 90, RICHMOND ROAD, BANGALORE - 25 DEGREE ACCOUNT						
BALANCE SHEET AS AT 31.03.2015						
PREVIOUS YEAR 31.03.2014	LIABILITIES	SCH	AMOUNT 31.03.2015	PREVIOUS YEAR 31.03.2014	ASSETS	SCH
30,73,420.04	GENERAL FUND :	A	20,59,787.72	27,16,653.32	FIXED ASSET :	D
1,85,815.00	DESIGNATED FUND ACCOUNT	B	2,00,995.00		CURRENT ASSETS, LOANS & ADVANCES	E
13,975.00	CURRENT LIABILITIES	C	13,975.00	5,56,556.72	CASH & BANK BALANCES	F
	INTER DEPARTMENT DUES	G	2,00,000.00			
32,73,210.04	TOTAL		24,74,757.72	32,73,210.04	TOTAL	
For Baldwin Womens Methodist College			AS PER OUR REPORT OF EVEN DATE, ATTACHED for PHILIPS CHERIAN & ASSOCIATES CHARTERED ACCOUNTANTS (C.N.No:002649821) BANGALORE			
Place : Bangalore			(PHILIPS K CHERIAN) Partner(M.No:022461)			
Date :						

[Signature]
Principal
Baldwin Women's Methodist College
Bangalore



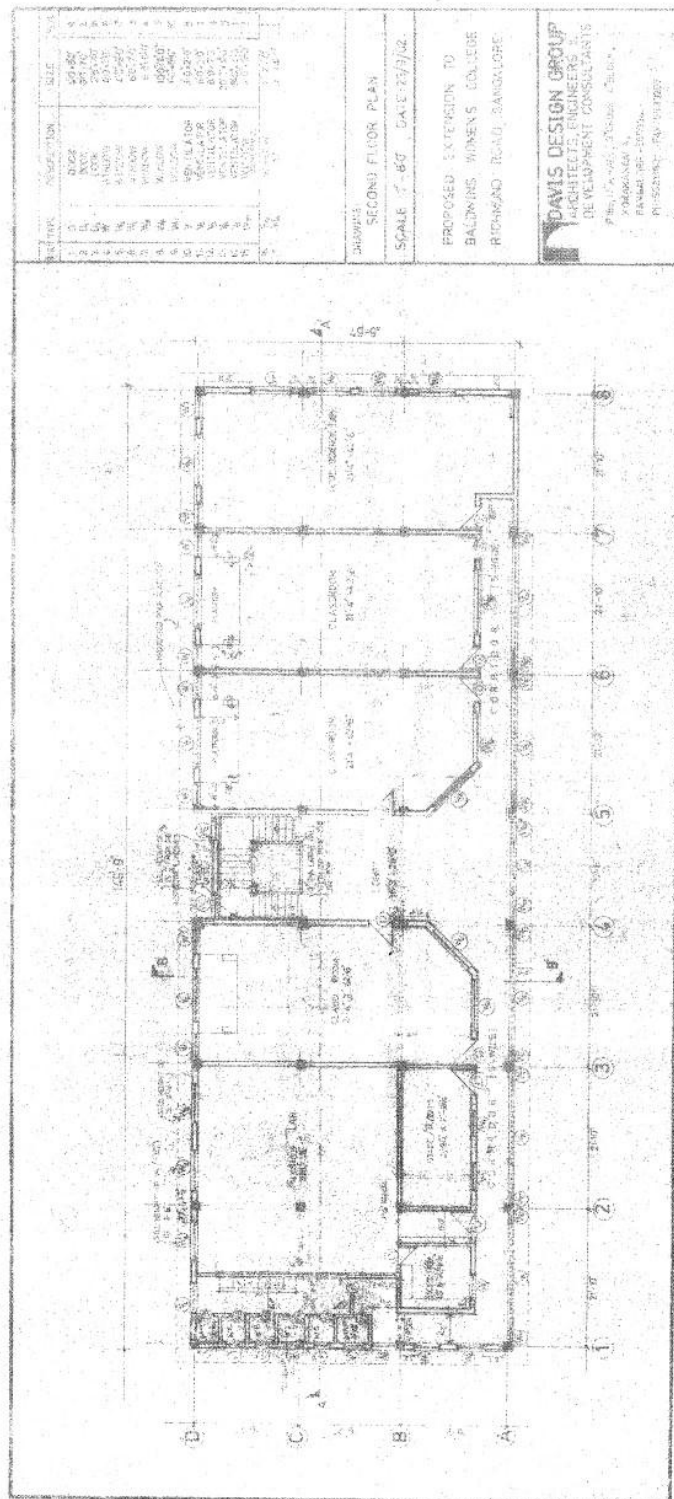
Loyalty & Service



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Principal
Baldwin Women's Methodist College
Bangalore



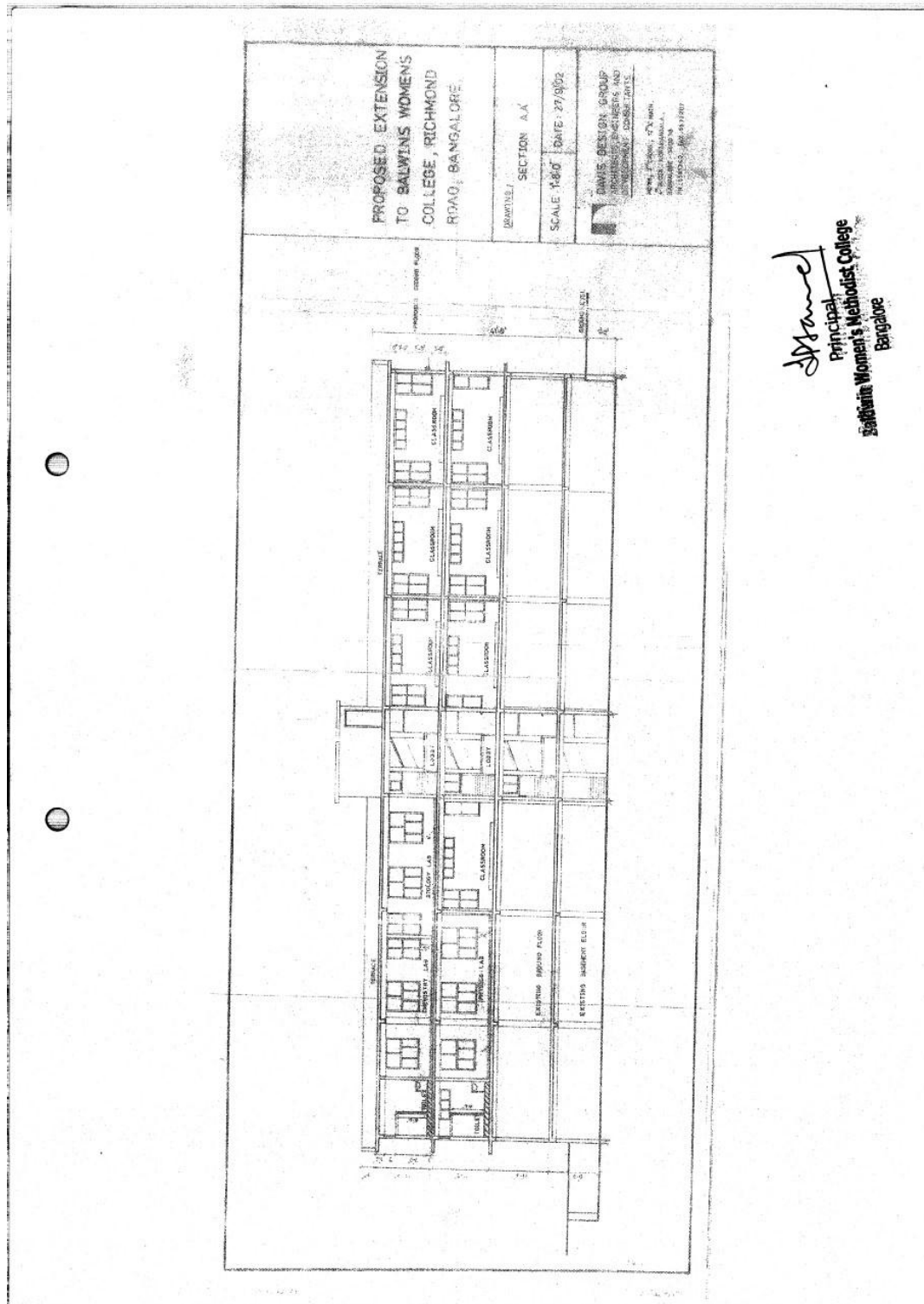
Loyalty & Service



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 Principal
 Baldwin Women's Methodist College
 Bangalore



Loyalty & Service



[Signature]
Principal
Baldwin Women's Methodist College
Bangalore



Loyalty & Service

1	U	DOOR	4'0" X 8'0"
2	D1	DOOR	3'0" X 7'0"
3	D2	DOOR	2'6" X 6'6"
4	W	WINDOW	4'0" X 5'0"
5	W1	WINDOW	4'0" X 5'0"
6	W2	WINDOW	4'0" X 5'0"
7	W3	WINDOW	4'0" X 5'0"
8	W4	WINDOW	4'0" X 5'0"
9	W5	WINDOW	4'0" X 5'0"
10	W6	WINDOW	4'0" X 5'0"
11	W7	WINDOW	4'0" X 5'0"
12	W8	WINDOW	4'0" X 5'0"
13	W9	WINDOW	4'0" X 5'0"
14	V	VENTILATOR	3'0" X 2'0"
15	V1	VENTILATOR	6'0" X 2'0"
16	V2	VENTILATOR	6'0" X 2'0"
17	V3	VENTILATOR	6'0" X 2'0"
18	V4	VENTILATOR	6'0" X 2'0"
19	V5	VENTILATOR	6'0" X 2'0"

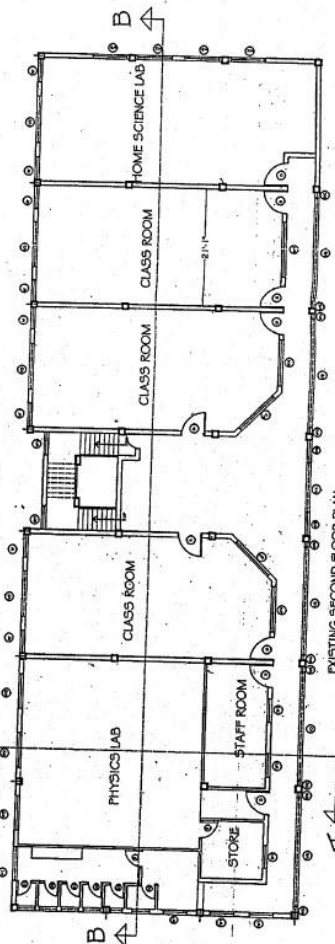
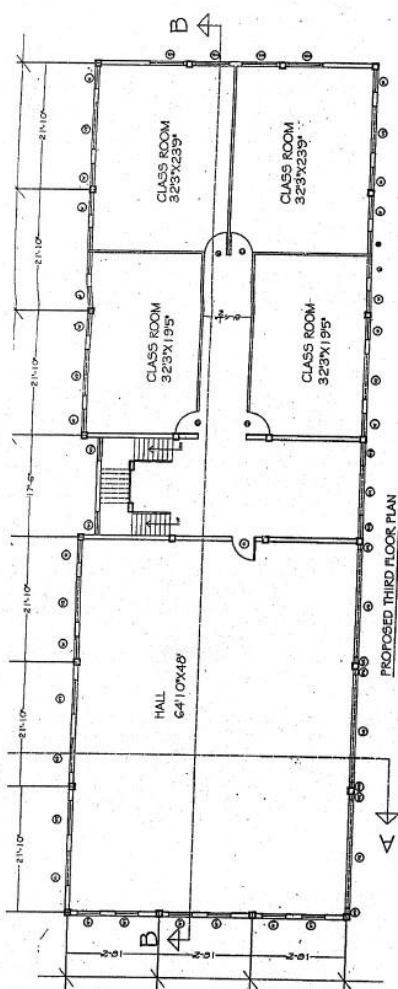
SCALE 1:16
DATE: _____
PROJECT TITLE

PROPOSED 3RD FLOOR PLAN FOR
BALDWIN GIRLS SCHOOL
AT RICHMOND ROAD
BANGALORE

OWNER'S SIGNATURE

ARCHITECT'S SIGNATURE

AK. DAVIS M. MOSES B.C.C.B.L. 2.3.1/A/235/15647
DAVIS DESIGN GROUP
ARCHITECTS, ENGINEERS &
DEVELOPMENT CONSULTANTS
#186, 12TH 'A' MAIN CROSS
4TH BLOCK,
BANGALORE.
TEL : 25531352 FAX : 25533207



[Signature]
Principal
Baldwin Women's Methodist College
Bangalore